

**CITY OF BEECH GROVE, IN
BOARD OF PUBLIC WORKS AND SAFETY MEETING MINUTES
MONDAY, JUNE 15th, 2015**

Mayor Dennis Buckley called the meeting to order at 6:00 p.m.

ROLL CALL: Board of Works Members Ed Bell, Sandy Seward and Mayor Dennis Buckley were present. Also in attendance, were Clerk Treasurer, Dan McMillan and City Attorney, Craig Wiley.

MEETING MINUTES: The meeting minutes from the June 1st, 2015 were presented to the Board for approval. Ed Bell moved to approve the minutes as presented. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

APPROVAL OF CLAIMS:

Corporate Claims – claims in the amount of **\$766,215.34** were presented to the Board for approval.

Sandy Seward commented on an invoice on page 11, third one down, from Excel Lawn Care Co. in the amount of \$800.00, compliance is doing a good job of keeping up on the vacant properties throughout the City. Mayor Buckley remarked that the invoice is for 16 properties that were mowed twice. Ed Bell moved to accept the claims as presented. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

OLD BUSINESS: none

NEW BUSINESS:

Promoters Club

Permission to Host July 3, 2015 Fireworks- *presented Derek Blice*

Clerk Treasurer McMillan, read into the record, a letter from John Ciriello.

Derek Blice explained the big difference in the event this year will be no parking in the park, the exception being handicap parking in the paved area. Derek explained that parking in the grass tares up the park and actually poses a danger, as the Promoters Club had one of their own hit by a car last year, intentionally. The area where the parking previously was will now host a Craft Fair. They are all local, small, vendors. Sandy Seward moved to approve the request. Ed Bell seconded the Motion; which was approved by unanimous voice vote

Master Vendor Permit, Promoters Club- *presented by Clerk Treasurer McMillan*

Request for approval includes the following events, July 3rd, 2015 Fireworks, 2015 Fall Festival & Parade, 2015 Cars R Us Show. Sandy Seward moved to approve the permit. Ed Bell seconded the Motion; which was approved by unanimous voice vote

Master Vendor Permit, Black Cat Fireworks, 528 Main Street- *presented by Clerk Treasurer McMillan*

The owners were present and Mayor Buckley asked if they have turned everything in and they stated that they have. Clerk Treasurer McMillan asked if they have paid their fee and they have not, because they were told not to pay it until it was approved. Clerk Treasurer McMillan asked that it only be approved contingent upon them paying the fee, because they have already been open two days without the fee being paid. Mayor Buckley also commented that the permit is only good for 30 days after the permit is issued. Ed Bell moved to approve the permit. Sandy Seward seconded the Motion; which was approved by unanimous voice vote

Promoters Club- Permission to Host the Fall Festival and Parade- *presented by Derek Blice*
Set-up, Tuesday, September 15th, 2015, Fall Festival, Wednesday, September 16, 2015 – Saturday, September 19th, 2015, Fall Festival Parade- Saturday, September 19th, 2015.

Clerk Treasurer McMillan, read into the record, a letter from John Ciriello.

Derek Blice commented that everything will remain the same, but it is his understanding that there will not be a stage event this year on 8th Avenue and Main Street. The event was not sponsored by the Promoters Club, but many people associate it with the Fall Festival and the Promoters Club. Sandy Seward asked if they get complaints from the business owners about the festival being held on Main Street and Derek commented that once in a great while they do, but most have changed their tune and many open during the event and find that they stay very busy. Mayor Buckley stated that this is contingent upon no spikes being driven into the streets and no spray painting of the street. Ed Bell moved to approve the request. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Holy Name Octoberfest Committee – Friday, October 3, 2015 – Sunday, October 5, 2015
Permission for Assistance with Street Closure, Sewer Connection, Usage of Picnic Tables, Trash Cans, Recycling Totes and Hanging Promotional Banners- *presented by Sheryl Babb*

Clerk Treasurer McMillan, read into the record, a letter from Sheryl Babb.

