

CITY OF BEECH GROVE  
MINUTES – PARK BOARD MEETING  
DECEMBER 9, 2013

The regular scheduled meeting of the Park Board was called to order at 6:30 p.m., by Beth Berg, Board President.

Roll Call Board Members present: Beth Berg, Joe Prindle, Bruce Bye, Mike Pence, Cindy Montgomery and Tom Hannan-Director, Parks Department. Excused-Rick Skirvin.

Guest None

Minutes The minutes of the September, October and November meetings were approved as typed, motion-Bruce, second-Joe, all aye, none opposed.

Claims There were no new claims to review.

Director's Report Fitness – 7 renewed 3-month passes - \$280.00, year-to-date \$3,660.00

Combo – year-to-date \$230.00

Group Exercise – 1 renewed 3-month pass - \$40.00, 8 daily passes - \$40.00, year-to-date \$1,685.00

Senior – 3 renewed 3-month passes - \$120.00, year-to-date \$2,660.00

Hornet Park Room Rentals – November - \$2,094.25, year-to-date \$17,550.50

Shelters – year-to-date \$12,480.00

Dog Park – November - \$0.00, year-to-date \$3,740.00

Tom reports that they were able to plant 7 trees. There are four Beech trees along the baseball diamond, two Maples across the bridge and one by the pedestrian bridge by the picnic area.

Tom also reports he is in the process of finishing the budget for this year. He was able to purchase a pallet of trash bags that was divided with the Public Works Department. Reducing the cost of each bag from approximately \$1.25 to \$.25, saving over half the cost, increasing his quantity and saving on the budget. The Park's Department will be able to perform maintenance work on some equipment this year which will save on next year's budget as well.

Our last program for the year will be on Saturday, December 14<sup>th</sup> at 11:00 a.m. Santa will be at the Elton Geshwiler Senior Center to take pictures with the kids and hand out treat bags.

Greenscape Commission Report: Beth reports the Tree City recertification application will be submitted at the end of this year.

The Committee is reviewing some grant opportunities for the City but so far they are finding they are geared more toward the schools or community gardens.

The Greenscape Commission will not be having a meeting this month.

Unfinished  
Business

Fee Waiver/Reduction Policy and Procedures: Beth reports the Park Board will need to request a Certificate of Liability Insurance if room rental fees are waived or a nominal fee will be offered as an option. This is only applicable if they are not providing or having food at their event. If food is at the event or meeting, they are required to provide a Certificate of Liability Insurance or be charged full room price. Beth has provided a possible procedure guideline for the Board to review and discuss at next month's meeting.

Nominal Fee: The Park Board will need to put in place a nominal fee for customers who request a waiver of fees but cannot provide a Certificate of Liability Insurance. Motion-Bruce to set a nominal fee of \$10.00 per meeting for non-food not-for-profit organizations so they will benefit from room usage when unable to provide a Certificate of Liability Insurance, second-Cindy, all aye, none opposed.

Official Fee Structure for 2014: The Board continues discussions from the last meeting about reducing the 6 and 12 month passes as an incentive for longer enrollment. Motion-Bruce to reduce the fees for the 6 month fitness pass from \$80.00 to \$70.00, the 12 month fitness pass from \$160.00 to \$140.00, the 6 month combo pass from \$140.00 to \$120.00, the 12 month combo pass from \$280.00 to \$220.00, the 6 month senior pass from \$80.00 to \$70.00 and the 12 month senior pass from \$160.00 to \$140.00 to provide an incentive for a 6 or 12 month enrollment purchase, second-Cindy, all aye, none opposed. The Board agrees that the Official Fee Structure for 2014 is in place and will make a motion to have that approved for the official record. Motion-Bruce moves the fee changes be approved and become the Official Fee Structure for 2014, second-Cindy, all aye, none opposed.

Status of the Cell Tower Funds: Bruce would like the Board to continue discussing plans for the funds coming in from the cell tower, approximately \$700.00 to \$800.00 a month. Bruce proposes the Park Board request those funds from City Council and they be utilized for either City Planning, Park Planning or matching funds for Park projects. Beth would like to see the funds set aside for extra expenses, repairs or updates beyond the budget for the Park. Other discussions were held regarding the benefits of sharing the funds with the City or have it go directly to the Park. Bruce moves that we ask City Council to designate funds from the cell tower to be used for the purpose of City Planning, Park Planning or matching funds for Park projects, second-Cindy. Discussions continue regarding this matter and no vote was taken at this time. Bruce would like to see a 2014 City Plan which works with Frank Nierzwicki for City and Park Planning. Bruce feels the City will benefit from using the funds to utilize Frank Nierzwicki, then as a result, the Park will benefit as well. Other members think that if City Council and the Mayor have a City Plan the Park will automatically be included in that plan. Bruce thinks if we remove City Planning, the proposal needs to include Park

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Planning and not just be used for expenses. Cindy agrees that we do need a City Plan but she thinks that is something the City needs to be concerned with and the funds should be spent on the Park where we could keep track of the spending. Cindy proposes they vote again on the pending motion. Beth, all in favor say aye, Bruce-aye, all opposed, Joe, Cindy and Mike. Motion defeated. Motion-Joe requests the Board submit to City Council that a 204 Parks Operating Fund be established and all revenues from the cell tower at Hartman Park are deposited into that fund, second-Cindy, all aye, none opposed.

New  
Business

Weight Watchers Waiver of Fees and Continued Room Usage: Weight Watchers has only been approved through December to utilize a room at the Community Center with a waiver of fees. The Park needs to re-evaluate their extended room usage including the waiver of fees. Motion-Cindy to allow Weight Watchers continued room usage at the Community Center with a waiver of the fees until June of 2014 when the Board will again re-evaluate the situation, second-Joe, all aye, none opposed.

Greenscape Commission Appointment: Beth's appointment is up at the end of December and a nomination needs to be made by the Park Board. Bruce-motion to nominate Beth Berg, second-Cindy, all in favor of reappointing Beth Berg to the Greenscape Commission say aye, all aye, none opposed.

Adjournment The meeting was adjourned at approximately 7:24 p.m., motion-Bruce, second-Cindy.

Secretary \_\_\_\_\_ Approved \_\_\_\_\_