



Meyer Najem Construction, LLC
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Project: 02-22-702 Beech Grove Police Station
 103 Main Street
 Beech Grove, Indiana 46107

OAC Meeting Minutes: Meeting #4

Meeting Date	Jul 19, 2022	Meeting Time	10:00 AM - 11:00 AM Indiana (East)
Meeting Location	On-site	Video Conferencing Link	Microsoft Teams meeting Join on your computer or mobile app Click here to join the meeting Or join by entering a meeting ID Meeting ID: 268 537 153 751 Passcode: QASMyi Or call in (audio only) +1 317-759-8495,,724678299# United States, Indianapolis Phone Conference ID: 724 678 299# Find a local number Reset PIN Learn More Meeting options.

Overview Review project status with owner, architect, and all associated parties.

Notes

Attachments [BGPS - Owner Schedule - 07.19.2022.pdf](#), [rfi_list \(4\).pdf](#), [submittal_logs \(3\).pdf](#)

Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Dennis Buckley	Beech Grove		dennis.buckley@beechgrove.com	Absent
Michael Maurice	Beech Grove		michael.maurice@beechgrove.com	Absent
Mary Agnew	Cripe		magnew@cripe.biz	Present
Lauren Wallace	Cripe		lwallace@cripe.biz	Present
Greg Martz	GM Development	P: (317) 210-0508	greg@gm-development.com	Present
Kassidy Bosler	Meyer Najem Construction, LLC	P: (317) 577-0007	kbosler@meyer-najem.com	Absent
Jonathan Haggarty	Meyer Najem Construction, LLC	P: 317-577-0007	jhaggarty@meyer-najem.com	Absent
Caleb Partin	Meyer Najem Construction, LLC	P: (317) 577-0007 ext. 232	cpartin@meyer-najem.com	Present
Solon (Andy) Slye	Meyer Najem Construction, LLC	P: (317) 306-1931	aslye@meyer-najem.com	Present
Adam Windler	Meyer Najem Construction, LLC	P: (317) 577-0007	awindler@meyer-najem.com	Absent
David Molin	Shrewsberry		dmolin@shrewsusa.com	Present
Darian Wiley	Shrewsberry		dwiley@shrewsusa.com	Present

Safety

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
1.1	1	Project Safety	Solon (Andy) Slye (Meyer Najem Construction, LLC)			Open	Old
		Description Review Project Safety					

Official Documented Meeting Minutes

- Latest Safety Inspection:
 - Cover Pothole locations - Completed
 - Flowable fill at Manholes - Completed

Schedule

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
2.1	1	Completed Activities	Solon (Andy) Slye (Meyer Najem Construction, LLC)			Open	Old
<p>Description Review Completed Activities</p> <ul style="list-style-type: none"> • Excavated Footings • Excavated Elevator Pit • Poured Footings • Installed Sleeves for Electrical, Plumbing, and Fire Protection • Demoed Curbs in North Lot • Received Water Pipe 							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
2.2	1	Ongoing Activities	Solon (Andy) Slye (Meyer Najem Construction, LLC)			Open	Old
<p>Description Review Ongoing Activities</p> <ul style="list-style-type: none"> • Continued Storm Structures • Complete Footings • Complete Elevator Pit Walls • Complete Storm Structures 							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
2.3	1	Upcoming Activities	Solon (Andy) Slye (Meyer Najem Construction, LLC)			Open	Old
<p>Description Review Upcoming Activities</p> <ul style="list-style-type: none"> • Start Masonry Wall • Install Wall Rough-Ins for Electrical and Plumbing in Masonry Wall 							
<p>Official Documented Meeting Minutes</p> <ul style="list-style-type: none"> • Masonry Foundation Wall to Start today 07/19 							

RFI

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
3.1	1	Open RFI's	Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
<p>Description Review Included RFI Log</p> <ul style="list-style-type: none"> • RFI #26 • RFI #23 • RFI #27 • Handrail Bracket 							
<p>Official Documented Meeting Minutes</p> <ul style="list-style-type: none"> • Review Included RFI Log <ul style="list-style-type: none"> ◦ RFI #26 - Water Tap - Needs AEC reviewed to order Tap Fitting and get water installed ◦ RFI #23 - Steel Beam - Possible W18 beam in lieu of the W21. Need to verify amount of clearance under trusses. ◦ RFI #27 - Gas, Electric, Fence - AEC needs to confirm Gas line is acceptable at chaise behind shower. ◦ Handrail Bracket - Cripe to rectify what they want. May need a call with JL Walter, Cripe and MNC. 							

