

**CITY OF BEECH GROVE, INDIANA
BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
MONDAY, FEBRUARY 1st, 2016**

Mayor Dennis Buckley called the meeting to order at 6:10p.m.

ROLL CALL: Board of Works Members Ed Bell, Sandra Seward and Mayor Dennis Buckley were present. Also in attendance, were Clerk Treasurer Dan McMillan and City Attorney Craig Wiley.

MEETING MINUTES:

Clerk Treasurer McMillan presented the January 19, 2016 meeting minutes to the Board. Ed Bell moved to accept the minutes as presented. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

APPROVAL OF CLAIMS:

Corporate Claims – claims in the amount of **\$792,368.31** were presented to the Board for approval.

Sandy Seward questioned charges to Cargill; which were for salt. Mayor Buckley asked Clerk-Treasurer McMillan to read the first four claims on the last page and he wants Chief Cheshire to comment on those.

Clerk-Treasurer McMillan read the claims:

Physio Control- \$2,572.78

MaCalister Machinery-\$11,962.00

Kemtech \$4,100.00

Waymire-\$1087. 50

Chief Cheshire and Operations Chief Pierce reported that these claims were paid for by a grant received from Firehouse Subs. It replaces the 30-year-old golf cart with an off road Kabota that can be used for off road emergencies and special events.

They also reported on a Firestone Grant/Award they received; which replaced two gas monitoring devices that they utilize on their fire engines.

Ed Bell moved to approve the claims. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

OLD BUSINESS: none

NEW BUSINESS:

Handicap Parking Permits- *presented by Clerk-Treasurer McMillan*

Jackie Rush- Sandy Seward moved to approve the handicap parking permit. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Linda Murdock- Sandy Seward moved to approve the handicap parking permit. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

William Franklin- Ed Bell moved to approve the handicap parking permit. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Letter of Retirement for the Senior Center Director: *presented by Clerk-Treasurer McMillan*

Clerk-Treasurer McMillan read the retirement letter from Carla McKee into the record. Carla's official retirement date will be February 16th, 2016. She was recently married and is relocating to Arkansas. Clerk-Treasurer McMillan commented that he has no documentation for the 5 days from 2001 that she claims is owed to her. City attorney Craig Wiley, Mayor Buckley and Clerk-Treasurer McMillan all agree that without supporting documentation the 5 days cannot be paid. She can be paid for 24 sick days and 15 vacation days in a lump sum payment. Clerk-Treasurer McMillan commented that her health insurance is paid for February.

Sandy Seward moved to accept her letter of retirement. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Mayor Buckley asked for approval to allow the Clerk-Treasurer to review the personnel manual and pay per the manual.

Sandy Seward moved to allow the Clerk-Treasurer to do that. Ed Bell seconded the Motion; which was approved by unanimous voice vote

Mayor Buckley commented that he will not move on a replacement until April, to allow the budget to catch up with retirement.

COMMENTS FROM BOARD MEMBERS:

Sandy thanked the Fire Chief for submitting an annual report.

ADJOURNMENT:

Sandy Seward moved to adjourn. Sandy Seward seconded the Motion. The meeting was adjourned at 6:30pm. The next meeting will be Tuesday, February 16, 2016 at 6:00 pm. at City Hall Council Chambers.

Dennis Buckley, Mayor

Dan McMillan, Clerk Treasurer

Prepared by: Dan McMillan

