

**CITY OF BEECH GROVE, IN  
BOARD OF PUBLIC WORKS AND SAFETY MEETING MINUTES  
MONDAY, JUNE 1<sup>st</sup>, 2015**

**Mayor Dennis Buckley called the meeting to order at 6:p.m.**

**ROLL CALL:** Board of Works Members Ed Bell, Sandy Seward and Mayor Dennis Buckley were present. Also in attendance, were Clerk Treasurer, Dan McMillan and City Attorney, Craig Wiley.

**MEETING MINUTES:** The meeting minutes from the May 18<sup>th</sup>, 2015 were presented to the Board for approval. Sandy Seward moved to approve the minutes as presented. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

**APPROVAL OF CLAIMS:**

**Corporate Claims** – claims in the amount of **\$671,180.31** were presented to the Board for approval.

Sandy Seward questioned an invoice on page 10, approximately half way down, for Mulch Works in the amount of \$6,000.00. She commented that it seems steep to her. Clerk-Treasurer McMillan stated that he believes it was for mulch that was sprayed on Emerson Avenue. Ed Bell moved to accept the claims as presented. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

**Certificate of Substantial Completion for Hartman Park-** *presented by Brett Siebenthal*  
Hartman Park is complete other than some grass seed. Wessler Engineers recommend approval of the Certificate of Substantial Completion. Sandy Seward and Ed Bell both commented that Hartman Park looks great. Ed Bell moved to approve the Certificate of Substantial Completion. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

**OLD BUSINESS:** none

**NEW BUSINESS:**

**Village Baptist Church Request for Soccer Field Usage-** *presented by Reverend Hale*

Clerk-Treasurer McMillan read the request into the record.

Reverend Hale would like permission to use the soccer field next to DPW on Churchman Avenue for a 5 day club from Monday, July 20<sup>th</sup> through July 24<sup>th</sup> for boys and girls 1<sup>st</sup> through 5<sup>th</sup> grades. Mayor Buckley stated that proof of insurance must be supplied, because the property is city owned. Sandy Seward moved to approve the request. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

**Security Fence Quote** - Public Safety Tax- *presented by Police Chief Swartz*

Clerk-Treasurer McMillan read the request into the record.

The police department has been vulnerable for years in the back of the police department, because when they bring prisoners in to process them they have often had family members and friends of the prisoners meet them back there, and especially at night as an officer you do feel vulnerable and it is a danger, so they would like to fence that area in.

Chief has received two bids as follows:

K&K Fence- \$27,815.00- they require pavement work to be done because of the type of entrance that they use that is pressure type and it does not include electrical.

Lowes Beech Grove \$27,486.04- their mechanism is like a garage door type frequency and they do include the electrical work. Lowes also uses a local Beech Grove Company for the fencing.

Sandy asked about the warranty that both company's provide. Chief Swartz commented that he thinks it is a 3 year guarantee on the fence, but the warranty on the mechanisms are different, because the mechanisms are different. Ed asked if this covers the entire back including where the Fire Chief has his office. Chief explained what it does cover. Ed asked how the fire department would get in when they need to. Chief Swartz stated that there will be access through the police department and walk through access through the police department. Mayor Buckley and Chief Swartz both agree that it is a police officer safety issue. This will be paid for with cash from the increase in local public safety tax.

Sandy Seward moved to approve the installation and the purchase of the fence from Lowes- Beech Grove not to exceed \$27,486.04. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

**Front Entrance Security Door - BGPD** - Public Safety Tax- presented by Chief Swartz

Chief has received two bids as follows:

Central Indiana Hardware- \$15,129.25  
Central Indiana Security Corporation- \$11,778.00

The police department needs to be ADA compliant and currently it is not. The door opens out instead of opening in and it presents risks to the handicap. The police department has two doors. One is locked all the time and one is opened 24 hours. One door will have bullet resistant glass. Sandy Seward asked if the police department is a "safe place", but Chief Swartz stated he does not believe that they are, he believes the fire department is. Chief recommends accepting the Central Indiana Security Corporation bid. They are the lowest bidder and their door is just as heavy and the warranty work for the ADA door is the same. This will be paid for with cash from the increase in local public safety tax.

Ed Bell moved to approve the installation and the purchase of the doors from Central Indian Security Corporation not to exceed \$11,778.00. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

**City Hall Security Cameras Estimate - Central Indiana Security Corporation** - Public Safety Tax-  
*presented by Clerk Treasurer McMillan*

This is to have cameras installed in the City Administration Building at 806 Main. The cameras would monitor both the front and back entrances as well as the front entrance to City Hall Council Chambers. Clerk-Treasurer McMillan believes that it will be beneficial for safety and security of the employees and customers. He believes it would be money well spent.

This will be paid for with cash from the increase in local public safety tax.

