

**CITY OF BEECH GROVE, INDIANA
BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
MONDAY, JULY 7TH, 2014**

Mayor Dennis Buckley called the meeting to order at 6:07 p. m.

ROLL CALL: Board of Works Members, Ed Bell, Sandy Seward and Mayor Dennis Buckley were present. Also in attendance, were Clerk Treasurer Dan McMillan and City Attorney Craig Wiley.

MEETING MINUTES: The meeting minutes from the June 16th, 2014 meeting were presented to the Board. Sandy Seward moved to approve the minutes as presented; Ed Bell seconded the Motion; which was approved by unanimous voice vote.

APPROVAL OF CLAIMS:

- **Corporate Claims** – claims in the amount of **\$1,660,827.20** were presented to the Board for approval.
Ed Bell moved to accept the claims as presented; Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

OLD BUSINESS:

2014 Paving Bid Award

Clerk Treasurer McMillan read a letter into the record from United Consulting that tabulated the bids and recommended Rieth Riley to receive the contract. Brian Pierson from United Consulting confirmed that this is his professional recommendation. Ed Bell moved to approve the recommendation to award the 2014 Paving bid to Rieth Riley. Sandy Seward seconded the Motion; which was approved by unanimous voice vote. United Consulting will coordinate the next steps in the process. Hopefully the contractor will be able to begin work within 4-6 weeks.

NEW BUSINESS:

Master Vendor License, GBGC of Commerce—The Greater Beech Grove Chamber of Commerce is seeking a Master Vendor License for their Summer Concert series in the city park. Police Chief Swartz has reviewed the application and does not see any problems. Clerk Treasurer McMillan pointed out that the GBGC of Commerce General Sales Tax Exemption form is signed by Library Director Elizabeth Schoettle, but he does not see her listed as a GBGC of Commerce officer on the application. Also, on the insurance declaration page, the City of Beech Grove is not listed as the additional insured. The GBGC of Commerce will need to provide proof of insurance listing the City of Beech Grove as the additional insured, as well as a new General Sales Tax Exemption certificate signed by a current officer. Provided that these

documents are submitted, Sandy Seward moved to approve the request for a Master Vendor's License. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Planning/Economic Development Consulting Agreement

This agreement is a joint project through the Redevelopment Commission, City Council, and Clerk Treasurer's office. The total is up to \$5,300.00 that will be split three ways. This will begin the comprehensive redevelopment plan for the City of Beech Grove. Sandy Seward asked if we have ever had anything like this before, and Mayor Buckley stated that we've had a 5 year master plan that expired in 2012. Mayor Buckley recommends approving this agreement. Sandy Seward moved to approve the consulting agreement. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Supplement Agreement to Sign Inventory Program

Brian Pierson from United Consulting explained this agreement to the BOW members. In regards to the Sign Replacement project, there have been issues with right-of-way certification and utility certification. This supplement agreement will deal with these issues by shifting monies from the construction classification to the engineering classification. Clerk Treasurer McMillan is okay with the money shifting. Ed Bell moved to approve the supplement agreement. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Payroll Approval, Fire Department—Fire Chief Cheshire requested approval to hire Kyle Heerdink. He will replace Firefighter Fine who resigned in May 2014. Kyle is a State Certified Emergency Medical Technician, and has completed all pre-requisites for hiring. If approved, Kyle's pay will be \$1,780.76 per pay period. This will take effect July 14th, 2014. This position pay is in the 2014 budget. Sandy Seward moved to approve the hiring of Kyle Heerdink to the fire department. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Promotion within the Fire Department—Fire Chief Cheshire requested approval for the promotion of Randall Hadler to the rank of Merit Lieutenant. If approved, Randall will fill the open position on C-Shift. Randall completed all aspects of the promotional testing process and was approved by the Beech Grove Merit Board. Randall currently serves as an EMS Lieutenant, and his pay will not change in our 2014 budget. With your approval, this will fill all open officers' positions. Ed Bell moved to approve the promotion of Randall Hadler within the fire department. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Police Chief Swartz—The police chief stated that the shooting incident at the WalMart store in Beech Grove is an ongoing investigation. There have been search warrants issued to recover property to aid in the investigation. The person who was injured is out of the hospital and was not seriously injured. Over the weekend, there was a robbery at the Shell gas station and that is an ongoing investigation as well. He also expressed dismay at the situation that took the life of IMPD Officer Renn over the weekend.

COMMENTS FROM MEMBERS:

None.

ADJOURNMENT:

Ed Bell moved to adjourn. Sandy Seward seconded the Motion. The meeting was adjourned at 6:33 p. m.

The next Board of Works Meeting will be held on Monday, July 21, 2014, at 6:00 p.m. at City Hall Council Chambers.

Dennis Buckley, Mayor

Dan McMillan, Clerk Treasurer

Prepared by: Mary Duffer