

## **BG EDC Meeting Minutes**

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Tuesday, July 25, 2017

6:00 p.m.

### **Regular Meeting**

BGCS Admin Building

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**Facilitator:** Diana Hendricks                      **Note taker:** Diana Hendricks

**Attendees:** Mike Pence, President - Marion City-County Council Appointment  
Beth Carver, Vice-President – BG Mayor Appointment  
Andrew Noone, Secretary – BG EDC Appointment  
Susie McMillan, Member – BG City Council Appointment

**Please read:** Proposed EDC By-Laws

**Please bring:** Agenda, Proposed EDC By-Laws

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### ***Minutes***

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Call to Order: The facilitator, Diana Hendricks, called the July 25th meeting to order at 7:05 p.m.

#### **Agenda Item I: Call to Order, Roll Call, and Pledge of Allegiance**

- The facilitator called the July 25<sup>th</sup> meeting to order at 7:05 p.m. She announced that this was the first meeting of the BG EDC, and asked for a roll call and introduction of appointed commissioners.
- EDC Commissioners Present: Mike Pence, Beth Carver, Andrew Noone, and Susie McMillan.  
Absent: Paul Kaiser.
- Pledge of Allegiance was recited.

#### ***Agenda Items:***

- A. Swearing in of Commissioners: Beech Grove Clerk-Treasurer, Dan McMillan, conducted the swearing in of Commissioners in attendance. Paul Kaiser will be sworn in at a different date.
- B. Vote on Officers: The officers discussed who would hold the positions of; president, vice-president, and secretary.

**MOTION** by Susie McMillan: The Commission resolves to formally elect the following BG EDC Board members as its officers; Mike Pence as EDC President, Beth Carver as EDC Vice-President, and Andrew Noone as EDC Secretary. Beth Carver made a second to the motion, and all approved by unanimous vote of yea.

#### **Agenda Item 2: Review of Meeting Minutes**

- No action was taken as this was the first regular meeting of the BG EDC.

#### **Agenda Item 3: Citizen Comment Period / Special Presentations**

- Elizabeth Lamping, Beech Grove City Council District 1, voiced her appreciation to the EDC members for volunteering their time to serve on the commission.
- There were no special presentations scheduled.

#### **Agenda Item 4: General Business**

#### ***Agenda Items:***

- A. REPORT: No reports to be given.
- B. ACTION: Review and discuss proposed By-Laws to be adopted by the BG EDC. Resolution to fix the regular meeting dates of the BG EDC for 2017,

MOTION by Mike Pence: The Commission resolves to table the By-Laws for review until their first work session in September. Beth Carver made a second to the motion, and all approved by unanimous vote of yea.

MOTION by Mike Pence: The Commission resolves to fix the regular meeting dates of the BG EDC for 2017 as written in **Resolution No. 2017-1; A Resolution fixing the Regular Meeting Dates of the Beech Grove Economic Development Commission And Prescribing The Rules Governing The Procedure At All Meetings of the Beech Grove Economic Development Commission for 2017**. Beth Carver made a second to the motion, and all approved by unanimous vote of yea.

C. ACTION: Appoint Attorney Manny Herceg of Taft Law as the EDC Counsel. Diana Hendricks distributed a Meeting Agenda Notes and Suggestions packet to the EDC members from Manny Herceg to be discussed at the August EDC Meeting.

MOTION by Mike Pence: The Commission resolves to approve Manny Herceg as the EDC Staff Attorney as written in **Resolution No. 2017-2; A Resolution of the Beech Grove Economic Development Commission Appointing Attorney** with corrections as noted on the resolution. Andrew Noone made a second to the motion, and all approved by unanimous vote of yea.

D. ACTION: Review and discuss the Brownfields Program. Diana Hendricks distributed the EPA Overview of the Brownfields Program to the EDC members and discussed the opportunities available through the program; benefits to communities, definition of brownfields, and how Brownfields grants stimulate cleanup and redevelopment. Diana suggested that the first grant the EDC should seek is the Brownfields Revolving Loan Fund Grant. Susie McMillan asked Diana if she would be willing to write the grant for the EDC. Diana will pull information together to discuss at the August meeting.

E. ACTION: Appoint member to the Mayor's Community Based Initiative (CBI) Committee. The EDC members suggested that Mike Pence represent them on the committee since he is the EDC President.

***Citizen Comments:***

- The Clerk-Treasurer, Dan McMillan, requested that the Resolutions NOT be printed two sided. It is easier to scan them to the EDC webpage if they are single sided. Andrew Noone, noted his suggestion for future resolutions.

**Agenda Item 5: New Business**

- The EDC members selected a Work Session date of Tuesday, September 19, 2017 at 6 p.m. The work session will be held in the upstairs chambers of Beech Grove City Hall.

**Agenda Item 6: Commission / Staff Comments**

- Diana Hendricks thanked the EDC members for accepting the appointments to the BG EDC, and expressed how she is looking forward to all the benefits this EDC will bring to the City of Beech Grove.
- The EDC members thanked Diana Hendricks for her efforts in assisting the Mayor at re-establishing the BG EDC. The Commission requested that Diana Hendricks continue her services under Staff as their Community Health Education Specialist (CHES). Diana Hendricks confirmed that she would be honored to serve them under the capacity of CHES.

**Agenda Item 7: Next Meeting Date**

Tuesday, August 22, 2017, at 6:00 p.m., in the upstairs chambers of Beech Grove City Hall.

**Agenda Item 8: Adjournment**

Mike Pence made a MOTION to adjourn the meeting at 7:35 p.m. Susie McMillan made a second to the motion, and all approved by unanimous vote of yea.