

**CITY OF BEECH GROVE
BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
TUESDAY, SEPTEMBER 3, 2013**

Mayor Dennis Buckley called the meeting to order at 6:20 p.m.

ROLL CALL: Board of Works Members Ed Bell, Sandra Seward and Mayor Dennis Buckley were present. Also in attendance were Clerk Treasurer Dan McMillan and City Attorney Craig Wiley.

MEETING MINUTES: Clerk Treasurer McMillan presented to the Board the minutes from the August 19, 2013 meeting. Sandra Seward moved to accept the minutes as presented. Ed Bell seconded the Motion; which was approved by unanimous vote.

APPROVAL OF CLAIMS:

Corporate Claims – in the amount of \$860,818.32 were presented to the Board for approval.

Sandra Seward asked about a claim on page one for Kustom Signals in the amount of \$26,435.00. Police Chief Mark Swartz responded that it is equipment used in police cars to check license plates. This helps to check if someone was in a robbery or other violations. He also advised the Board that this money is from a grant and not something the City pays for.

Ed Bell asked about a claim on page two for DEEM in the amount of \$1,783.04. Clerk Treasurer McMillan responded that it is for the heating and air conditioning at the Community Center. It is for more than one service call. He has talked to DEEM to verify the charges and Tom Hannan approved payment for these services.

Sandra Seward asked how we choose our vendors. Mayor Buckley said we try to use as many of Beech Grove vendors as possible but sometimes they cannot do certain services. If a vendor does not work out then we try to find other ones.

Sandra Seward asked about a claim on page three for CrossRoad Engineers in the amount of \$63,573.00. Clerk Treasurer McMillan stated it is for part of the Main Street Grant. There is also another one on this docket for around \$60,000. This brings the project up for payment on projects 8 and 9. He further stated do not pay anything until we have been reimbursed by INDOT, which is 80%.

Sandra Seward then asked about the claim for PEN Products in the amount of \$2,100.00. Clerk Treasurer McMillan stated it is for picnic tables for the parks. This is part of the program the inmates do for the State of Indiana and we get them at a reduced rate. Sandra Seward questioned the amount of 12 tables and Clerk Treasurer McMillan stated she would have to speak to Tom Hannan.

Ed Bell moved to approve the claims as presented in the amount of \$860,818.32. Sandra Seward seconded the Motion; which was approved by unanimous vote.

OLD BUSINESS: None

NEW BUSINESS:

. **Surplus** – Police Department

Clerk Treasurer McMillan read the Police Surplus letter request into record.

Sandra Seward asked if we were replacing these vehicles and Clerk Treasurer McMillan stated that we already have. Police Chief Swartz said it would be too costly to continue to use them.

Ed Bell moved to approve the Police surplus request as submitted. Sandra Seward seconded the Motion; which was approved by unanimous vote. Mayor Buckley asked Police Chief Swartz to supply the VIN numbers and pick up the titles from City Hall.

. **Surplus** – Fire Department

Clerk Treasurer McMillan read the Fire Surplus letter request and supplemental list into record.

Ed Bell and Sandra Seward asked whether the Parks Department or DPW could use some of the equipment on the supplemental list. Fire Chief Cheshire stated they have given some things to the other departments but these are really not in good working order.

Ed Bell moved to approve the Fire surplus request as submitted. Sandra Seward seconded the Motion; which was approved by unanimous vote.

. **Surplus** – Department of Public Works

Clerk Treasurer McMillan read the DPW Surplus letter request into record.

Mayor Buckley advised the Board that these items would all go into the auction. Ed Bell stated he assumes these are new and is curious how we get all these spare new parts. Mayor Buckley said these are all old parts and we no longer have the vehicles to use them on. Sandra Seward asked if these could be returned instead of auctioned and Mayor Buckley stated he would ask Brad.

Ed Bell moved to approve the DPW surplus request as submitted once they get clarification from Brad that they do need to be auctioned. Sandra Seward seconded the Motion; which was approved by unanimous vote.

. **Surplus** – City Hall

Clerk Treasurer McMillan read the City Hall Surplus letter request into record.

Ed Bell asked why they would auction equipment rendered as 'no good'. Clerk Treasurer McMillan said they would sell them as scrap.

Ed Bell moved to approve the City Hall surplus request as submitted. Sandra Seward seconded the Motion; which was approved by unanimous vote.

. **Request for Employee Pay Increase** – Fire Department

Fire Chief Cheshire addressed the Board to ask for a pay increase for Paul Cloyd from EMT to Paramedic. This would bring his pay to \$1,809.30 per pay dating back to September 4, 2013. This is in the 2013 budget.

Sandra Seward moved to approve the pay increase as submitted. Ed Bell seconded the Motion; which was approved by unanimous vote.

ITEMS NOT ON AGENDA:

Mayor Buckley received an email request from a gentleman who wants to use the Bethel Bridge to do a movie production. The email is in the packet to board members.

Clerk Treasurer McMillan read the email request into record.

Ed Bell asked the Police and Fire Chiefs for their thoughts on the request. Both felt his letter does not address some of the issues they have as far as blocking off the road, the amount of hours he wants and how he would control the traffic. Police Chief Swartz would be willing to meet with the gentleman to get these issues addressed.


Ed Bell and Sandra Seward agreed that these issues need to be addressed before any approvals can be made. Mayor Buckley said he has a liability issue he needs to address and is also concerned about people working in the area and the impact it would have on them.

Mayor Buckley asked for a motion to table the request until the September 16, 2013 meeting so the concerns raised can be addressed. Ed Bell made the Motion, which was seconded by Sandra Seward and approved by unanimous vote.

COMMENTS FROM THE BOARD: None

ADJOURNMENT: Ed Bell moved to adjourn. Sandra Seward seconded the motion. The meeting was adjourned at 6:32 p.m.

The next meeting will be Monday, September 16, 2013 immediately following the Board of Sanitation meeting, which begins at 6:00 p.m. in City Hall Council Chambers.



Mayor Buckley, Mayor



Dan McMillan, Clerk-Treasurer

Minutes prepared by: Sheri Morgan