

# BOARD OF PUBLIC WORKS AND SAFETY MEETING MINUTES

MONDAY, MAY 20<sup>th</sup>, 2013

Mayor Dennis Buckley called the meeting to order at 6:09p.m.

**ROLL CALL:** Board of Works Members Ed Bell, Sandra Seward and Mayor Dennis Buckley were present. Also in attendance, were Clerk Treasurer Dan McMillan and City Attorney Craig Wiley.

**MEETING MINUTES:** The meeting minutes from the May 6th, 2013 were presented to the Board. Sandra Seward commented that the conversation about LTD Lawn Care was missing from the minutes. Clerk Treasurer McMillan stated he would look into the missing information. Sandra also stated her name was misspelled on page two. Sandra Seward moved to accept the minutes with the Clerk Treasurer to submit the corrected minutes at the next meeting. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

## **APPROVAL OF CLAIMS:**

Corporate Claims – claims in the amount of \$219,894.30 were presented to the Board for approval.

Sandra Seward asked about a couple of claims.

Claim for St. Francis on page 4 in the amount of \$14,582.00. Chief Cheshire stated St. Francis provides the personnel for Fire Station No.101, but the City of Beech Grove receives payments from Med Bill for services rendered. This payment is for reimbursement to St. Francis/Franciscan Health for the contract service they provide.

Ed Bell wanted to verify that the money we pay St. Francis comes from the ambulance runs. Chief Cheshire stated that any money that is generated from these runs goes into the General Fund and used to pay St. Francis. Chief Cheshire also stated that when they decided to have this contract they anticipated 50 runs per month, but so far the runs have been doubled. This has generated much more money for the city than what was expected and it is paying for itself.

Claim for Lick Creek on page 5 in the amount of \$109,500.00. Sandra wanted to know if this was the final payment. Clerk Treasure McMillan commented that we previously made one small payment for approximately \$10,000 and now this one. There will be additional payments when the job is completed. He believes there will be a total of 4 payments.

Ed Bell moved to accept the claims in the amount of \$219,894.30 as presented. Sandra Seward seconded the Motion; which was approved by unanimous voice vote.

Proclamation – Presented by Mayor Buckley

Mayor, Dennis Buckley will proclaim the week of May 19–25, 2013 as Emergency Medical Services Week. He encourages the community to observe this week and join him in thanking all Emergency Services workers for all their hard work, accomplishments and dedication to the City of Beech Grove.

**OLD BUSINESS:** None

**NEW BUSINESS:**

Local Business Vendor License Request – Robin Overpeck from Emporium Flea Market is asking for approval to host a Carnival Midway in the Emerson Avenue parking lot. The company will be Jessop Amusements and they will be filing for permits with the City of Beech Grove for a vendor's license. Mayor Buckley consulted with Attorney Craig Wiley and asked his advice. Craig stated that according to ordinance the city has no jurisdiction over private property.

Mayor Buckley wanted to make sure that all the other businesses in the complex would have parking during the carnival. Due to the size of the parking lot they do not feel this would be an issue. Jessop Amusements would set up on Tuesday May 28th and tear down on Sunday June 2nd. Hours of operation will be from 5:30 p.m. until 10:30 p.m. during the week and from 1:00 p.m. until 11:00 p.m. on Friday and Saturday.

Sandra Seward commented that she wants to make sure we have enough police officers to staff this event. Robin stated that Jessop's have their own security officers. Sandra also asked about clean-up afterwards and Jessop Amusement is responsible for the clean-up.

Police Chief Swartz would like the name of the security company and emergency contact numbers.

Ed Bell wanted clarification as to where the vendors would set up and it was stated that they would be on the outer lot.

The current entrances and exits would not be impacted.

Clerk McMillan stated that if there will be vendors serving food permits will be required.

Clerk McMillan commented that there is an alcohol establishment that just opened in the same parking lot and he wants everyone to be aware of that.

Mayor Buckley commented that the insurance information and Health Department permits need to be on file in the clerk's office. Also, the insurance needs to list the City of Beech Grove as 'other insured'. Clerk McMillan stated that he has concerns and this is all new to him. He thinks they do need vendor's licenses and permits and further investigation needs to be done.

Sandra Seward moved to approve the vendor application for Jessop Amusements with the understanding that Jessop Amusement receives all required permits by the Marion County Health Department, the City of Beech Grove and that the City of Beech Grove is listed as 'other insured' on the insurance. Sandra also wants the approval of Chief Swartz.

Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Oktoberfest for Holy Name – Eric Gaither is submitting a letter of request to hold their second annual October Fest for Holy Name on October 4th and 5th 2013.

Clerk Treasurer McMillan did state that the letter is requesting to play music until 12:00 p.m., but Beech Grove has an ordinance for quiet time to be at 11:00 p.m.

Eric Gaither stated that this request is mirrored just like last year with the exception of wanting to have the Fire Safety Trailer.

All the home owners have been notified of this request.

Ed Bell wanted to make sure the picnic tables would not impact the people renting the shelters in the park and it was noted that the tables are coming from the Little League Diamond and not the shelters.

Sandra Seward wanted to make sure the Police did not have any concerns and Police Chief Swartz stated no.

Clerk Treasurer McMillan also stated he did not have any complaints from last year and that is great for such a big event.

Ed Bell moved to approve the request to close 16th Street from Albany to the alley north of Main Street beginning at 10:00 a.m. Friday October 4, 2013 and reopen Sunday morning October 6, 2013. Sandra Seward seconded the Motion; which was approved by unanimous voice vote.

**COMMENTS BY BOARD MEMBERS:**

Ed Bell – wants to thank the EMS and Fire Department for the great job they do. He has had to personally use them and knows what a fantastic benefit they are to the city.

Sandra Seward – seconded what Ed said. She had a neighbor a few months back that had a baby turn blue. The neighbor brought the baby to Sandra’s house where the EMS responded and it was sure comforting to know they were there. Sandra also asked for an update on the Lick Creek Project. Ed Bell stated he was by there today and it is coming along quit well and looking good.

Mayor Buckley - This Saturday, May 25th is the annual Memorial Day Service at the park and it begins at 11:00 a.m. They will have participating units from the Police and Fire Departments. The public is invited and encouraged to attend. Mayor Buckley also commented that last Friday he received a phone call about a James Constant, who was in the United States Military and died during the Korean War. His remains were just recently discovered. Little & Sons Funeral Home in Beech Grove is handling the arrangements. A memorial service in his honor will be held on Saturday, May 25<sup>th</sup>, at 1:00 pm in Beech Grove High School Auditorium. The public is invited and encouraged to attend.

**ADJOURNMENT:** Ed Bell moved to adjourn. Sandra Seward seconded the Motion. The meeting was adjourned at 7:01 p.m.

The next meeting will be on Monday, June 3<sup>rd</sup>, 2013 at 6:00 p.m. at Hornet Park unless otherwise stated.

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Dennis Buckley, Mayor

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Dan McMillan, Clerk Treasurer

Prepared by: Sheri Morgan