

June 6, 2016

Dennis B. Buckley, Mayor
Dan McMillan, Clerk Treasurer
Craig Wiley, City Attorney
Sandy Seward, Board of Public Works and Safety
Ed Bell, Board of Public Works and Safety

Re: Recommendation of Employment

Dear Board,

As a result of recent resignations we have an opening for a part time position at the Hornet Park Community Center. At this time I would like to recommend that we hire Claire Cathcart for the vacant position. If the Board of Public Works and Safety approves my recommendation Claire Cathcart, she will start on June 7th. Claire Cathcart has met all of the conditions for employment including pre-employment drug screening. Claire Cathcart will make \$9.75 per hour and not work over 29 hours per week.

-- Sincerely

Angel McKenna
Facility Manager
Hornet Park Community Center