Sandy Seward moved to approve the installation and the purchase of the cameras from Central Indiana Security Corporation not to exceed \$1,812.90. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Clerk-Treasurer McMillan explained that because the increase in public safety tax was not approved and the numbers were not known until after the preparation of the budget last year, those increased revenues were not included in the budget, so additional appropriations will be brought before Council for approval beginning in July. Those will also be advertised in advance to the public. Once approved by the Council, they will then go before the DLGF to confirm that the revenues and funding does indeed exist.

**Promotion within the Fire Department**- *presented by chief Cheshire*

Chief Cheshire recommended the promotion of Angie Lechtenberg to EMS Lieutenant for B-Shift. Her base salary beginning June 6<sup>th</sup>, 2015 will be \$2,462.00. She will be replacing Aaron Jeannette who was promoted to Merit Fire Lieutenant. The funding is in the budget.

Sandy Seward moved to approve the promotion. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

**Handicap Parking Permit**- *presented by Mayor Buckley*

Request by Gwen Pedigrew- they do have a driveway. It has been questioned if handicap permits should be issued for people who have a driveway. Mayor Buckley stated that there are two other people in the City that have handicap parking permits who do have driveways also. The precedent was set long before this administration took office. Mayor Buckley does not want to deny anyone with disabilities access to handicap parking. Ed Bell commented that if you look at the older section there is access in the alleys.

He does not have a problem approving this. Sandy commented that she has a brother who is disabled and she does not want to make it any more difficult for people with handicaps than it already is. Ed Bell moved to approve the permit. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

**Request for Block Party** - Andrea Drive- *presented by Dawn Whalen*

Clerk-Treasurer McMillan read the request into the record.

Chief Swartz suggested moving it to Andrea Court. Mayor Buckley commented that he has heard from several people in that neighborhood and they are interested in speaking to police to see what can be accomplished to clean up the problem in the neighborhood. He thinks it is a good idea that they come together to try establish a crime watch in the neighborhood with the supervision of police.

Ed bell moved to approve the Block Party located on Andrea Court on Sunday, June 28, 2015 from 12:00 pm to 4:00 pm. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

**Surplus Senior Bus** - Senior Citizens Center- *presented by Carla Marchbanks*

Clerk-Treasurer McMillan read the request into the record.

Mayor Buckley explained that the bus recently broke down again with an alternator issue and so the City would like to go ahead and get it put into the auction on Saturday, June 20<sup>th</sup>. The auction will be held at the Beech Grove Police Department. Sandy Seward moved to approve the surplus. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

**Clerk-Treasurer's Office Surplus HP 4250/4350 Series Laser Jet Printer-** *presented by Clerk Treasurer Dan McMillan*

Clerk-Treasurer McMillan requested to surplus this printer at the June 20<sup>th</sup> surplus auction. This printer has been replaced with an updated printer. Ed Bell moved to approve the surplus. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

**Resolution No. 5, 2015-** *presented by Clerk Treasurer McMillan*  
*Lease/Purchase Senior Bus*

Clerk Treasurer McMillan requested that the Resolution be amended to allow him to seek out the best responsive bid for the City of Beech Grove. The following amendment was made.

Now hear by be it ordained that the Board of Public Works and Safety through the Clerk –Treasurer shall enter into an agreement for the financing of the purchase of the Senior Center Vehicle through US Bank Corporation and Finance or the best leasing arrangement.

Sandy Seward moved to approve the Resolution with the amendment. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

**2000 Horton Chassis Replacement** – BGFD- *presented by Fire Chief Cheshire*

Mayor Buckley commented that the City started out advertising for a new ambulance and one bid came in that was an exorbitant amount, so Chief Cheshire came up with the idea to remount the 2000 Horton Ambulance.

Mayor Buckley would like the Board to give permission to Chief Cheshire to have a specification bid for advertisement to remount the 2000 Horton ambulance.

Ed Bell moved to approve the process. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

**Master Vendor's Permit Applications-** *presented by Mayor Buckley*

Pyroville Fireworks located at 3535 South Emerson Avenue- Chief Swartz has ran a check and reviewed the permit and did not find any reason to deny it.

Ed Bell moved to approve the license. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

USA Fireworks- 4904 South Emerson Avenue- Chief Swartz has ran a check and reviewed the permit and did not find any reason to deny it.

Sandy Seward moved to approve the license. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

**COMMENTS FROM MEMBERS:** none

**ADJOURNMENT:**

Ed Bell moved to adjourn. Sandy Seward seconded the Motion. The meeting was adjourned at 6:58 p.m.

The next meeting will be Monday, June 15<sup>th</sup>, 2015 at 6:00 pm. at City Hall Council Chambers.

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**Dennis Buckley, Mayor**

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**Dan McMillan, Clerk Treasurer**

Prepared by: Dan McMillan