

**CITY OF BEECH GROVE, INDIANA
BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
MONDAY, APRIL 21st, 2014**

Mayor Dennis Buckley called the meeting to order at 6:17 p. m.

ROLL CALL: Board of Works Members, Ed Bell, Sandy Seward and Mayor Dennis Buckley were present. Also in attendance, were Clerk Treasurer Dan McMillan and City Attorney Craig Wiley.

MEETING MINUTES: The meeting minutes from the April 7th, 2014 meeting were presented to the Board. Sandy Seward moved to approve the minutes as presented; Ed Bell seconded the Motion; which was approved by unanimous voice vote.

APPROVAL OF CLAIMS:

- **Corporate Claims** – claims in the amount of **\$821,292.63** were presented to the Board for approval.

Sandy Seward questioned the amount of \$12,870 for Network Solutions. Clerk Treasurer Dan McMillan stated that Network Solutions provides the telephone and long distance service to the city. There will be approximately \$30,000 in upgrades this year relating to the firewall and computer systems to avoid losing data. This will include using the cloud system vs. what we are holding on our servers now. This will result in some higher than normal invoices from Network Solutions. Mayor Buckley mentioned that because this work exceeded the \$10,000 limit, Lynn Rekeweg had to seek at least two bids. The second bid from iPrism for 36 months was for \$13,500. Lynn recommended Network Solutions over iPrism for both price and quality considerations.

Sandy Seward moved to approve the claims as presented; Ed Bell seconded the Motion; which was approved by unanimous voice vote.

OLD BUSINESS:

None.

NEW BUSINESS:

Memorandum of Understanding - United Way

Clerk Treasurer McMillan read the Memorandum of Understanding for the record. Mayor Buckley has met with representatives of United Way. They have applied for federal funding to assist residents of Beech Grove who can't pay their heat bill. What United Way is asking the City of Beech Grove to do is to join with them and provide the space when they come out to do these interviews. Beginning Nov. 1, 2014, once per week United Way will go to the Senior Center and use a table there. That will be the focal point between the United Way and residents of Beech Grove who can't pay their heating bill. The United Way will collect all of the information there. We will not have any resources other than providing the space; city employees will not take part in this nor handle any money. There is no cost to the city at all. United Way is in the process of getting the funding and need arrangements such as this to be in place for when they apply. This applies just to the residents of Beech Grove. City Attorney Craig Wiley has reviewed this MOU and it looks fine. Ed Bell moved to approve the MOU; Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Pay Increase for Ryan Cobb - 3rd Year Firefighter/Paramedic

Fire Chief Robert Cheshire requested a pay increase for Ryan Cobb, a 3rd year firefighter/paramedic.

Ed Bell moved to approve the request; Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Permission to Hire 2 Part-Time Compliance Officers

Fire Chief Robert Cheshire requested to hire a part-time Compliance Officer, Derek Blice. Responding to a question from Sandy Seward, Mayor Buckley stated that this would be our second Compliance Officer. Clerk Treasurer McMillan commented that the budget for Compliance Officers is \$25,000 for this calendar year, regardless of the actual number of Compliance Officers that we hire. Mayor Buckley stated that there are 40 hours per week total, and no one Compliance Officer can work more than 29 hours. If we have three Compliance Officers, their total hours cannot add up to more than 40 hours. Sandy Seward moved to approve the recommendation to hire Derek Blice; Ed Bell seconded the Motion; which was approved by unanimous voice vote. Fire Chief Cheshire also requested to hire another part-time Compliance Officer, Becki DeWeese. Responding to Mayor Buckley, Chief Cheshire stated that both applicants have completed background checks.

Sandy Seward moved to approve the recommendation to hire Becki DeWeese; Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Resignation Letter – Alan Campbell

Fire Chief Robert Cheshire read the resignation letter of Alan Campbell into the record. Mr. Campbell is currently a civilian paramedic with the Beech Grove Fire Department.

Sandy Seward moved to accept the resignation of Alan Campbell; Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Sandy Seward moved to allow Chief Cheshire to fill the vacant position; Ed Bell seconded the Motion; which was approved by unanimous voice vote.

