

**GENERAL ORDINANCE NO. 21, 2016**

*General Ordinance No. 21, 2016* is an ordinance that amends the entire Personnel Manual for the City of Beech Grove

**WHEREAS**, the City of Beech Grove's Personnel Manual was last fully updated on October 2, 1995; and

**WHEREAS**, some components of the City of Beech Grove's Personnel Manual have been updated over the past four years by individual ordinance; and

**WHEREAS**, the City of Beech Grove's Personnel Manual should be updated to put policies in writing that have been in effect for many years but never properly documented; and

**WHEREAS**, elected officials, department heads, and employees should have a clear understanding of policies that clearly direct the workforce of the city and benefits afforded to such employee's and certain elected officials.

**NOW THEREFORE BE IT ORDAINED** that the Common Council desires to replace the entire City of Beech Grove's Personnel Manual.

**NOW THEREFORE BE IT FURTHER ORDAINED** that the following instructions be undertaken:

**REPLACE THE CURRENT CITY OF BEECH GROVE PERSONNEL MANUAL AND REPLACE WITH THE FOLLOWING:**