

**CITY OF BEECH GROVE  
BOARD OF PUBLIC WORKS AND SAFETY  
MEETING MINUTES  
MONDAY, AUGUST 5<sup>th</sup>, 2013**

**Mayor Dennis Buckley called the meeting to order at 6:16 p.m.**

**ROLL CALL:** Board of Works Members, Sandra Seward, Ed Bell and Mayor Dennis Buckley were present. Also, in attendance were Clerk Treasurer Dan McMillan and City Attorney Craig Wiley.

**MEETING MINUTES:** Clerk Treasurer McMillan presented to the Board the minutes from the July 1<sup>st</sup>, 2013 meeting. Sandra Seward moved to accept the minutes as presented. Ed Bell seconded the Motion; which was approved by unanimous vote.

**APPROVAL OF CLAIM:**

. **Corporate Claims** – claims in the amount of \$1,304,404.49 were presented to the Board for approval.

Ed Bell asked about a claim for Fitzgerald and Fitzgerald for \$16,000. He wanted to know if it was for the creek. Clerk Treasurer McMillan advised him that it was only \$1,600 and was for his monthly building commission fee.

Sandra Seward questioned the payments for the Park's Department equipment on the first page. She doesn't think there is enough information to tell what the expenses are for. Clerk Treasurer McMillan advised her that the new program is a different format to make the claims less pages. He said they could go back to the older format but it would be 30 pages. Clerk Treasurer McMillan gave Sandra Seward the description of what these expenses were. Ed Bell and Sandra Seward agreed to go ahead and use the new format as long as they can get their questions answered. Clerk Treasurer McMillan is hoping to be able to print the report and leave off the payroll detail; which will be very helpful and minimize the report considerably.

Ed Bell then questioned the claim for \$416.77 to Sharp for copiers and he wanted to know if it is the monthly copier fee. Clerk Treasurer McMillan stated yes, it is the main copier, the Police Dept. copier, and the Fire Dept. copier. The clerk's office copier is fancy and he believes it is on a five year lease. There is also another charge for color and black and white if we go over our limit.

Sandra Seward moved to approve the corporate claims as presented in the amount of \$1,304.404.49. Ed Bell seconded the Motion; which was approved by unanimous vote.

**OLD BUSINESS:** None

## **NEW BUSINESS:**

### **Master Vendor License – Holy Name Catholic Church**

Holy Name Catholic Church would like approval to close 16<sup>th</sup> Avenue for their festival on Friday, October 4<sup>th</sup> and Saturday October 5<sup>th</sup> 2013. Clerk Treasurer McMillan stated that they would need to provide proof of Insurance. Police Chief Swartz has completed the investigation on August 5, 2013 and has submitted his approval. The official copy is in the clerk's office.

Sandra Seward asked who the vendors would be that are setting up on 16<sup>th</sup> Avenue. Clerk Treasurer McMillan stated that because Holy Name is non-profit the vendors would fall under their license. He said they really would not have to come before the Board, except for the fact that they want to close 16<sup>th</sup> Avenue. Clerk McMillan commented that he just wants to make sure the City is protected in case someone gets hurt during the festival. Sandra Seward also asked if the City of Beech Grove was listed as an additional insured and Clerk Treasurer McMillan and Mayor Dennis Buckley both stated yes, the City is.

Ed Bell moved to approve the Master Vendor's License for Holy Name Catholic Church. Sandra Seward seconded the Motion; which was approved by unanimous vote.

### **.Walk to Remember – St. Francis Hospital**

Clerk Treasurer McMillan read the letter of request into record.

Sandra Seward asked if we actually give them a permit and Mayor Buckley stated no we just need to approve the request. Clerk Treasurer McMillan also stated that he wants the approval to be with the stipulation that they provide us with a copy of their liability insurance and list the City of Beech Grove as an additional insured. Mayor Buckley stated the insurance information could already be on file with the Fire Department.

Ed Bell moved to approve the request with the stipulation they have liability insurance listing the City of Beech Grove as an additional insured. Sandra Seward seconded the Motion; which was approved by unanimous vote.

## **COMMUNITY UPDATES**

Mayor Buckley then asked Police Chief Mark Swartz, Fire Chief Rob Cheshire and Public Works Director Brad Meriwether to give a report of what activities they have been involved in for the past weeks. He feels the public should know what is going on in the community.

**Police Chief Mark Swartz** reported that the major offense was a burglary that turned violent. The resident was battered with a hammer. One arrest has been made and they hope to charge a second person they believe was involved. The Police Department is also watching a house they think has a lot of drug activity and are expecting to make some arrests.

The Beech Grove Police also responded to a shooting at the Village Pantry. It was not in Beech Grove's jurisdiction but they were asked to respond. They believe it was also drug related.

Police Chief Swartz did comment that they are at their capacity and are working very hard.

**Fire Chief Rob Cheshire** reported they responded to an intentionally set vehicle fire in a garage which is now under investigation.

With school starting up the Fire Department is asking Beech Grove Citizens to take part in the Community Crime Watch Programs. For some reason when schools start, juveniles tend to set more fires.

Medic Ambulance 101 was out of service for about a week. The repairs weren't as serious as first expected and they picked it up on August 5<sup>th</sup>. Medic Ambulance 102 is now in for repairs and they should be able to pick it up on August 6<sup>th</sup>. The Fire Department does use a loaner ambulance from Decatur Township when the Beech Grove ambulances are out of service. Also, reserve Medic Ambulance 103 has been checked out and is now available for use.

Fire Engines 1 and 2 are having side mirrors replaced. Also, some of the new Tahoes are in and the lights and sirens have been installed. They are now waiting for the last Tahoe, which is assigned to Jim Pierce, to come in, but it has a minor repair that needs to be completed.

Mayor Buckley then asked Fire Chief Cheshire to discuss the Heroin situation in Beech Grove. Fire Chief Cheshire stated they have responded to an increase of runs for drug overdoses. He feels this goes hand in hand with the report Police Chief Swartz gave about the increase in drug related crimes.

Sandra Seward asked if there was a spike in these types of runs. Chief Cheshire believes that Heroin has made a comeback in the drug market. It is a cheap and inexpensive drug. They do notice an increase in runs when there has been a bad batch.

Ed Bell asked why there is an increase in juvenile crimes when they are back in school. Chief Cheshire explained it is due to kids getting back together after being apart from summer break.

**Public Works Director Brad Meriwether** reported that Main Street is set to open through 3<sup>rd</sup> street on August 9<sup>th</sup>. They are ahead of schedule but have not released a final date. The final coat of paving will be at the very end. They are holding off until after the Fall Festival to plant the foliage and trees.

Ed Bell asked if the festival people would be allowed to drive stakes in the pavement but Brad stated he is not involved in the decision.

#### **COMMENTS BY BOARD MEMBERS:**

Sandra Seward asked if they would be discussing the revenue for the month. Clerk Treasurer McMillan advised them they can, but he just put it into the packets for their knowledge. She said no they didn't need to discuss.

**ADJOURNMENT:** Ed Bell moved to adjourn. Mayor Buckley seconded the Motion. The meeting was adjourned at 6:37 p.m.

The next meeting will be on Monday, August 19<sup>th</sup>, 2013, immediately following the Board of Sanitation meeting; which begins at 6:00 p.m. in City Hall Council Chambers.

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Dennis Buckley, Mayor

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Dan McMillan, Clerk-Treasurer

Minutes prepared by: Sheri Morgan

