

## **Board of Works & Safety Meeting Minutes**

**Monday, March 19<sup>th</sup>, 2012**

**Mayor Buckley called the meeting to order at 6:15 pm.**

**Roll Call:** Board of Works Members Dave Harrison, Sandra Seward and Mayor Buckley Present. Also, in attendance were Clerk Treasurer Dan McMillan and City Attorney Craig Wiley.

**Meeting Minutes:** Clerk Treasurer, Dan McMillan, read the March 5th, 2012 minutes into the record. Board of Works Member, Sandra Seward, made a motion to accept the minutes as read. Board of Works Member, Dave Harrison, seconded the motion. The motion was carried by unanimous voice vote.

**Reports:** None

**Approval of Claims:** Mayor Buckley gave a brief description of the claims. .

- **Manual Claims in the amount of \$100,564.34** were presented to the Board for approval. Mayor Buckley reminded the Board that these are claims that can be paid before Board approval; he stated the first two pages were mainly payroll and pension. Dave Harrison questioned the street lighting for \$11,994.00 to IPL. The mayor responded this was for street lights in the city. Sandra questioned the Marion county treasurer amount and was told the court gives the city a check and then we send one to the treasurer. Board of Works Member, Sandra Seward, made a motion to accept the claims as read. Board of Works Member, David Harrison, seconded the motion. The motion was carried by unanimous voice vote.
- **Regular Claims in the amount of \$81,329.96** were presented to the Board for approval. The claims were reviewed and discussed by the Board. The Cargill bills for \$1,816.00 and \$3,594.00 were for salt and road de-icer Sandra wanted to know why these bills were recurring when we have had a mild winter. Dan explained we purchase these ahead of time and fulfilling our purchase agreement. She wanted to know if we had ample

storage. She was told we do have the storage. She also asked about the aggregate bill and where it was used in the city. She was told it was used in the alleys. Peters Consulting for \$6,708.00 was for closing year end out. Speedway bill for \$9,521.00 was for February. The Google bill for \$5,000.00 was because we changed our E-mail provider. Dan told them we got 100 E-mail addresses at \$50.00 each. We also upgraded from 2003 to 2010 Word Docs .The server were currently using is over 12 years old and will cost \$8,000.00 to replace. We use a spam and filtering service that cost us currently almost \$5,400.00 every other year. Crossroads Engineers bill for \$26,780.00 was pursuant to the Main Street project installment, towards the \$150,000.00 balance. The \$2,200.00 claim was for the police departments shooting range. The \$1,550.00 was for updates at the senior center. The Mayor asked for a motion to approve the claims, Sandra made the motion to approve the claims. Dave seconded the motion, the motion carried by unanimous voice vote.

**Unfinished Business:** None

**New Business:**

**Engineering Services Agreement for Repaving-United Consulting Engineers:**

The mayor announced the areas that would be milled or repaved. 13<sup>th</sup> street from Albany to Southern, Detroit from 10<sup>th</sup> to 17<sup>th</sup>, 11<sup>th</sup> & 12<sup>th</sup> from Detroit to Southern, South of Mann on 25<sup>th</sup>, 23<sup>rd</sup>. St. from Churchman to Southern, 21<sup>st</sup> St. from Cleveland to Churchman, Yazoo Dr. from Biloxi to Thompson, St. John Ct. North & South, Whitewood Ct., Woodmont Ct., Andrea Ct., Rodney Ct., Dangerfield Ct., Oakmont Ct., The paving cost would be \$362,000.00 and the engineering cost not to exceed \$48,600.00. Dave wanted to know if these were the worst streets in the city the answer was no, and told the price we received was because of grouping some of these areas together. He was told it will take years to repave all the streets that need redone. Sondra asked where the funding was coming from. She was told it was coming from Local Roads and Streets and Storm Water fund. The Mayor asked the board to let him enter into an agreement with United Consulting provided there is proper funding for this project. Sandra made a motion for the Mayor to enter into this agreement, Dave seconded the motion. The motion carried by unanimous voice vote.

**Grass Cutting Approval (LTD Lawn care):** Ed and Paula Roessler 428 Cherry Dr. Owners. The Mayor stated because of a restricted work force, he feels it would be in the best interest of the city to subcontract this mowing located at Churchman Southern and Perkins, Little League Diamonds, Police Department, Both Fire Departments in the rear, Detroit St.

Softball Diamonds. Sandra made a motion to accept the grass cutting proposal; Dave seconded the motion, the motion carried by unanimous voice vote.

**Handicapped Parking Permit Applications:**

Esther Bacon 128 S. 9<sup>th</sup>, Richard Palmer 64 S. 4<sup>th</sup>, both requested handicapped parking permits at their residences. Both had all the documentation for the permits. Dave made a motion to approve the permits, Sandra seconded the motion. The motion was approved by unanimous voice vote.

**Application for Solicitor's Vendors License:**

Armor Roofing has applied for a license, they have paid their fee and passed a background check. Sandra made a motion to approve this license, Dave seconded the motion. The motion carried by unanimous voice vote.

Spencer Construction has applied for a license and paid fees. Dave made a motion to approve this license subject to an acceptable background check. Sandra seconded the motion, the motion passed by a unanimous voice vote.

**Surplus Equipment-Fire Department:**

The Stryker cot damaged in the accident was taken out of service. The value of this cot is \$13,000.00. Dave made a motion to accept the surplus equipment, Sandra seconded the motion. The motion carried by unanimous voice vote. Chief Cheshire was asked for an update on the wrecked ambulance. He stated he had talked to the insurance agent, today and she would get back with him tomorrow.

**Surplus Equipment Parks Department:**

The skateboard park in the park is in such disrepair and a safety hazard to the citizens that the parks department would like to list it as surplus equipment and have it removed. Sandra made a motion to declare the skateboard park surplus equipment, Dave seconded the motion. The motion carried by unanimous voice vote.

**Recommendation of Hiring – Police Department:**

Lee Huffman will start April 9<sup>th</sup>, and enter the Police academy on April 23<sup>rd</sup>. Sandra made a motion to accept the hiring of Lee Huffman, Dave seconded the motion. The motion carried by unanimous voice vote.

The city of Lawrence wants to reduce the amount of IDACS work they do for the city of Beech Grove. The police Chief needs to hire someone part time at no more than \$12.00 hr. and no more than 32hrs. per week. This position will be paid for out of their Criminal Investigation Fund. Sandra made a motion to hire a part time person, Dave seconded the motion. The motion carried by unanimous voice vote.

**Comments from the Board:** NONE

**Miscellaneous:** Next Board of Works Meeting Monday, is April 2nd, 2012

**Adjournment:** Sandra made a motion to adjourn the meeting. Dave seconded the motion. The motion was carried by voice vote. The meeting was adjourned at 6:56pm.

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**Dennis Buckley, Mayor**

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**Dan McMillan, Clerk Treasurer**