9th Avenue and Buffalo Street Improvements - Wessler Engineering

Brent Siebenthal from Wessler Engineering presented for the Board's consideration an agreement between the Beech Grove Board of Public Works and Safety and Wessler Engineering for stormwater improvements at 9th Avenue and Buffalo Street. Mayor Buckley commented that there should be enough money in the budget for this. Clerk Treasurer McMillan agreed, although he stated that we don't know the final cost yet. Mayor Buckley confirmed with Brent Siebenthal that work on Bellefontaine Street will start next week and this project would follow in succession.

Ed Bell moved to approve the agreement; Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Master Vendor License - Beech Grove Promoters Club

This was delivered last week and is an annual permit for the Promoters Club July 3rd fireworks and the Fall Festival. The Promoters Club is in the process of becoming a 501(c)(3) organization, they are just waiting on the paperwork to be complete. They will provide an updated copy of insurance to Clerk Treasurer McMillan for our files. Clerk Treasurer McMillan stated that Tim Latimer called him and doesn't know when they will receive their final paperwork from the IRS because the IRS is so backlogged. The Promoters Club has copies of their check, so we believe everything will be alright with it. Police Chief Swartz has no issues with this license application.

Sandy Seward moved to approve the Master Vendors License application; Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Resolution No. 5, 2014

...BGFD Insurance

Aaron Jeanette talked about this resolution. There are some questions regarding this resolution. How will the City be able to tell the difference between Mr. Ballay and his wife when it comes to deductibles? Mr. Ballay's workman's comp is running out quickly. After workman's comp runs out, the City is liable for all injuries sustained on the job. His last day on the job is technically May 29th, he is being disabled and pensioned on Class 1, which means he is disabled and cannot work. He already knows that he will have financial problems. Mr. Jeanette explained Class 1, 2, and 3 impairments. Mr. Jeanette discussed concerns he has with the MOU. Mr. Bell suggested that Mr. Ballay should be able to apply for Social Security Disability and Medicare, which would save him a lot of money and provide a monthly payment in addition to his pension. Mr. Jeanette also asked about both front-loading and back-loading the HSA account. For tax purposes, Mr. Jeanette would prefer to front-load the account. Clerk Treasurer McMillan commented that the \$220 per month HSA payment should go against the \$6,000 yearly deductible amount. Mr. Ballay spoke next concerning his situation, cost of medicines, and reduction in pay as a result of his medical condition. He challenged the Board to look at the City's workman's comp insurance, as he said it does not cover any settlements or loss of wages.

Clerk Treasurer McMillan stated that the IRS rules governing HSA accounts prevents us from front-loading the HSA account; however he did suggest that as soon as the \$6,000.00 deductible is met the city should issue Mr. Ballay a check for the difference between the HAS and the \$6,000; which would be approximately \$3,400.00.

Sandy Seward stated that we should get the man what he needs, he suffered, and he has a long life ahead of him. Mayor Buckley stated that not only are we dealing with Mr. Ballay's situation, we are also looking to the future as this type of situation could happen again. Sandy Seward also said that when we look at the City's insurance, the workman's comp should cover loss of wages. The Board agreed that within legal limits, we want to make sure that Mr. Ballay receives what he is entitled to. If we can't load the \$6,000, let's just do the next best thing. Mayor Buckley suggested that the Board consider making an immediate \$3,400 payment to Mr. Ballay and then the HSA would be done on a regular pay schedule. We will clean up this MOU and return the revised copy to Mr. Ballay and Mr. Jeanette and vote on it at the next meeting. Sandy Seward moved to table Resolution #5, 2014 until the next meeting; Ed Bell seconded the Motion; which was approved by unanimous voice vote.

COMMENTS FROM MEMBERS:

None.

ADJOURNMENT:

Ed Bell moved to adjourn. Sandy Seward seconded the Motion. The meeting was adjourned at 7:15 p. m.

The next Board of Works Meeting will be on Monday, May 5, 2014 after the Board of Sanitation meeting at City Hall Council Chambers.

Dennis Buckley, Mayor

Dan McMillan, Clerk Treasurer

Prepared by: Mary Duffer