

**BOARD OF PUBLIC WORKS AND SAFETY MEETING MINUTES  
TUESDAY, JANUARY 22<sup>nd</sup>, 2013**

**Mayor Dennis Buckley called the meeting to order at 6:24pm.**

**ROLL CALL:** Board of Works Members Ed Bell, Sandra Seward and Mayor Dennis Buckley present. Also in attendance, was Clerk Treasurer Dan McMillan.

**MEETING MINUTES:** The meeting minutes from the January 7th, 2013 meeting were presented to the Board. Ed Bell moved to accept the minutes as presented. Sandra Seward seconded the Motion; which was approved by unanimous voice vote.

**APPROVAL OF CLAIMS:** Mayor Buckley gave a brief description of these claims.

- **Corporate Manual Claims** – claims that do not require Board approval before payment is made.

Manual claims in the amount of **\$520,705.94** were presented to the board for approval. Sandra Seward moved to accept the claims as presented. Ed Bell seconded the Motion, which was approved by unanimous voice vote.

- **Corporate Regular Claims** - claims that require Board approval before payment is made. Ed Bell questioned the Royal Title bills and Dan told him they were for businesses that have Main Street loans. These loans never had the property as collateral for the loans. Ed also questioned several employees who were on the docket and was told this was for reimbursement for supplies they purchased. Sandra questioned the Lehigh Hansen bill and was told it was for gravel for the alleys.

Regular claims in the amount of **\$46,555.05** were presented to the Board for approval. Sandra Seward moved to accept the claims as presented. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

**OLD BUSINESS:** None

**NEW BUSINESS:**

Surplus Equipment - Fire Department The fire chief said the equipment being surplused had no monetary value. Ed question that it had no value and was told it had no value to the Fire Department but it still has monetary value. Ed Bell made a Motion to accept the surplus fire equipment Sandra Seward seconded the Motion which was approved by unanimous voice vote

Permanent Employment - Alan Campbell - Fire Department Alan has completed his one year of probationary employment. The Fire Chief recommends permanent employment. Ed Bell made a Motion to accept Alan Campbell as a permanent employee. Sandra Seward seconded the Motion which was approved by unanimous voice vote.

Permanent Employment - Jennifer Byers- Fire Department Jennifer has completed her one year probationary employment. The Fire Chief recommends permanent employment. Sandra Seward made a Motion to accept Jennifer Byers for permanent employment; Ed Bell seconded the Motion which was approved by unanimous voice vote.

Lease Purchase of Vehicles: These vehicles are for Fire and Police. The fire chief stated they want to purchase four 2013 four wheel drive vehicles red in color the bid on these vehicles is \$140,356.00. The Police Department wants to add four 2013 Tahoe's, Two wheel drive vehicles at a cost of \$124,711.00. Ed Bell made a Motion to approve the lease purchase; Sandra Seward seconded the Motion which was approved by unanimous voice vote.

2013 Sanitary Sewer Engineering Services-Wessler, This contract would be for the same dollar amount as last year. They would monitor flow meter services for Amtrak, Saint Francis, and whatever else the city needs. Brad Meriwether recommends this contract. Sandra Seward made a Motion to accept the engineering services contract with Wessler Engineering, Ed Bell seconded the Motion which was approved by unanimous voice vote.

2013 Stormwater Professional Services- Wessler, This contract will be for the same dollar amount as last year. They will handle stormwater drainage complaints plus whatever else the city may need. Brad Meriwether recommends this contract. Ed Bell made a Motion to accept the stormwater professional services with Wessler Engineering; Sandra Seward seconded the Motion which was approved by unanimous voice vote.

2013 Paving Project-United Consulting, Brian Pierson told the board they would be involved in preliminary and final plans, the bidding process, and the inspection service during paving. Sandra wanted to know if paving would be put out to bid or would we use the same companies as last year. She was told it will be put out for bid. The cost for United is not to exceed \$54,500.00. Brad Meriwether recommended the contract with United Consulting. Sandra Seward made a Motion to accept the contract with United Consulting for paving; Ed Bell seconded the Motion which was approved by unanimous voice vote.

The Mayor called up Bill Hall from United Consulting for an update on the lick creek project. He stated this project should be started in the spring to summer and completed by the fall of the year. We are still waiting on some permits to come in.

**COMMENTS FROM MEMBERS:** None

**ADJOURNMENT:**

Ed Bell made a Motion to adjourn; Sandra Seward seconded the Motion which was approved by unanimous voice vote the meeting was adjourned at 7:07 pm. The next meeting will be February 4th 2013 at 6:00 pm.

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**Dennis Buckley, Mayor**

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**Dan McMillan, Clerk Treasurer**

**Prepared by: Dan McMillan**