Sandy Seward asked if the City always provides what they are asking for and Mayor Buckley said, yes. Sandy Seward moved to approve the request. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Franciscan Alliance/St Francis Health Perinatal Bereavement Program, “Memories to Hold”
The 30th Annual “Walk to Remember ”Saturday, October 10, 2015 @ 11:00 am- *presented by Joni Cutshaw*

Clerk Treasurer McMillan, read into the record, a letter from Joni Cutshaw.

Mayor Buckley explained that this will begin at Central Elementary and continue west on Main Street to Sarah T. Bolton Park. The Beech Grove Police will have to assist with closing streets while the event is taking place. Sandy Seward moved to approve the request. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Mayor Buckley also requested permission to close 10th Avenue from Main to Albany, including the alley at 10th Avenue so that people can line up. Sandy Seward moved to approve the request. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Master Vendor License- to Distribute Books Door to Door-*presented by Mayor Buckley*

Mayor Buckley recommended denial of the request because he does not approve of door to door vendors. Sandy Seward moved to deny the request. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Russell Excavating– *presented by Mayor Buckley*

Change Order No. 2, 9th and Buffalo Project

Request approval to increase from \$80,197.00 to \$81,641.00

Sandy Seward moved to approve the request for the increase. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Wessler Engineering- *presented by Mayor Buckley*

Application and Certification for Payment 9th and Buffalo Project

Sandy Seward moved to approve the request for payment. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Pay Increase within the Fire Department *presented by Chief Cheshire*

Henderson- Second Year Paramedic

Chief Cheshire requested permission to increase Paramedic, Courtney Henderson' pay to \$1975.17 per pay period, to take effect June 20, 2015. It is included in the 2015 budget.

Sandy Seward moved to approve the request. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Russell Excavating –*presented by Mayor Buckley*

Certification of Substantial Completion 9th and Buffalo Project

Mayor Buckley stated that all the amendments have been done and the project is completed so it is time to sign the Certificate of Completion.

Sandy Seward moved to approve signing the Certificate of Completion. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Senior Center Surplus Equipment- *presented by Carla Marchbanks*

Clerk Treasurer McMillan read a request into the record to surplus a Sharp MX 2700N Copier/Scanner/Fax Machine at the City Auction on Saturday, June 20th to be held at the Beech Grove Police Station. Clerk Treasurer McMillan explained that the only copiers that have been kept on lease are at City Hall, the Fire Department and the Police Department.

Copiers for other departments that don't have that great of use have been purchased at a lesser cost and when they quit working the City will buy new ones. It saves the City big money. Ed Bell moved to approve the request. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Master Vendor Permit-Beech Grove Chamber of Commerce- *presented by Clerk-Treasurer McMillan*

The Chamber is requesting approval for a Master Vendor Permit for their Street Music Fair that they are planning. Clerk-Treasurer McMillan stated that they have completed the proper paperwork and furnished the City with a copy of their insurance. Sandy Seward moved to approve the request. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Black Cat Fireworks 528 Main Street- Revisited- *presented by Sandy Seward*

Sandy Seward commented that she does want to see the permit application filled in completely. There is only one person listed, no phone number and no information on the amount of employees they have and she would like to see that completed in its entirety before the permit is issued. Clerk- Treasurer McMillan agreed and he commented that they have had a couple of issues with them and he will be certain to make sure the application is completed in its entirety.

Mayor Buckley Informational Meeting for Citizens- *presented by Mayor Buckley*

Thursday, June 18th at 7:00pm in Council Chambers at City Hall

Mayor Buckley announced that there will be an informational meeting that will give the public the opportunity to comment and ask questions on recent events, including:

- Police Shooting on South 4th Avenue
- Walmart
- Motel 6
- Drug Issue
- St. Francis
- Public Nuisance Properties

The meeting will be taped as well. Everyone is welcome to attend.

COMMENTS FROM MEMBERS: none

ADJOURNMENT:

Ed Bell moved to adjourn. Sandy Seward seconded the Motion. The meeting was adjourned at 6:33 p.m.

The next meeting will be Monday, July 6th, 2015 at 6:00 pm. at City Hall Council Chambers.

Dennis Buckley, Mayor

Dan McMillan, Clerk Treasurer

Prepared by: Dan McMillan