

**CITY OF BEECH GROVE, INDIANA
BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
MONDAY, JUNE 16th, 2014**

Mayor Dennis Buckley called the meeting to order at 6:00 p. m.

ROLL CALL: Board of Works Members, Ed Bell, Sandy Seward and Mayor Dennis Buckley were present. Also in attendance, were Clerk Treasurer Dan McMillan and City Attorney Craig Wiley.

MEETING MINUTES: The meeting minutes from the June 2nd, 2014 meeting were presented to the Board. Ed Bell moved to approve the minutes as presented; Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

APPROVAL OF CLAIMS:

- **Corporate Claims** – claims in the amount of **\$1,121,818.19** were presented to the Board for approval. Sandy Seward moved to accept the claims as presented; Ed Bell seconded the Motion; which was approved by unanimous voice vote.

OLD BUSINESS:

None.

NEW BUSINESS:

2014 Paving Bid Openings—Sandy Seward opened the four bids received for the Roadway Resurfacing and Reconstruction Project. The companies and their bids are:

- Morphe Construction, Inc. \$698,283.80
- Reith-Riley Construction \$557,492.28
- E & B Paving \$725,000.00
- Calumet Civil Contractors \$613,000.00

Mayor Buckley stated that we will reconvene on July 7th and award the bid after taking advisement from United Consulting and the city legal department. United Consulting will provide a written recommendation.

Clean Community Agreement, Wessler Engineering – Mary Atkins from Wessler Engineering spoke regarding this proposal. This contract provides assistance to the City of Beech Grove in applying for a voluntary recognition program through the Indiana Department of Environmental Management (IDEM) called the CLEAN Community Challenge.

The program rewards Indiana cities, towns, and counties for proactively managing environmental impacts associated with governmental operations. CLEAN members develop and implement a Quality of Life Plan and select five environmental priorities to focus on during a three-year designation period. CLEAN is a program that can potentially help communities cut operating costs, while improving the quality of life for residents. She distributed a packet containing a copy of the contract and a map showing other communities who participate in the program, in addition to some projects undertaken by these communities as part of the program. There was also a checklist of steps that the City will need to do in order to apply for the program. Ed Bell asked that if the City is approved for this program, are there any grants available for assistance? Ms. Atkins replied that once a city is designated as a CLEAN community, this designation looks well on any grant funding requests to state funding sources. Sandy Seward asked if the compliance officers would be involved, and Ms. Atkins said that stakeholders would probably be someone from the greenways area, another person involved with planning, the public works department, and the parks department, all depending on what type of projects are chosen. Sandy Seward questioned if we have the manpower necessary to fulfill the requirements, and Ms. Atkins stated that it would be up to the City to choose projects that would not be labor intensive and also try to get funding to help with the projects. Mayor Buckley added that he likes this program because it will help the City be a better steward of the environment and do whatever is best for the City environmentally. Sandy Seward moved to approve the agreement; Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Step Pay Increase, Christopher VanRoo, Fire Department – Fire Chief Cheshire requested approval of the pay increase of Christopher VanRoo to the position of Third Year Firefighter. If approved, his pay will increase to \$2,230.65 per pay period. This will take effect June 26th, 2014. The increase for position pay is in the 2014 budget. Sandy Seward moved to approve the position pay recommendation; Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Approval to Hire Civilian Paramedic, Fire Department—Fire Chief Cheshire requested approval to hire Courtney Henderson to replace Civilian Paramedic Alan Campbell, who resigned in May 2014. She has completed the application process along with an oral, written and practical skills testing. If approved, Courtney’s pay will be \$1,584.07 per pay period. This will take effect June 28th, 2014. This position pay is in the 2014 budget. Ed Bell moved to approve the hiring recommendation; Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

9th and Buffalo Street Improvement, Wessler Engineering—Jeremy Burns from Wessler Engineering spoke about the 9th Avenue and Buffalo Street Stormwater Improvements project. The existing drainage at that intersection is eroding the street and causing harm to other infrastructure. As a result, the plan is to install a new storm sewer and catch basins at that location and inlets at six resident driveways. The pavement will be excavated and patched with concrete, the area dug up for the storm sewer will be patched, and the whole intersection will be milled and resurfaced with asphalt. Stop bars and a crosswalk will also be installed.

