

**CITY OF BEECH GROVE  
BOARD OF PUBLIC WORKS AND SAFETY  
MONDAY, FEBRUARY 20th, 2018**

Mayor Buckley called the meeting to order at 6:08pm.

**ROLL CALL**

Board of Works Members, Sandy Seward, Dave Harrison, and Mayor Buckley were present. Also, in attendance, were Clerk-Treasurer Dan McMillan and City Attorney Craig Wiley.

**MEETING MINUTES**

Clerk Treasurer Dan McMillan presented minutes from the February 5, 2018 meeting to the Board for approval. Sandy Seward expressed her disappointment, as she has requested before that more substance be included in the minutes and she would please like to have more information included in the minutes. Sandy Seward moved to approve the minutes as presented. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**APPROVAL OF CLAIMS**

Corporate Claims in the amount of **\$746,923.71** were presented to the Board for approval. Sandy Seward moved to approve the claims. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**OLD BUSINESS:** None

**NEW BUSINESS**

**Bid Opening- 2018 Paving Projects**

Sandy Seward opened the sealed bids and read them aloud to the Public.

Milestone Contractors - **\$681,000.00**

Rieth Riley – **\$572,533.54**

Midwest Paving - **\$589,034.10**

Globe Asphalt & Paving - **\$492,360.25**

Robertson Paving - **\$512,394.50**

Smith Projects - **\$499,998.00**

Bids were given to the engineers who will review them and come back at the March 5, 2018 meeting with a recommendation.

### **Sanitary Sewer Rehab Project Approval**

#### **Wessler Engineering**

Rehab of 2938 linear feet of clay 8" sanitary sewer pipe, (commonly known as CIPP) and includes cleaning and televising, lateral reinstatements and protruding lateral removals. This was first identified by city staff and then confirmed by the engineers. Cracks, protrusions, breaks, and infiltrations were noted. If not fixed, it could cause sewer collapses or failures. They will solicit bids from four CIPP Contractors, Layne Inliner, SAK Construction, Miller Pipeline, and Technology. The quote package has those quotes due March 16, 2018 at 4:00pm. The estimated cost is \$81,200.00. Once this project is completed that will complete the total lining of every pipe in the Park Grove Subdivision. The sewer project budget for 2018 is \$175,000.00.

Sandy Seward moved to approve the quote process as described above. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

### **Certificate of Completion- North Bend**

Dave Harrison asked how they know the project was successful. Answer, standing water is not observed any longer.

Sandy Seward moved to approve the Certificate of Completion. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

### **Approval of Final Payment to Eagle Valley**

Sandy Seward moved to approve final payment in the amount of \$4,592.83. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

### **Update on Trash Truck Purchase**

The final price of the trash truck is \$197,899.00 and DPW Director, Brad Meriwether stated he signed off on February 7, 2018, so the truck was ordered then. We purchased this through the NJPA quote very smooth and a great way to do business. Truck should be ready in mid-May. The city will pay cash for this truck and buy another one the same way next year. There was \$225,000.00 budgeted, so it did come in under budget and they are essentially identical trucks, other than some clean air technology that is mandatory now.

Brad commented on the North Bend Project; Phil is really good about going out and watching it when it rains and a former employee who lives in the area of the project, reported that he is very happy with the success of the project.

### **Permission for Road Closure – Comprehensive Drug Free Coalition**

Clerk Treasurer McMillan read a letter into the record requesting the following:

Road closure, May 16, 2018 – set-up at 4:30 and the event will run from 5:30pm to 8:00pm, clean-up will be completed by 8:30pm. The area includes Main Street, between 7<sup>th</sup> and 9<sup>th</sup> Avenues. Permission is also requested to use City Hall Steps for speakers and the use of City Hall Council Chambers in the event of rain.

Tents will be set up along Main Street. They are also requesting to use Beech Grove Public Safety for safety service; both fire and police are members of the coalition. Trash and recycle cans are needed and they would like for Department of Public Works to deliver and pick up the cans along the closure area. The use of 60 chairs is needed if the city has access to them.

Clerk Treasurer McMillan asked if the group is non-profit and suggested that maybe they could team up with another non-profit for insurance purposes.

Mayor Buckley would like to speak to the business owners that will be affected to make sure their business is not compromised and recommended tabling it until additional information is gathered.

Sandy Seward moved to table the request. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

### **Change of Pay Status -Fire Department**

Lt. Scott Johnson pay rate has changed per the Merit Board.

Sandy Seward moved to approve the request. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

### **Employee Medical Insurance**

AIM medical insurance requires that when an employee begins between the 1<sup>st</sup> and 15<sup>th</sup> of the month, they must pay an entire month's premium. Myschel Saunders, firefighter, had a start date that was 2/11/2018, however AIM requires that she pay a full month premium for February and March. Myschell did not receive a paycheck in February, but the city was required to pay her premiums in full for February and March by the March due date. Therefore, typically the employee's insurance deduction must be taken out for the February and March payments from the first paycheck. Clerk Treasurer McMillan and Chief Cheshire will work out a plan that is acceptable to all parties concerned, if the Board approves that.

Sandy Seward moved to approve this. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**New Hire-Beech Grove Police Department**

Request to hire Kathy Johnson as a crossing guard. Her pay will be \$15.50 per hour. She has passed the background check. She will be replacing a crossing guard that is unable to work due to an illness and her start date will be immediately following approval.

Sandy Seward moved to approve the new hire. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**Resignation – Sewage Works**

Sewage Clerk, Chris Harrison turned in her resignation due to other job opportunities and commitments. Clerk-Treasurer McMillan commented that Chris has been an excellent employee. She has done a great job for the City and she will be missed, and he thanked her for her time. Her last day will be March 16, 2018.

Sandy Seward moved to approve the resignation. Mayor Buckley seconded the Motion. Sandy Seward and Mayor Buckley both voted yes. Dave Harrison abstained from the vote because of a conflict of interest.

**Handicap Parking Permit Renewals**

Diana Arnold and Linda Buchanan have requested renewal of their handicap parking permits. Clerk Treasurer McMillan reported that all paperwork is in order and there are not any issues.

Dave Harrison moved to approve the permits. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

**COMMENTS FROM BOARD MEMBERS:** None

**ADJOURNMENT:** Sandy Seward moved to adjourn. Dave Harrison, seconded the Motion. The meeting was adjourned at 6:47pm. The next meeting will be Monday, March 5, 2018 at 6:00 pm. at City Hall Council Chambers.

Dennis Buckley, Mayor

Dan McMillan, Clerk Treasurer

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