

City of Beech Grove  
Minutes-Park Board Meeting

August 9, 2015

Roll Call Board members present: John Parks, Cindy Montgomery, Rick Skirvin, Kim White, Daniel Norris

Excused: Tom Hannan Absent: Bruce Bye

Guests Abigail and Renee Myers. Request for waiver of fees for in order to host a Red Cross Blood Drive at the community center in hopes that Abigail will be given a \$1000 scholarship to nursing school. Dan motioned to approved, Cindy 2<sup>nd</sup>.

Minutes John Parks approved minutes, Kim second, all aye

### Claims

**Director's report: (via email)** Angel and I met with the Clerk Treasurer several weeks ago about program funding sources and left the meeting with the understanding that we would be allowed a \$6000 increase in Community Center programming but all other categories would remain at 2015 levels . With that info in hand I turned in my worksheet with that increase only . Since then I have been told that we will be able to include two pickup trucks for 2016 . There is a Department Head meeting Wednesday morning where I will find out figures for the trucks and where they should be placed in the budget . I will also find out if there is any flexibility anywhere else in the budget . As soon as I have that info I will pass it along to you . I will be on vacation August 4-10 , this is the 4th year I have volunteered at the Crestone Music Festival in Crestone Colorado . All proceeds from this event provide expanded opportunities in art and music programming for children in San Luis Valley Schools . Since I will miss the next meeting please text , email or call any time with questions . The creek flooded for the third time last night , most of the large debris has already been handled and we continue to recover a little at a time from all the rain . Mowing and trimming has more than doubled this year and our guys have done a great job keeping up with the grass . We will be losing Chris Mauzy in mid August as he will become a graduate assistant strength coach for Montana State University . The summer programming ended with a great turnout for the climbing wall and spiders and planning for next years schedule of programs has already begun . I have met with several security camera contractors and will present the quotes at the August RDC meeting . The new swings have been installed at Don Challis and are taped off while we work on reconfiguring the safe space around them . Finally the restroom building is in production and a mid September installation is anticipated .

**Greenscape Commission Report: (via email)** The Greenscape Commission has started working on an Arbor Day Tree Planting event for early to mid-October. We will share details once plans are finalized. We have also added a new page to the city website with information for the community on tree selection and siting, proper planting and pruning techniques, diagnosing diseases and other problems, etc. This is part of our ongoing mission to "assist and advise residents and municipal bodies on how to best maintain and grow the city's urban forest." We hope the format utilizing linked images is more user-friendly. <http://www.beechgrove.com/tree-selection-maintenance-and-landscaping-resources.html>

The Commission is always available to address any questions or concerns. If you haven't already done so, please like us on Facebook! <https://www.facebook.com/BeechGroveGreenscapeCommission>

Unfinished business: Bylaws needed to protect the Parks Board. Article I question #3: income increase/evaluation for the park director. Difficult to create and evaluation, Kim suggested self evaluation/peer evaluation, setting goals. Board feels having an evaluation, setting goals and pay increase are fairer than what is in place now.

New business:

Budget: Board wants community center income to stay with the parks department and used for programs, etc. The parks department needs a non-reverting fund to run self funding programs, will require an ordinance. Park board is willing to pursue that ordinance. A non reverting fund is currently in place for the cell tower. Research needed regarding the cell tower contract, monies and how the money is used and if the contract needs to be renegotiated.

Fitness center minimum age: per insurance agent, there is no minimum age required. Angel suggested a waiver signed by adult for youth memberships and to allow youth 13-17 to use all fitness equipment. Will table this until Dan gets more information about how Indy Parks handles youth memberships and inspection of equipment. Cindy has concern that it may become a “babysitting service” for youth when they come with the adults.

Fall programs for HPCC: Angel presented a calendar of events through the end of the year. Instructors for new classes offered (dance and art) will charge a fee and pay the rental fee for the room used. Angel will come up with a waiver needed for registered students. Indy Parks uses this model and a rental agreement is used between instructor and facility. Possible need for an instructor contract, need to discuss wording with Craig Wiley. Certificate of insurance may only be needed when the class offered involves activities that could result in injury. Board will add Certificate of Insurance policy and procedure to bylaws, more discussion needed. If the policy affects the City as a whole, the Parks Board needs to take it to the City for approval. Rick will come up with a policy to present at the next meeting. HPCC events booked: Safe sitter dates set through October with a new Safe Sitter in place, New yoga instructor to start in September, Marion County Prosecutor’s office presentations in September and October, family game night and Red Cross Blood Drive in December. Question about contract or background checks on instructors, discuss later. Angel would like to start the process of creating a Friends

of BG Parks group. Rick suggested looking to the Senior age group for members, he will discuss with Dr. Kaiser about grant writing. Angel would like to offer monthly family movie night and winter dance next year. Meeting with Girl Scouts to partner up for badge earning programs set for next year. Tree giveaway event will be held in the spring.

Rick would like Angel to create a spreadsheet of how much money her position brings into the community center to present to the city in order to change the way the parks department income is used. Rick stated that the non-reverting fund for cell tower was originally designed to pay for improvements for the Little League only. Dan explained how the friends group works as an independent group in place to support and put on programs and events for the parks department.

Refund to Ed McDonald for rental fees of Community Center rooms used for Crime Watch meetings; Approved at the last meeting. Angel will request a refund for his fees.

John asked Dan if Indy Parks sending an email blast or newsletter sent out to members. Yes there is, sent to those who register via email, advertisements made through Facebook and Groupon for program registrations and each park's webpage along with partnerships formed with the local schools. Garfield gardens' maintenance is financed by Indianapolis, but the Friends group voluntarily does the work.

Next meeting 9/13/2015 at Hornet Park Community Center at 7:00 pm.

Adjournment: Meeting adjourned at 8:11 pm, Cindy motioned, John 2<sup>nd</sup>.