

**Board of Works and Safety Meeting Minutes
Monday, April 16th, 2012**

Mayor Buckley called the meeting to order at 5:56pm.

Roll Call: Board of Works Members, Dave Harrison, Sandra Seward, and Mayor Buckley were present. Also, in attendance were Clerk Treasurer, Dan McMillan and City Attorney, Craig Wiley.

Meeting Minutes: Clerk Treasurer Dan McMillan, read into the record the minutes from the April 2nd, 2012 meeting. Board of Works Member Sandra Seward moved to accept the Motion as read. Board of Works Member Dave Harrison seconded the Motion, which was approved by unanimous voice vote.

Reports: None

Approval of Claims: Mayor Buckley gave a brief description of the claims. He read the Manual Claims first, and he explained that there are three claims that exceed \$1,000.00 each. The first is the State Revolving Fund Loan, in the amount of \$11,433.00, next is Citizens Water for the treatment of water, in the amount of \$59,432.23 and postage, in the amount of \$2,849.00. Mayor Buckley then read the Regular Claims, and Board of Works Member Sandra Seward questioned the \$31,000 to Accurate Concrete. Mayor Buckley asked Public Works Director Brad Meriwether to please come up and explain the charge. Brad explained it was to install ramps and entries on sidewalks, to bring them up to ADA Standard. The area repaired was 13th to Beechwood, Detroit, 12th, and 11th streets. By law, the city must have in place by the end of the year, a plan to become ADA compliant. Director of Public Works Meriwether reported that Aggregate did a fabulous job on all the work. Next, Mayor Buckley explained three other claims. Covanta, which is for DPW trash disposal, in the amount of \$12,861.26, Ray's Trash service, in the amount of \$2961.20, Southside Landfill, in the amount of \$1968.72, and JE Brown Electric, in the amount of \$1,340.00 to install new lighting at the DPW.

➤ **Manual Claims in the Amount of \$74,392.79** - Board of Works Member Sandra Seward moved to accept the claims as read. Board of Works Member Dave Harrison seconded the Motion, which was approved by unanimous voice vote.

➤ **Regular Claims in the Amount of \$51, 971.00** - Board of Works Member Sandra Seward moved to accept the claims as read. Board of Works Member Dave Harrison seconded the Motion, which was approved by unanimous voice vote.

Unfinished Business: None

New Business: None

Comments from the Board: Mayor Buckley announced that today at 3:00pm ended the Specification Pick- Up process for trash trucks this Friday April 20th we will have a pre- bid conference. At the next Board of Works Meeting we will open bids on the new trash truck. We will not take bids at that meeting, but rather just open the bid process.

Miscellaneous: Next Board of Sanitation Meeting is May 7th, 2012 at 6p.m.

Adjournment: Board of Works Member Dave Harrison moved to adjourn the meeting. Board of Work Member Sandra Seward seconded the Motion, which was unanimously approved by voice vote. The meeting was adjourned at 6:04pm.

Dennis Buckley, Mayor

Dan McMillan, Clerk Treasurer