

**BOARD OF PUBLIC WORKS AND SAFETY MEETING MINUTES
MONDAY, JANUARY 5th, 2015**

Mayor Dennis Buckley called the meeting to order at 6:p.m.

ROLL CALL: Board of Works Members Ed Bell, Sandy Seward and Mayor Dennis Buckley were present. Also in attendance, were Clerk Treasurer Dan McMillan and City Attorney Craig Wiley.

MEETING MINUTES: The meeting minutes from the December 15th, 2014 minutes were presented to the Board. Page 3 in the middle needs corrected. Ed Bell moved to accept the minutes as presented with the correction. Sandy Seward seconded the Motion which was approved by unanimous voice vote.

APPROVAL OF CLAIMS:

Corporate Claims – claims in the amount of **\$2,356,255.83** were presented to the Board for approval.

Sandy Seward questioned a claim on page 2- Public Agency Training Council for \$295.00 Chief Swartz explained that it is a course they take.

Sandy Seward questioned a claim on page 22- TAW Principal- does that have to be paid in full. Clerk Treasurer McMillan explained that yes, it has to be paid off.

Sandy Seward moved to accept these claims as presented.

Ed Bell seconded the Motion; which was approved by unanimous voice vote.

OLD BUSINESS: None

NEW BUSINESS:

Request to Hire-presented by Brad Meriwether/Director of Department of Public Works

Brad presented a letter of recommendation to hire Mitchell Richey as a part-time laborer at \$13.00 per hour.

Ed Bell moved to approve the hire of Mitchell Richey. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Brad presented a letter of recommendation for a Step Increase for Chris Harper from Probationary Laborer First Year, to Laborer Third Year. Chris will receive a raise in pay of \$168.14 per pay. He began employment with the City of Beech Grove on 9/6/2011. Brad explained the changes to the salary Ordinance for 2015; which he feels better defines the individual positions available in DPW. Ed Bell moved to approve the Step Increase. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Brad presented a letter of recommendation for a Step Increase for Chad Seward from \$12.00 to \$13.00 per hour- part-time. Mayor Buckley disclosed that Sandy Seward is the mother of Chad Seward, so she will not vote. Ed Bell moved to accept the Step Increase. Mayor Buckley seconded the Motion; which was approved 2 to 0. Sandy Seward abstained.

Brad presented a letter of recommendation for a Step Increase for Chas Harper from \$12.00 to \$13.00 per hour part-time. Clerk Treasurer McMillan clarified that these are part-time positions and cannot exceed 29 hours and Brad agreed. Ed Bell moved to approve the Step Increase. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Request to Surplus Equipment- presented by Brad Meriwether/Director of department of public Works

Brad presented a letter of recommendation to surplus the 1996 Tarco Leaf Machine. They plan to auction it off and use the proceeds towards the purchase of a new one. This machine has been too costly in repairs and the new machine that was purchased in 2014 has really improved the leaf program. Ed Bell moved to approve the surplus. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Request for Handicap Parking Permit- presented by Clerk Treasurer McMillan

A request to approve a handicap parking permit for Ted Pierson upon receiving a letter from his doctor. Ed Bell moved to approve the permit. Sandy Seward seconded the Motion; which was approved by unanimous voice vote

COMMENTS FROM MEMBERS:

Ed Bell wished DPW well in preparing and handling the impending storm and Sandy Seward ask everyone to watch out for the school children at the bus stops in the morning.

ADJOURNMENT:

Ed Bell moved to adjourn. Sandy Seward seconded the Motion. The meeting was adjourned at 6:20 p.m.

The next meeting will be Tuesday, January 20th, 2015 at 6:00 pm. at City Hall Council Chambers.

Dennis Buckley, Mayor

Dan McMillan, Clerk Treasurer

**Prepared by:
Dan McMillan**