Ed Bell stated that it looks like we're still not putting curbs in. Jeremy confirmed that when replaced, the project will restore the curbs to current existing conditions.

Ed Bell moved to allow Wessler Engineering to seek quotes for this project; Sandy Seward seconded the Motion; which was approved by unanimous voice vote. Contractor bids will be due by July 21 at 3 p. m.

Citizens Energy Road Closure Requests—Clerk-Treasurer McMillan read an email from Citizens Energy requesting road closures into the record. Mayor Buckley requested input from Fire Chief Cheshire and Police Chief Swartz about any effect on public safety that these closures would have. Chief Cheshire asked about the estimated time frame of completion, and Mayor Buckley estimated five weeks on this large project. Chief Swartz would be opposed to it if all the closures happened at once, so he would rather that the project be completed block by block. Mayor Buckley suggested that they close 13th Street from Albany to Buffalo first, and then from Buffalo to Cleveland. Chief Swartz said that this would be more acceptable, but that they would need to leave it open for emergency vehicles. Chief Swartz also said he would need to consult with the DPW on posting No Parking signs during the construction. Ed Bell asked if residents would still be able to get to their property, and Chief Swartz said that there would just not be any street parking; he also stated that the Board might consider making a temporary ruling so that residents could park on the easement/sidewalk.

Sandy Seward moved to allow 13th Street to be closed in one-block increments at Buffalo and Cleveland only during the time of construction and for the police to not allow parking during that time period. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

There is also a request to close 8th Avenue from just north of Main Street to just north of Buffalo Street. Chief Swartz stated that he would prefer that they close 8th Avenue a block at a time and provide access to emergency vehicles, and that the Board approve blocking sidewalks if needed. Ed Bell moved to allow 8th Avenue to be closed in one-block increments from the alley to Albany, and from Albany to Buffalo only during the time of construction and for the police to not allow parking during that time period. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Residents in the affected areas will be notified about the upcoming construction. Whichever company wins the resurfacing project will need to work with DPW and Citizens Energy to coordinate when construction should take place.

INDOT and Churchman Avenue—Bill Hall with United Consulting spoke concerning pedestrian movements along Churchman Avenue between Emerson and Arlington Avenues. They put together a brief engineer's report outlining the scope of work needed and some costs, mainly in terms of pedestrian safety. An application was filled out and submitted to the INDOT Greenfield district. This is very competitive, but it is for 80% federal reimbursement for the construction of these improvements. Mayor Buckley gave a good presentation to INDOT to try to secure this grant. If this is not successful, they will also make application to the Indianapolis MPO which also has a funding call for projects that is due in early July. Again, that would be for 80% federal funding. This program would take the sidewalks from Emerson to Arlington, and would coordinate with the Safe Routes to School program.

The goal is to make pedestrian movement much safer. Mayor Buckley asked about sign inventory. Mr. Hall stated that is moving forward towards a September letting. The company has had to jump through several hoops for this sign inventory project. The intent is to replace all or nearly all the signs in the City. Clerk-Treasurer McMillan asked if provided the City of Beech Grove receives this sidewalk grant, would the budgeting process be for the year 2015? Mr. Hall replied that the grant would be for Fiscal Year 2018. This should give us plenty of time to budget for that money, but we will need to budget money for 2015-2017.

COMMENTS FROM MEMBERS:

None.

ADJOURNMENT:

Sandy Seward moved to adjourn. Ed Bell seconded the Motion. The meeting was adjourned at 6:53 p. m.

The next Board of Works Meeting will be held on Monday, July 7, 2014, at 6:00 p.m. at City Hall Council Chambers.

Dennis Buckley, Mayor

Dan McMillan, Clerk Treasurer

Prepared by: Mary Duffer