

CITY OF BEECH GROVE, INDIANA
BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
MONDAY, April 7th, 2014

Mayor Dennis Buckley called the meeting to order at 6:15pm.

ROLL CALL: Board of Works Members, Ed Bell, Sandy Seward and Mayor Dennis Buckley were present. Also in attendance, were Clerk Treasurer Dan McMillan and City Attorney Craig Wiley.

MEETING MINUTES: The meeting minutes from the March 17th, 2014 meeting were presented to the Board. Sandy Seward moved to accept the minutes as presented, Ed Bell seconded the Motion; which was approved by unanimous voice vote.

APPROVAL OF CLAIMS:

Corporate Claims – claims in the amount of **\$1,291,641.09** were presented to the Board for approval.

Mayor Buckley stated there were two regular payrolls and one retiree payroll.

Page 28 -Sandy Seward questioned a claim for the city court in the amount of \$10,925.00, Clerk Treasurer McMillan explained that is the remaining balance left over from revenue that the city court turns in monthly. After the checks are issued for the City of Lawrence, Speedway, Southport, etc.; the remaining balance is then transferred into the General Fund.

Page 29- Sandy questioned a claim to the Ford Dealership for \$24,575.25. Clerk Treasurer McMillan explained this was for a new police vehicle that was purchased with cash/check from the Criminal Investigation Fund.

Page 31- Ed Bell inquired about the Guardian Network Solutions bills and why there were so many. Clerk Treasurer McMillan explained these are claims for upgrades to the phone and IT systems. The phone system runs through the computers. In a meeting, with Lynn Rekeweg, IT Contractor, for the City of Beech Grove, Mayor Buckley, and Clerk Treasurer McMillan were informed that if this one server goes down they could lose every piece of data that we have in the City. There are approximately \$30,000.00 in upgrades that have to be made and there isn't enough money in the IT appropriations for all of it. Clerk Treasurer McMillan will be coming before the Council to ask permission to transfer appropriations. Those transfers will not increase the budget.

Ed Bell moved to accept the claims as presented; Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

OLD BUSINESS: None

NEW BUSINESS:

Leaf Machine Quote-DPW: - *presented by Brad Meriwether*

Mayor Buckley read the following bid quotes into the record.

Best Equipment Quote- \$41,000.00

Old Dominion Quote- \$42,884.00

Brad explained the changes that have been made in the newer piece of equipment verses the current piece of equipment that is 20 years old. There was a question in the difference between these two quotes. Brad stated these quotes are for the same identical piece of equipment.

Ed Bell made a Motion to accept Best Equipment bid of \$41,000.00; Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

LPA Agreement-Safe Routes to School: - *presented by Brad Meriwether*

Brad Meriwether stated this is an agreement between the City of Beech Grove and Indiana Department of Transportation. This agreement spells out stages of design, financial agreements, and disbursements of funds to contractors.

This grant is an 80/20 grant with the City paying 20%. Sandy asked Brad if the design is complete and Brad stated it was. The Mayor asked City Attorney Craig Wiley his opinion of the agreement and he stated it was a standard agreement with INDOT.

Clerk Treasurer Dan McMillan stated the city has already spent in excess of \$45,000.00 for this project for engineering fees, which is not reimbursable.

Sandy Seward made a Motion to accept this agreement; Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Little League Parade Approval:

Clerk Treasurer McMillan read into the record a letter from Beech Grove Little League requesting permission to hold a parade. They also presented the city with a Certificate of Insurance naming the City as additional insured. The Little League Parade will step off at Sarah Bolton Park at 9:00 am on Saturday April 26th. The boys will proceed down Churchman Avenue to 9th Street and south on 9th Street to the little league diamonds. The girls will proceed north on 13th Street to the softball diamonds.

Ed Bell made a Motion to approve the request for the parade; Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Handicap Parking Permit:

A resident on Main Street requested of the City to waive the fee for this year because last year she paid the fee, but was unable to park on Main Street because of the road construction.

Sandy Seward made a Motion to waive her 2014 fee; Ed Bell seconded the Motion; which was approved by unanimous voice vote.

COMMENTS FROM MEMBERS: None

ADJOURNMENT:

Sandy Seward moved to adjourn. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

The next Board of Works Meeting will be held on Monday April 21st, 2014, following the Board of Sanitation Meeting, in Council Chambers.

Dennis Buckley, Mayor

Dan McMillan, Clerk Treasurer

Prepared by: Dan McMillan