

Sponsored by: Councillor Lamping
Submitted by: Dan Norris, Vice President Parks Board

General Ordinance No. 12, 2017

General Ordinance No. 12, 2017, is an Ordinance that establishes the Beech Grove Parks and Recreation Departments Non-Reverting Operating Fund.

WHEREAS, the Parks Department desires to establish a separate fund to receipt money which is received from donations, proceeds from programs, sponsorships and other fees collected, and;

WHEREAS, proceeds deposited into this fund will be used to offset programs, fees and pay for services related to the programs and;

WHEREAS, the Parks Board desires that the Clerk Treasurer be responsible for receiving and depositing monies into this fund and shall supply the park board with an accounting of such fund, and;

WHEREAS, the Parks Department over the past five years has enhanced its programming, equipment, grounds and encourages community engagement.

THEREFORE BE IT AFFIRMED that the Common Council has already approved a non-reverting fund for capital improvements, and now desires to establish a non-reverting fund, to offset the cost of programming.

THEREFORE BE IT FURTHER AFFIRMED that the Common Council desires the following language be inserted into Chapter 35 in the Code of Ordinances.

Sec. 35.015 FUND ESTABLISHED.

Pursuant to I.C. 36-10-4-16, the City of Beech Grove hereby creates and establishes a specific fund to be known as the "Beech Grove Parks and Recreation Department Special Non-Reverting Operation Fund" into which all monies and proceeds in the form of program and related fees, donations and sponsorship fees to the city parks and recreation department shall be deposited.

Sec. 35.016 PURPOSE OF THE FUND.

The primary purpose of the city parks and recreation department special non-reverting operation fund is to collect and account for the program and related fees and sponsorship fees to operate park programs and provide increased accountability and ease of accounting for the revenues and expenditures related to the programs. Expenditures may include contractual amounts for the provisions of programs, marketing, printing and related services for programs, and supplies, goods and services related to programs offered through the parks department. Salary would be included so that the facility could be closed unless it was booked for a rental, in which this fund could help offset the staffing for the rental event.

Sec. 35.017 RESPONSIBILITY FOR THE FUND.

The clerk treasurer shall be responsible for receiving all funds to be deposited in such account and shall keep records as to the amounts received, the manner of their receipt, any disbursements and current balance in such fund at all times. The clerk treasurer may delegate to the programming and recreation director of the city parks and recreation department and other designee of the parks and recreation department for the collection of revenues for immediate deposit.

Sec. 35.018 DEPOSIT OF FUNDS.

Upon receipt of program and related fees or sponsorship fees from the programming and recreation director or other designee of the city parks and recreation department, the clerk treasurer shall make timely deposits of all program and related fees and sponsorship fees into the city parks and recreation department special non-reverting operation fund.

Sec. 35.019 DISBURSEMENT OF FUNDS.

The Parks Board and Clerk Treasurer are directed to only disburse funds from the special non-reverting operation fund created hereunder upon receipt of a claim allowed and signed by the Board of Parks and Recreation for the purposes intended under this chapter.

Sec. 35.020 LIMITATIONS ON THE USE OF FUNDS.

Any funds placed in the special non-reverting operation fund may be expended only for the purposes for which the fund was created, including any program related expense, or contractual obligation to provide programs.

Sec. 35.021 NON-REVERTING.

Revenues held within the non-reverting operation fund shall not revert to the general fund, but shall remain available for use from year to year for the purposes intended.

NOW THEREFORE BE IT AFFIRMED that the Common Council desires Chapter 35 to be inserted into the Code of Ordinances.

NOW THEREFORE BE IT FURTHER AFFIRMED that this Ordinance only applies to Chapter 35 in the Code of Ordinances for the City of Beech Grove.

NOW THEREFORE BE IT FURTHER AFFIRMED that this Ordinance shall go into 30 days after passage by the Common Council, signed by the Council President Pro-Tem, attested by the Clerk Treasurer and signed by the Mayor.