

CITY OF BEECH GROVE, IN
BOARD OF PUBLIC WORKS AND SAFETY MEETING MINUTES
MONDAY, JULY 20th, 2015

Mayor Dennis Buckley called the meeting to order at 6:00 p.m.

ROLL CALL: Board of Works Members Ed Bell, Sandy Seward and Mayor Dennis Buckley were present. Also in attendance, were Clerk Treasurer, Dan McMillan and City Attorney, Craig Wiley.

MEETING MINUTES: The meeting minutes from the July 6th, 2015 were presented to the Board for approval. Ed Bell moved to approve the minutes as presented. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

APPROVAL OF CLAIMS:

Corporate Claims – claims in the amount of **\$1,273,291.13** were presented to the Board for approval.

Sandy Seward asked about a claim on page 32, Indianapolis Planning Org., in the amount of \$4,670.00. Clerk Treasurer McMillan explained it is our MPO for 2016. The City could have waited a few months to pay that, but he likes to pay the bills as they come in. He also commented that Mayor Buckley or Brad Meriwether, DPW Director, could probably explain better what it is for. Brad explained, the Metropolitan Planning Organization is similar to a consortium. The total amount of the bill is split between Indianapolis and several communities, according to their population. The membership allows the City of Beech Grove to receive Federal Funding. Many of the large projects we get are because of this membership, and it allows us to lobby for federal grants.

Sandy Seward moved to accept the claims as presented. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

OLD BUSINESS: none

NEW BUSINESS:

Bid Opening –Remount of Ambulance Chassis-Opened and Read by Board Member, Sandy Seward

Mayor Buckley reported that the City of Beech Grove only received one bid.

Donley Safety- \$128,835.00

Chief Cheshire reported that this past spring they bid out for a new ambulance. He believes the bid came in over \$178,000.00. This remount is going to save the City money, in addition to including a new power cot that is a \$16,000.00 piece of equipment.

He would like some time to review the bid and compare it to their needs, and then make a recommendation at the next meeting. Ed Bell stated that he went over to take a look at the Facility and the chassis remount will save the bucks and he is always gun ho for that.

Mayor Buckley commented that they will allow the Chief to review the bid and return with a recommendation at the August 3rd, 2015 Board of Works Meeting.

Permission for Music on Main - BG Chamber- read by Clerk-Treasurer McMillan

Beech Grove Chamber of Commerce is requesting permission to close Main Street, between 6th and 8th Avenues on Sunday, August 9th, 2015 from 3:00pm to 9:00pm for a family, friendly, music event.

Sandy Seward asked if the Chamber has talked to all the businesses on Main Street and if they are ok to close Main Street for that time. Mayor Buckley said, he does not know. He commented that he does know there is a church on Main Street between 6th and 7th Avenues and they have services on Sunday evening. On Main Street, between 7th and 8th Avenues, all those businesses are closed. Ed Bell stated that he would like to know about the church situation first. Mayor Buckley asked the Board to approve the request based on the findings from the church.

Ed Bell moved to approve the closure, contingent upon the findings from the church. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Permission to Hire Firefighter - Kelli Lynch-presented by Chief Cheshire

Replacing Keric Fitzgerald.

Chief Cheshire reported that Kelli is a State Certified Paramedic and Kelli completed her paramedic program through Wishard. She previously worked at Fishers for six years and she finished number one on their application list. She has two pages of fire certifications from the State. If approved her pay will be \$1919.53 per pay and she will begin employment August 1, 2015. Sandy Seward moved to approve the hiring of Kelli Lynch. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Permission to Hire Firefighter - Nick Bell- presented by Chief Cheshire

Replacing Christopher VanRoo.

Ed Bell commented that they are not related.

Chief Cheshire reported that Nick is a State Certified Paramedic and he was previously working for St Francis Hospital through the contractual program the City of Beech Grove shares with St. Francis. Consequently, he was working as a paramedic at Beech Grove Fire Department. He had recently accepted a position at Whitestown Fire Department and was in his first week with them. Beech Grove contacted the Chief and offered to purchase his physical and it was a very easy and quick transfer. Nick's great grandfather was a Beech Grove Fireman. If approved his pay will be \$1881.07 per pay period and he will begin employment August 2, 2015.

Ed Bell moved to approve the hiring of Nick Bell. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Nick thanked everyone and stated that he is very proud and thankful to serve in the community that helped raised him. He reported that not only was his great grandfather a firefighter, but he had two great uncles that were firefighters too. Mayor Buckley stated that his grandfather, Merl, would be happy tonight.

