

**Board of Works and Safety  
Minutes  
September 6, 2011**

Mayor Dilk called the meeting to order at 6:05 p.m.

**ROLL CALL:** Board of Works members Bruce Bye and Mayor Dilk were present. Also attending, Clerk Treasurer Chris Duffer.

**MINUTES:** The August 17, 2011 meeting minutes were read and approved by voice vote. The August 24, 2011 meeting minutes were read and approved by voice vote.

**REPORTS:** Brad Meriwether gave the street department report for August. Chief Witmer gave the police report. Chief Pierce gave the fire report.

**NEW BUSINESS:** Clerk Treasurer, Chris Duffer, read the bids for the bid opening. The lowest bid came from Grady Brothers Inc., total proposal was \$98,750.00 and for alternate items \$15,903.58. The total bid for \$114,653.58 was reviewed for completeness by Trent Newport of Crossroads Engineering and the bid was awarded to Grady Brothers. Bruce Bye moved to approve Grady Brothers bid contingent upon legal review. Mayor Dilk seconded the motion which was approved by voice vote.

Bruce Bye motioned to approve Manual Corporate Claims for September 6, 2011 in the amount of \$44.00. Mayor Dilk seconded the motion, which was approved by voice vote. Bruce Bye motioned to approve Regular Corporate Claims for September 6, 2011 in the amount of \$73,550.75. Mayor Dilk seconded the motion, which was approved by voice vote.

**UNFINISHED BUSINESS:** Chief Pierce stated that he had conducted a meeting with Bruce Bye of the Board of Works. Mr. Bye motioned to start the hiring process while tracking our income situation. Mayor Dilk seconded the motion. He asked if Chief Pierce has any questions about the hiring process. Chief Pierce stated that he was very confident that sufficient monies will be collected to staff the positions for which he is asking. The vote was taken and approved.

**MISCELLANEOUS BUSINESS:** The next Board of Works meeting will be on September 21, 2011 at 3:00pm at City Hall.

**COMMENTS FROM BOARD:** None

**ADJOURNMENT:** Bruce Bye motioned to adjourn. Mayor Dilk seconded the motion. The meeting adjourned at 6:43 p.m.

  
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Terry Dilk, Mayor

  
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Chris Duffer, Clerk Treasurer