



**Meyer Najem Construction, LLC**  
 11787 Lantern RD, Suite 100  
 Fishers, Indiana 46038  
 P: (317) 577-0007  
 F: (317) 577-0286

**Project: 02-22-702 Beech Grove Police Station**  
 103 Main Street  
 Beech Grove, Indiana 46107

## OAC Meeting Minutes: Meeting #8

<b>Meeting Date</b>	Sep 1, 2022	<b>Meeting Time</b>	9:00 AM - 10:00 AM Indiana (East)
<b>Meeting Location</b>	Onsite	<b>Video Conferencing Link</b>	<a href="#">Microsoft Teams meeting Join on your computer or mobile app Click here to join the meeting Or join by entering a meeting ID Meeting ID: 268 537 153 751 Passcode: QASMyi Or call in (audio only) +1 317-759-8495,,724678299# United States, Indianapolis Phone Conference ID: 724 678 299# Find a local number   Reset PIN Learn More   Meeting options.</a>

**Overview** Review project status with owner, architect, and all associated parties.

**Notes**

**Attachments** [BGPS - Owner Schedule - 09.14.2022.pdf](#)

### Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Dennis Buckley	Beech Grove		dennis.buckley@beechgrove.com	For Distribution Only
Michael Maurice	Beech Grove		michael.maurice@beechgrove.com	Conference
Mary Agnew	Cripe		magnew@cripe.biz	Absent
Lauren Wallace	Cripe		lwallace@cripe.biz	Present
Greg Martz	GM Development	P: (317) 210-0508	greg@gm-development.com	
Jonathan Haggarty	Meyer Najem Construction, LLC	P: 317-577-0007	jhaggarty@meyer-najem.com	Present
Caleb Partin	Meyer Najem Construction, LLC	P: (317) 577-0007 ext. 232	cpartin@meyer-najem.com	Present
Solon (Andy) Slye	Meyer Najem Construction, LLC	P: (317) 306-1931	aslye@meyer-najem.com	Present
David Molin	Shrewsberry		dmolin@shrewsusa.com	Present
Darian Wiley	Shrewsberry		dwiley@shrewsusa.com	

### Safety

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
1.1	1	Project Safety	Solon (Andy) Slye (Meyer Najem Construction, LLC)			Open	Old
<b>Description</b> Review Project Safety							
<b>Official Documented Meeting Minutes</b> - Monday's Safety - Rope Tie Off (Has been corrected)							

### Schedule

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
2.1	1	Completed Activities	Solon (Andy) Slye (Meyer Najem Construction, LLC)			Open	Old
<b>Description</b> Review Completed Activities <ul style="list-style-type: none"> <li>• Steel Erection</li> <li>• 1st Floor Walls</li> <li>• 2nf Floor - Floor Trusses</li> </ul>							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
2.2	1	Ongoing Activities	Solon (Andy) Slye (Meyer Najem Construction, LLC)			Open	Old
<b>Description</b> Review Ongoing Activities <ul style="list-style-type: none"> <li>• Floor trusses</li> <li>• Blocking and Punch</li> </ul>							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
2.3	1	Upcoming Activities	Solon (Andy) Slye (Meyer Najem Construction, LLC)			Open	Old
<b>Description</b> Review Upcoming Activities <ul style="list-style-type: none"> <li>• Pour Sally Port Slab</li> <li>• Exterior Wall Erection</li> <li>• Interior First Floor Wall Erection</li> <li>• Floor Trusses</li> </ul>							
<b>Official Documented Meeting Minutes</b> - Water Tap - Beam Modification - Framing on 9/20 - Rough-in's 9/27							

**RFI**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
3.1	1	Open RFI's	Mary Agnew (Cripe) Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
<b>Description</b> Review Included RFI Log <ul style="list-style-type: none"> <li>• RFI #35 - Steel Seat for BM2</li> </ul>							

**Official Documented Meeting Minutes**

- Add Cripe to all RFI's for basis of managing BIC

**Submittals**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
4.1	1	Open Submittals	Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
<b>Description</b> Review Open Submittal Log & Upcoming Critical Submittals							

**PR's/CR's**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
5.1	1	Proposal Request Out for Pricing	Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
<b>Description</b> Review Open PR's  #1 - Judge Office Renovation							
<b>Official Documented Meeting Minutes</b> - Pending Approval and Sketch - As-builts only, no plan revisions							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
5.2	1	Change Request for Owner Approval	Greg Martz (GM Development)			Open	Old
<b>Description</b> Review CR's in Owner's Court for Approval							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
5.3	1	Proposal Request Forthcoming	Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
<b>Description</b> Review Upcoming Proposal Requests  - ASI 3 - ASI 4 - ASI 5							

**Owner Items**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
6.2	3	Owner Supplied Items	David Molin (Shrewsberry) Greg Martz (GM Development)	Jul 15, 2022		Open	Old
<b>Description</b> Cut Sheets & Product Data for Owner Supplied Items							

- Phone, Data, TV
<b>Official Documented Meeting Minutes</b>
- Darian to send email on provider for Communications

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
6.3	8	House (Trailer) Usage	Mary Agnew (Cripe) Greg Martz (GM Development) Caleb Partin (Meyer Najem Construction, LLC)			Open	New
<b>Description</b> - Trailer (or house) will be kept operational until after Christmas - Santa will be using the "House" as his shop for the 2022 Christmas Season - Lighting situation (Metering the poles, or keeping them connected to Beech Grove)							

**Design Team**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
7.1	1	Gun Range Design Status	Mary Agnew (Cripe) Greg Martz (GM Development)			Open	Old
<b>Description</b> Review Latest Updates Relating to Design of Gun Range							
<b>Official Documented Meeting Minutes</b> - Structural Comments - Back in State Review - ROW Permit Recieved - Phase 1 and 2 completed. - ILP paid and completed. Recieved. - Citizens Water Review (not withdrawing, but in Bid Currently)							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
7.2	5	Construction Signage	Greg Martz (GM Development) Mary Agnew (Cripe)	Aug 5, 2022		Closed	Old
<b>Description</b> Construction Signage							
<ul style="list-style-type: none"> <li>Final Sign Created and Ordered</li> </ul>							

**Delays**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
8.1	1	Delays to Schedule	Solon (Andy) Slye (Meyer Najem Construction, LLC) Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
<b>Description</b> Weather Days to Date							
<ul style="list-style-type: none"> <li>Wednesday, May 18th - Weather Delay</li> </ul>							

	<ul style="list-style-type: none"> <li>• Friday, May 27th - Weather Delay</li> <li>• Wednesday, July 27th - Weather Delay</li> </ul> <p>Total Weather Delays: (3)</p> <p>10 Weather Days included in contract schedule - 7 Weather Delays remaining</p>
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**MNC Items**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
9.4	5	Temp Generator	Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
<p><b>Description</b> Discuss Requirements for Temporary Generator</p>							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
9.6	6	RTU Situation	Caleb Partin (Meyer Najem Construction, LLC)		High	Closed	Old
<p><b>Description</b> Switched to Rheem Units that were in stock.</p>							

**Next Meeting**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
10.1	1	Next Meeting	Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
<p><b>Description</b> Next Meeting will be September 29th, 2022. Meeting will be (VIRTUAL ONLY).</p>							

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting. Please contact Meyer Najem Construction, LLC if there are any discrepancies or questions with the content of these minutes.