Permission to Hire Firefighter - Rodney Giffin- *presented by Chief Cheshire*

This is a new position.

After review, Chief Cheshire and Clerk Treasurer McMillan both agree that there is additional money in salaries in the fire department budget. If the salaries should be short, Clerk-Treasurer McMillan has additional money in his budget that he would be willing to transfer to the Fire budget upon Council approval. With this being said, this agreement was worked out before Clerk Treasurer McMillan was aware of an ordinance that Councilor Davidson is bring forward this evening; which would increase position pay for Captains and Engineers, so all the numbers need to be re-reviewed.

Chief Cheshire reported that Rodney is a State Certified Emergency Technician. Rodney started the firefighter C9 program, back in 2001 and received his certification. If approved his pay will be \$1815.69 per pay period and he will begin employment on August 3, 2015.

Mayor Buckley commented that this is a good story, because Rodney is currently a city employee who is making a lateral move from DPW to the Beech Grove Fire Department. He will lose his seniority, but he will keep his longevity. He spent several years with DPW. Ed Bell commented that he has experience cutting trees. Sandy Seward asked what he will miss the most about working with DPW, he replied, that he will miss the guys at DPW the most, including Brad, who has been a great boss. For many years, he saw the guys more than he did his wife. Mayor Buckley stated that he is moving from one great boss to another. Ed Bell moved to approve the hiring of Rodney Giffin. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Permission to Hire Full Time Employee - DPW - Mitchell Richey-*presented by Brad Meriwether, DPW Director*

Director Meriwether, wished Rodney well and said that he will be missed. He has been a good employee for the Department of Public Works, City of Beech Grove, for 13 years.

Director Meriwether reported that Mitchell Richey is a current part-time employee. He has served the City well as a part-time employee and he has an awesome work ethic. If approved, Mitchell will be hired as a Probationary Laborer (1st year) and will be required to obtain his CDL within the first year of employment. He will be on probation for 90 days. His pay will be \$1,305.37 per pay period and he will begin employment on August 3, 2015. Sandy Seward moved to approve the change in position of Mitchel Richey from part-time to a full - time. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Permission to Hire Part Time Employee - DPW - James Johnson- *presented by Brad Meriwether, DPW Director*

Director Meriwether reported that Mr. Johnson has worked construction his entire life. He is currently employed with Russel Excavation and the City uses this company occasionally. The owner of the company is slowing down and not taking as many jobs, so this is a perfect opportunity for the City to hire Mr. Johnson who has a great set of skills. Mayor Buckley and Phil Gurganus have both spent time with him.

If approved, Mr. Johnson's will be hired to a part-time position. His pay will not exceed \$13.00 per hour and he will not work more than 29 hours per week. He must also pass a drug test. Ed Bell moved to approve the hiring of James Johnson to a part-time position with DPW. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Mayor Buckley remarked that Mr. Johnson is good at rebuilding storm sewer inlets. Director Meriwether commented, the City may be able to start doing some of this work "in-house" and he can also train some of the guys on the department to do some of these things.

Surplus Equipment at City Hall- *presented by Clerk-Treasurer Dan McMillan*

Surplus items requested to be disposed of:

1. Desk Chair
2. Eureka Sweeper
3. Water Cooler
4. General Electric Microwave

Ed Bell moved to approve the surplus of equipment. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Official Resignation of Christopher VanRoo, Beech Grove Fire Department- *read by Clerk-Treasurer McMillan*

Sandy Seward moved to accept the resignation. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

City Attorney reminded the Board that they need to sign the meeting minutes from the Executive Meeting, July 9th, 2015 and Clerk Treasurer McMillan needs to post these on the website. Minutes were prepared by City Attorney, Craig Wiley.

Approval for Block Party - *presented by Clerk Treasurer McMillan*

Chris Duffer requested permission to close the ally in the 100 block of South 13th Avenue on Saturday, August 15, 2015 from 2:00pm to 7:00pm for a Neighborhood Block Party/Cookout. This the 12th year for this event.

Ed Bell moved to approve the request. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

ADJOURNMENT:

Ed Bell moved to adjourn. Sandy Seward seconded the Motion. The meeting was adjourned at 6:38 p.m.

The next meeting will be Monday, August 3rd, 2015 at 6:00 pm. at City Hall Council Chambers.

Dennis Buckley, Mayor

Dan McMillan, Clerk Treasurer

Prepared by: Dan McMillan