

February 2020 Financial Report
James W. Coffman, Clerk Treasurer
City of Beech Grove

ATTN: Dennis Buckley, Mayor; Beech Grove City Council; Craig Wiley, City Attorney

Good Evening,

I am just a month into my term and have been very busy. I will briefly list some of the things that my office has been working on the last month.

Payroll was completed for 1/17/2020 and 1/31/2020.

The 100R, which is a report of Names, Addresses, Duties and Compensation of all Public Employees, was submitted last week. This is submitted yearly to the SBOA.

Pension Relief was submitted and approved last week. The Pension Relief Fund was established in 1977 to help cities and towns with the financial burdens associated with police and fire retirements.

Access was provided to the city website. I am working on updating current information, bank information, and meeting information. There is still a lot of information to update, and I will continue to work on it.

I attended AIM's Clerk Treasurer boot camp on January 21, 22, and 23. AIM provides many services for our city and I look forward to taking advantage of what is offered. I met many fellow Clerk Treasurers at this conference and also joined the Indiana League of Municipal Clerk Treasurers. This group will be instrumental in helping my office operate the best it can while staying up to date on current practices and state code.

My deputy clerk, Angie Hofmann, and I spent some time in Daleville IN learning about our financial software, Keystone.

I learned that the City of Beech Grove does not have a hard copy of City of Beech Grove ordinances to date. I have ordered a copy from American Legal Publishing for a cost of \$70. This book will be available to view in City Hall after it arrives. Ordinances and Resolutions for 2018 and 2019 have not been processed to date. I asked for 2018 to be coded and processed. Once that is done, I will then have 2019 processed and updated. This is a very costly project, but one that has to be done.

The bank statement balances are listed below as of today, February 3, 2020. These totals are prior the claims that were approved earlier this evening.

City Corporation \$3,112,282.38

Utilities \$521,352.38

Criminal Investigation Fund (CIF) \$50,999.95

RDC General \$301,615.59

RDC Debt Service (DSR) \$240,000.00

I will continue to have updated information as the year goes. I am very appreciative of the Mayor, city councilors, department heads, city employees, and the citizens of Beech Grove for their patience during this time.

Respectfully Submitted,

James W Coffman, Clerk Treasurer

City of Beech Grove