

GENERAL ORDINANCE 9, 2016

General Ordinance No. 9, 2016 is an ordinance that amends Article V of the City of Beech Grove Personnel Manual pursuant to the Indiana Public Retirement System.

WHEREAS, the City of Beech Grove participates in the Indiana Public Retirement System (PERF); and

WHEREAS, The Deferred Retirement Option Plan (DROP) is available to Police Officers and Firefighters who are age 52 and older and have 20 years service; and

WHEREAS, the DROP program could have significant impact on budgeting if not properly documented and planning through the state for payment and locally for replacement of staffing and the payment of earned benefits.

NOW THEREFORE BE IT ORDAINED that the Common Council desires to amend Article V of the City of Beech Grove Personnel Manual.

NOW THEREFORE BE IT FURTHER ORDAINED that the Common Council desires the following amendment be added into the City of Beech Grove Personnel Manual.

ARTICLE V. SECTION 4: Indiana Public Retirement System

ADD THE FOLLOWING:

SUBSECTION K: Deferred Retirement Option Plan (DROP)

As a participant in the Public Employee's Retirement System (PERF), Police Officers and Firefighters who have 20 years on the job and are age 52 and older are eligible to participate in this program.

Should a Police Officer or Firefighter decide to enroll in the DROP program, the Fire Chief and or Police Chief must forward copies of the application to the Clerk Treasurer for certification and for documentation in the employees file for the city.

Copies should be delivered promptly so dates can be established and to properly budget for replacement employees.

NOW THEREFORE BE IT ORDAINED that the Common Council desires to amend Article V of the City of Beech Grove Personnel Manual.

NOW THEREFORE BE IT FURTHER ORDAINED that this ordinance only applies to Article V of the City of Beech Grove Personnel Manual.

NOW THEREFORE BE IT FURTHER ORDAINED that this ordinance shall go into effect immediately after passage by the Common Council, signed by the Council president Pro-Tem, attested by the Clerk Treasurer and signed by the Mayor.

GENERAL ORDINANCE NO. 9, 2015

General Ordinance No. 9, 2015 is an Ordinance that amends Article V, Section 4 of the City of Beech Grove Personnel Manual concerning the Public Employees Retirement Fund.

WHEREAS, the City has been a participant in the Indiana Public Retirement System since 1967; and

WHEREAS, Public Safety Departments are classified as INPRS Police Officers / Firefighters and all other employees are considered INPRS Public Employees; and

WHEREAS, having adequate pension plans for employees attracts good applicants who in turn become good employees; and

WHEREAS, the City of Beech Grove desires to continue to be participating members of the Indiana Public Retirement System.

NOW THEREFORE BE IT ORDAINED that the Common Council desires to amend the City of Beech Grove Personnel Manual concerning Section 4.

NOW THEREFORE BE IT FURTHER ORDAINED that the Common Council desires the following amendment be added to the City of Beech Grove Personnel Manual.

ARTICLE V, Section 4: DELETE IN IT'S ENTIRETY AND REPLACE WITH THE FOLLOWING

SECTION 4. Indiana Public Retirement System.

SUBSECTION A. The City of Beech Grove chose to become a participant in the Indiana Public Retirement System and shall abide by all of the rules and regulations associated with being a participant.

SUBSECTION B. The City of Beech Grove agrees to make the required contributions under the Indiana Public Retirement System concerning the City's contribution and on behalf of each eligible employee and elected officials and any related matters subject to State Statutes.

SUBSECTION C. All full time employees shall be enrolled into the Indiana Public Retirement System.

SUBSECTION D. The following elected officials shall be eligible for enrollment into the Indiana Public Retirement System: Mayor, Clerk Treasurer and City Judge.

SUBSECTION E. Part time employees, seasonal employees, contract employees and all elected officials not listed in Subsection D are not eligible for enrollment in the Indiana Public Retirement System.

SUBSECTION F. If an employee resigns on his/her own accord, the employee's tenure is terminated as of his/hers last working day. If the employee is later rehired, he or she shall be considered a new employee.

SUBSECTION G. All full time employees other than Police Officers and Firefighters are eligible for membership as a "public employee" in the Indiana Public Retirement System. The State of Indiana's Indiana Public Retirement System on a yearly basis makes such determination on what percentage of wages the City of Beech Grove contributes into the Indiana Public Retirement System for each public employee's behalf. Each full time employee shall contribute a minimum of 3% of their gross wages into the Indiana Public Retirement System. The **Clerk Treasurer or his designee** are the only people who can authorize and make any payment on behalf of the City of Beech Grove and any employee to the Indiana Public Retirement System. Any additional payments to the Indiana Public Retirement Fund by a full time employee must be handled through the **Clerk Treasurer or his designee**.

SUBSECTION H. Police Officers and Firefighters are members of the Indiana Public Retirement System Police Officers / Firefighters plan. The State of Indiana Public Retirement System on a yearly basis makes such determination on what percentage of their wages that the City of Beech Grove and such employee make's towards their respective plan's contribution. The contribution on behalf of the City of Beech Grove and each Police Officer and Firefighters are spelled out in their respective Collective Bargaining Agreements. The **Clerk Treasurer or his designee** are the only people who can authorize or make any payment on behalf of the City of Beech Grove and any employee to the Indiana Public Retirement System.

SUBSECTION I. The **Clerk Treasurer or his designee** are the only people who can certify the salary of a first-class Police Officer and first-class Firefighter every year to the Indiana Public Retirement System. The **Clerk Treasurer or his designee** shall certify the base salary of a First-class patrolman and a First-class Firefighter each year prior to the first payroll or a specific date as prescribed by the Indiana Public Retirement System.

The **Clerk Treasurer or his designee** shall also note the dates that the salaries submitted go into effect.

SUBSECTION J. The calculation used to formulate the Pension base for Police Officers and Firefighters is as follows:

The City of Beech Grove has established \$ _____ to be the base salary of a first-class Patrolman and first-class Firefighter for the calendar year _____. Maximum longevity pay for twenty (20) years in the amount of \$100.00 per year worked. These two sums totaling \$ _____ will be used as a basis for Employer and Employee contributions concerning Police Officers and Firefighters remitted to the 1977 Police Officers' and Firefighters' Pension and Disability Fund on a payroll basis. The **Clerk Treasurer or his designee** are the only people who can sign the required documentation form and submit these figures.

NOW THEREFORE BE IT ORDAINED that the Common Council desires to amend the City of Beech Grove Personnel Manual concerning the Indiana Public Retirement System.

NOW THEREFORE BE IT FURTHER ORDAINED that this ordinance only applies to Article V, Section 4 of the City of Beech Grove Personnel Manual.

NOW THEREFORE BE IT FURTHER ORDAINED that this ordinance shall go into effect sixty (60) days after passage by the Common Council, signed by the Council President Pro-Tem, attested by the Clerk Treasurer, and signed by the Mayor.