

CITY OF BEECH GROVE
BOARD OF PUBLIC WORKS AND SAFETY MEETING MINUTES
MONDAY, MARCH 17th, 2014

Mayor Dennis Buckley called the meeting to order at 6:08 pm

ROLL CALL: Board of Works Members Sandy Seward, Ed Bell, and Mayor Dennis Buckley were present. Also in attendance, were Clerk Treasurer Dan McMillan and City Attorney Craig Wiley.

MEETING MINUTES: The meeting minutes from the March 3, 2014 were presented to the Board. Sandy Seward moved to accept the minutes as presented. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

APPROVAL OF CLAIMS:

Corporate Claims: Claims in the amount of \$770,392.54 were presented to the Board for approval. Ed Bell made a Motion to accept the claims as presented; Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

OLD BUSINESS: None

NEW BUSINESS:

Request to solicit quotes for a leaf machine - Clerk Treasurer Dan McMillan read the request into the record.

Dear Board,

Recently during a meeting with Financial Consultant, Jeff Peters, he advised the Clerk Treasurer and me that we have received more funds in the category of Motor Vehicle Highway (MVH) than we had anticipated and had budgeted. With that, we have an opportunity to make a major improvement in our leaf pickup program by replacing one of our two machines. These machines are 22 years old and when we took office both machines were broken. I ask the board of Public Works and Safety for a recommendation to instruct the Director Department of Public Works to seek at least two quotes for the purchase of a leaf machine and to present them at the April 7th,

2014 Board of Public Works and Safety meeting. Ed Bell believes the importance of the leaves being picked up and trash and our storm water is important, I think it's a machine that is needed. Motion to allow the director of Public Works and Safety to solicit two quotes for the purchase of a leaf machine to replace the one we have out at DPW: Sandy Seward made a Motion to approve the Brad to get at least two quotes; Ed Bell seconded the Motion; which was approved by a unanimous voice vote. The Board will hear the quotes from Brad at the next meeting.

Storm Water Policy and Procedures: *presented by* Mary Atkins with Wessler Engineering
Page 13 Revisions

Packets and handouts were passed out to the Board: Mary Atkins gave a summary of an overall as to what the packets consist of. The Board suggested for Mary Atkins to go through the packet by chapters. *Packet attached**

The Board had the following questions for Mary:

Mayor Dennis Buckley asks, If a business wants to appeal, they come to City Hall and they get the application then they fill it out, does it go to the Board of Works or does it go to you folks It would come to the Board of Works in writing. Refer to the very first sentence on page 15. It would be passed for evaluation or for measurements either through Wessler or through the public works and brought back for a recommendation. No fees with the Appeal Process. Ed Bell asks: if the find goes in their favor then what. Mary Atkins responds that can only go 90 days prior to their questioning, that prevents someone going back years and years. Mayor Dennis Buckley asks: What are the grades that the criteria have to meet? Mary Atkins responds it has to be an accredited school, and grades k-12. We already had meeting with Beech Grove Schools which will be a credit for the City. Mayor Dennis Buckley asks, on page 24, on the application process, it would still be up to the Board for approval though for determination. Mary Atkins responds, yes, a designated Board Member should get with Wessler for recommendation. Clerk Treasurer Dan McMillan states he does not see an application fee on here. Mary Atkins responds back on page 21, section 6.1.4. Each one has its own application fee depending on their credits. Clerk Treasurer Dan McMillan asks, do you pay that when you apply? Mary responds, yes. Clerk Treasurer Dan McMillan asks, is it refundable if we say no? Mary responds, I would have to check, but I don't believe so, because there is still an evaluation of what has been submitted. Mayor Dennis Buckley asks, if Willow Glen, Walmart, Lowes they have already built, they had to put ponds in and retention ponds and so forth, do they have to qualify for something like this? In their building permit forced them to put the ponds in, so do they already have a credit? Or do they have to apply again? Mary responds, their permits were through Marion County so they may have had a credit when they applied then. In the quantity and quality the requirements are the same as Marion County, so if they qualified previously then they will qualify now. Mayor asks, so they don't have to pay again? Correct? Mary responds, yes, if they have responded previously, I guess that is something that we can look at, I am not exactly sure. It could be on a case by case basis. It would still need evaluated and merited. Also the Board can revoke a credit if they are not maintaining their ponds. If the property changes hands they would have to apply as well and meet the requirements. On page 24, second paragraph Sandy Seward asks, should we anticipate several Credit applications, Mayor Buckley responds, I would say we would get some from the Beech Grove City Schools. Mary Atkins agrees, yes. Mayor Buckley also states some of the Apartment Complex's as well. Mary Atkins agrees again. Wessler has indicated there are somewhere between 15-20 detention ponds throughout the City. There could be about

20 applications, if everyone feels like they qualify and would like to apply for it. Mayor Buckley states, I believe one thing that will help is that this will be passed in May, and we don't start this program until August, so those who want to apply for credits can go ahead and get in line before it even starts. Clerk Treasurer Dan McMillan has one comment on page 13 for billing and collection. In case of a delinquent account and we filed a lien on it, it doesn't clearly state, because once a lien is filed and go back to the status of being current. Can we change the language on this? Motion to approve the policy and procedures manual for the city of Beech Grove Storm Water utility: Ed Bell motions for approval along with an amendment, Sandy Seward seconded the Motion: which was approved by a unanimous voice vote.

COMMENTS FROM BOARD MEMBERS: Ed Bell tells everyone to have a Happy St. Patrick's Day.

ADJOURNMENT: Sandy Seward made Motion to adjourn; Ed Bell seconded the Motion. The meeting was adjourned at 6:40 pm. The next meeting will be held on Monday, April 7th, 2014 immediately following the Board of Sanitation Meeting in Council Chambers.

Dennis Buckley, Mayor

Dan McMillan, Clerk Treasurer

Minutes prepared by: Janet Moore