

Board of Public Works and Safety Meeting Minutes

Monday, May 7, 2012

Mayor Dennis Buckley called the meeting to order 6:15 at pm.

Roll Call: Board of Works Members Dave Harrison, Sandra Seward and Mayor Buckley Present. Also, in attendance were Clerk Treasurer Dan McMillan and City Attorney Craig Wiley.

Meeting Minutes: Clerk Treasurer, Dan McMillan, read the April 23, 2012 minutes into the record. Board of Works Member, Sandra Seward moved to accept the minutes as read. Board of Works Member, Dave Harrison, seconded the Motion which was carried by unanimous voice vote.

Reports:

Beech Grove Fire Department: Chief Rob Cheshire read the Month report from March 2012: Engine 101 had 113 runs, Engine 102 had 158 runs, year to date fire loss \$140,000.00. A total of 121 fire inspections, 172 ambulance runs, 278 training hours and 10 hours station preventative maintenance were completed. The Month report is also on the City Website. There were two other small fires besides the one previously mentioned by Dan McMillan, which is still under investigation. One was a cooking fire, the other was a dryer fire. Good news on April 23 we swore in two new fire firefighters, Ryan Cobb and Austin Hruban, they completed 80 hours of training. We also have two new firemen who are going through the perf process. At our last merit board meeting we were given approval to start a new application process for firefighters our current list expires in July of this year. We are advertising for a Civilian paramedic and/or EMT. Our goal is to run a second medic crew to better serve the citizens of Beech Grove.

Maintenance: Engine 102 had extensive work completed over \$11,000 maintenance was completed. For training last month we participated in the FDIC Instructors Conference downtown. We participated in classroom training, hands on training and we also provided a safety officer for several classes. Engine 101 runs total 411, Engine No. 102 runs total 580, and Medic No.102 runs total 675. Aaron Jeanette explained the purchase of the new Lifepack 15 monitor which is the newest technology to help with heart attacks. Sandra Seward is concerned with the Engine 102 repairs and was curious about its life cycle. Chief Cheshire responded that every time we roll out it is a concern with the conditions of the engines. The engine is the one that would not start on a Main street fire and we had an issue where an engine had a break issue and we had to borrow a engine from Buck Creek Fire Department because some of the local departments did not have anything we could borrow. We are currently in the process of working on a bond issue. Safety is always a concern for our firefighters. Sandra Seward asked when does this become a liability for Beech Grove and Mayor Buckley answered it is now, and the engine should have been replaced 3 years ago.

Chief Rob Cheshire- reported

Beech Grove Police Department: Mayor Buckley bypassed the Police Chief report in respect of time.

Chief Mark Swartz – did not report in respect of time.

Approval of Claims: Mayor Buckley gave a brief description of the claims. Mayor Buckley explained that the Manual Claims were almost all payroll claims. There were several questions about the Regular Claims. Dave Harrison asked about the Crossroads Engineering bill, \$20,782.25. Mayor Buckley stated that it is for the Main Street Project; Sandra Seward asked why it is not under the waste water claims. Mayor Buckley responded that when Amtrak gave us the amount of \$750,000.00 and it was put into a special fund in the corporation account and so it is drawn out of those funds. Dave Harrison asked about the John Adams invoice for \$7,500.00 and Mayor Buckley responded that this was for the demolition of the restroom that was set on fire at the park. Mayor Buckley mentioned Physio-Control, \$110,200.00, and he explained the fire department received a grant from FEMA for the purchase of heart monitors; these are not tax payer dollars. Sandra Seward questioned the Accurate Concrete bill, \$11,700.00 and Mayor Buckley stated that was for sidewalks which Brad Meriwether alluded to at the previous meeting. Dave Harrison asked about the Kroger, Gardis & Regas invoice, he noted that they were the previous legal counsel. The invoice is for \$3454.53. Mayor Buckley stated that was for the Fire Department Merit Commission services back at the beginning of the year. Mayor Buckley stated that the Hartman Construction bill, \$8275.00 was to repair the shower facility in the basement of the police department, which had considerable mold damage. Sandra Seward asked about Med Bill Corporation, \$1570.39. They do the ambulance billing which they receive a percentage of for handling our billing.

