



Meyer Najem Construction, LLC
 11787 Lantern RD, Suite 100
 Fishers, Indiana 46038
 P: (317) 577-0007
 F: (317) 577-0286

Project: 02-22-702 Beech Grove Police Station
 103 Main Street
 Beech Grove, Indiana 46107

OAC Meeting Minutes: Meeting #2

Meeting Date Jun 2, 2022 **Meeting Time** 10:30 AM - 11:30 AM Indiana (East)

Meeting Location On-site

Overview Review project status with owner, architect, and all associated parties.

Notes

Attachments [Submittal Log - 6-2-2022.pdf](#), [RFI Log - 6-2-2022.pdf](#), [BGPS - Owner Schedule - 05.31.2022.pdf](#)

Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Dennis Buckley	Beech Grove		dennis.buckley@beechgrove.com	Absent
Michael Maurice	Beech Grove		michael.maurice@beechgrove.com	Present
Mary Agnew	Cripe		magnew@cripe.biz	Present
Lauren Wallace	Cripe		lwallace@cripe.biz	Present
Greg Martz	GM Development	P: (317) 210-0508	greg@gm-development.com	Absent
Kassidy Bosler	Meyer Najem Construction, LLC	P: (317) 577-0007	kbosler@meyer-najem.com	Present
Jonathan Haggarty	Meyer Najem Construction, LLC	P: 317-577-0007	jhaggarty@meyer-najem.com	Absent
Caleb Partin	Meyer Najem Construction, LLC	P: (317) 577-0007 ext. 232	cpartin@meyer-najem.com	Present
Solon (Andy) Slye	Meyer Najem Construction, LLC	P: (317) 306-1931	aslye@meyer-najem.com	Present
Adam Windler	Meyer Najem Construction, LLC	P: (317) 577-0007	awindler@meyer-najem.com	Present
David Molin	Shrewsberry		dmolin@shrewsusa.com	Present
Darian Wiley	Shrewsberry		dwiley@shrewsusa.com	Present

Safety

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
1.1	1	Project Safety	Solon (Andy) Slye (Meyer Najem Construction, LLC)			Open	Old
		Description Review Project Safety					
		Official Documented Meeting Minutes					
		<ul style="list-style-type: none"> • Started Install Posting for Fencing • Closed off Alley • Safety Inspection - Passed 					

Schedule

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
2.1	1	Completed Activities	Solon (Andy) Slye (Meyer Najem Construction, LLC)			Open	Old
<p>Description Review Completed Activities</p> <ul style="list-style-type: none"> • Completed Security Fence Installation • Building Pad • Building Corners layed out • Complete the Erosion Control • Hydro vac the storm lines in north lot • Pothole for the utility locations 							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
2.2	1	Ongoing Activities	Solon (Andy) Slye (Meyer Najem Construction, LLC)			Open	Old
<p>Description Review Ongoing Activities</p> <ul style="list-style-type: none"> • Survey and Layout building Pad • Cut and stone in the future parking lot 							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
2.3	1	Upcoming Activities	Solon (Andy) Slye (Meyer Najem Construction, LLC)			Open	Old
<p>Description Review Upcoming Activities</p> <ul style="list-style-type: none"> • Complete Erosion Control Install • Begin Underground Utilities • Start the footings 							

RFI

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
3.1	1	Open RFI's	Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
<p>Description Review Included RFI Log</p>							
<p>Official Documented Meeting Minutes</p> <ul style="list-style-type: none"> • Mary to answer Phenolic Locker <ul style="list-style-type: none"> ◦ Michael Maurice clarified 12" Men's Lockers and 15" Women's Lockers 							

	<ul style="list-style-type: none"> ◦ CRIPE to update
--	---

Submittals

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
4.1	1	Open Submittals	Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
Description Review Open Submittal Log & Upcoming Critical Submittals							
Official Documented Meeting Minutes <ul style="list-style-type: none"> • MNC to identify critical submittals • Current Critical Submittals : 1.) JL Walters; Metal and Structural Steel 2.) Carter Lumber; Trusses 							

Delays

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
5.1	1	Delays to Schedule	Solon (Andy) Slye (Meyer Najem Construction, LLC) Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
Description Weather Days to Date <ul style="list-style-type: none"> • Wednesday, May 18th - Weather Delay • Friday, May 27th - Weather Delay Total Weather Delays: (2) 10 Weather Days included in contract schedule - 8 Weather Delays remaining							

PR's/CR's

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
6.1	1	Proposal Request Out for Pricing	Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
Description Review Open PR's							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
6.2	1	Change Request for Owner Approval	Greg Martz (GM Development)			Open	Old
Description Review CR's in Owner's Court for Approval							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
6.3	1	Proposal Request Forthcoming	Mary Agnew (Cripe)			Open	Old
Description Review Upcoming Proposal Requests							

Owner Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
7.1	2	Parking Lot Curb Replacement	Greg Martz (GM Development)			Open	New
Description <ul style="list-style-type: none"> • Discuss replacement of North parking lot curb 							
Official Documented Meeting Minutes <ul style="list-style-type: none"> • Difference in Elevation is expected to be 2" between new and existing curb <ul style="list-style-type: none"> ◦ MNC to send Request 							

Design Team

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
8.1	1	Gun Range Design Status	Greg Martz (GM Development) Eric Beaman (Cripe)			Open	Old
Description Review Latest Updates Relating to Design of Gun Range							
Official Documented Meeting Minutes <ul style="list-style-type: none"> • Working on Drawings • Started Design of Locations - Waiting to Recieve • Forthcoming Final Set expected end of July 							

MNC Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
9.1	1	Zip Wall System vs. Air Vapor Barrier	Eric Beaman (Cripe)			Closed	Old
Description Review status and options of zip wall vs air vapor barrier systems							
Official Documented Meeting Minutes <ul style="list-style-type: none"> • Plan to stick with original of Zip Wall <ul style="list-style-type: none"> ◦ Favorable lead time with schedule 							

Next Meeting

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
10.1	1	Next Meeting	Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
Description Next Meeting will be June 16th, 2022 at 10:30 AM							

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
Please contact Meyer Najem Construction, LLC if there are any discrepancies or questions with the content of these minutes.