- **Manual Claims in the amount of \$ 174,398.81** were presented to the Board for approval. There were no questions from the Board. Board of Works Member, Dave Harrison moved to accept the claims as read. Board of Works Member, Sandra Seward seconded the Motion which was carried by unanimous voice vote.
- **Regular Claims in the amount of \$ 207862.90** were presented to the Board for approval. Board of Works Member, Dave Harrison moved to accept the claims as read. Board of Works Member, Sandra Seward seconded the Motion which was carried by unanimous voice vote.

Unfinished Business: None

New Business: Bids were opened for Landscaping. Sandra Seward read the one bid from Bedrock Landscape. They bid \$13,925.00 for the Round-A-Bout and \$2120.00 for Emerson Avenue. Sandra Seward questioned what the bid entails and it is for landscaping and maintenance, trash pick-up, but no grass cutting. There are no other bids. The announcement of the bid if accepted or not will be at the next meeting.

Request for street closure from Holy Name for their Oktoberfest. Dave Harrison read the request from Carol Davis. Holy Name requests 16th Street from Albany to Main Street be closed from 10am-Friday Oct 12 thru 2pm Sunday Oct 14 for setup, during event, and tear down. Holy Name would also like to ask the assistance of the City to hang promotional signs. An open forum has been scheduled so that neighbors may ask questions on May 2 at 6:30pm. Details about the event are slated to be heard by the City Council on the May 7 meeting. Board of Works Member, Sandra Seward made a Motion to approve the closing of 16th Street. Dave Harrison seconded the Motion;

the Motion was carried by unanimous voice vote.

Resolution 1-2012 calls for the purchase of two rear loading trash trucks for the Department of Works of City of Beech Grove. The Beech Grove Department of Public Works has a duty to pick up trash for the citizens of Beech Grove and maintains those trucks. The following transactions occur: 1. The Department of Public Works shall prove a process for the purchase, 2. Accept sealed bids, 3. Open the bids and award, 4. Clerk Treasurer seek out most responsive financial institution, 5. Purchase two new trucks, 6. Sell the old fleet with except 2000 rear loading trash truck. Dave Harrison made a Motion to approve Resolution 1-2012. Sandra Seward seconded the Motion; the Motion was carried by unanimous voice vote.

Department of Public Works Director Brad Meriwether recommended the hiring of Chas Harper as a part time DPW worker. Chas currently attends Indiana University and will work part time during the summer months until he returns to school in the fall. Chas will be paid \$12.00 per hour and will work no more than 32 hours a week. There is money in the MVH budget to fund this position. The Motion to approve the hiring of Chas Harper was made by Sandra Seward. Dave Harrison seconded the Motion, the Motion carried by unanimous voice vote.

Extreme Home Improvement requested a Solicitors License. Chief Mark Swartz recommended the approval of the license based on the company's background check. Dave Harrison made a Motion to approve the License. Sandra Seward seconded the Motion; the Motion was carried by unanimous voice vote.

Richmond Guttering requested a Solicitors License. Chief Mark Swartz recommended the approval of the license based on the company's background check. Dave Harrison made the Motion to approve the License. Sandra Seward seconded the Motion; which was carried by unanimous voice vote.

Summer Song requested a Vendor License. Chief Mark Swartz recommended the license not be approved based on the individuals background check. Sandra Seward made a Motion to deny the Vendor License. Dave Harrison seconded the Motion. The Motion was denied by unanimous voice vote.

Life Bridge Community Church is requesting to have 7th Street blocked off between Main Street and the alley on May 20 for their Family Carnival. Sandra Seward made a Motion to close 7th Street. Dave Harrison seconded the Motion, the Motion carried by unanimous voice vote.

Comments from the Board: None

Miscellaneous: Next Board of Works Meeting is Monday May 21st, 2012

Adjournment: Board of Works Member, Dave Harrison moved to adjourn. Board of Works Member, Sandra Seward seconded the Motion. The meeting was adjourned at 7:11 pm.

Dennis Buckley, Mayor

Dan McMillan, Clerk Treasurer

Minutes completed by Jo Ann Brewington