Submittals

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
4.1	1	Open Submittals	Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
<p>Description Review Open Submittal Log & Upcoming Critical Submittals</p> <ol style="list-style-type: none"> 1. Wall Panel Shops 2. Protective Glazing Assemblies Shops 3. Storefront Doors Shops 4. Doors & Hardware PD 5. Metal Stairs 6. Roofing (TPO/Metal) 7. Phenolic Lockers 8. Nishank's HVAC Items 							
<p>Official Documented Meeting Minutes</p> <ol style="list-style-type: none"> 1. Wall Panel Shops: Needs Cripe to Approve. MNC to review Lintel comments from McComas. 2. Protective Glazing Assemblies Shops: Needs Cripe approval. 20 week lead time from approval. 3. Storefront Doors Shops: Needs Cripe approval. 20 week lead time from approval. 4. Doors & Hardware PD: Needs Cripe approval. 20 week lead time from approval. 5. Metal Stairs: MNC to pull and revise based on Shops from Elevator to extend landing 2" 6. Roofing (TPO/Metal): MNC to get physical samples to Cripe. 7. Phenolic Lockers: - Cripe to finalize and approve. 8. Nishank's HVAC Items: AEC to review 							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
4.2	4	Elevator PD	Mary Agnew (Cripe) Caleb Partin (Meyer Najem Construction, LLC)			Open	New
Description Review Signature needs for Product Data							

Delays

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
5.1	1	Delays to Schedule	Solon (Andy) Slye (Meyer Najem Construction, LLC) Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
Description Weather Days to Date <ul style="list-style-type: none"> • Wednesday, May 18th - Weather Delay • Friday, May 27th - Weather Delay Total Weather Delays: (2) 10 Weather Days included in contract schedule - 8 Weather Delays remaining							

PR's/CR's

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
6.1	1	Proposal Request Out for Pricing	Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
Description Review Open PR's							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
6.2	1	Change Request for Owner Approval	Greg Martz (GM Development)			Open	Old
Description Review CR's in Owner's Court for Approval							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
6.3	1	Proposal Request Forthcoming	Mary Agnew (Cripe)			Open	Old
Description Review Upcoming Proposal Requests							

Owner Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
7.2	3	Owner Supplied Items	David Molin (Shrewsberry) Greg Martz (GM Development)	Jul 15, 2022		Open	Old
Description Cut Sheets & Product Data for Owner Supplied Items							
Official Documented Meeting Minutes <ul style="list-style-type: none"> • Shrewsberry to finalize Owner items from Beech Grove for MNC to evaluate on needs and requirements for necessary in wall utilities and anchor points • Shrewsberry to see location and size wanted for interior BGPD Emblem 							

Design Team

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
8.1	1	Gun Range Design Status	Greg Martz (GM Development) Eric Beaman (Cripe)			Open	Old
Description Review Latest Updates Relating to Design of Gun Range							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
8.2	3	Evidence Locker Sizing	Lauren Wallace (Cripe) Mary Agnew (Cripe)			Closed	Old
Description Owner request for tall lockers to fit a rifle							

MNC Items

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
9.1	3	OAC - Key Meeting	Caleb Partin (Meyer Najem Construction, LLC) Mary Agnew (Cripe)			Closed	Old
Description Determine Date for Key Meeting <ul style="list-style-type: none"> • Need Key Paperwork from Chief Bob to move forward 							
Official Documented Meeting Minutes <ul style="list-style-type: none"> • In RFI for Central Indiana Hardware 							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
9.2	3	Masonry Coordination Meeting	Solon (Andy) Slye (Meyer Najem Construction, LLC) Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
Description Masonry Coordination Meeting							
Official Documented Meeting Minutes <ul style="list-style-type: none">Cripe, Masonry Contractor and MNC reviewed onsite 7/19/2022							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
9.3	4	Mock-Up Wall	Mary Agnew (Cripe)			Open	New
Description Review Mock-Up Wall Assembly requirements							
Official Documented Meeting Minutes <ul style="list-style-type: none">Cripe to provide detail of Mock-Wall layout							

Next Meeting

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
10.1	1	Next Meeting	Caleb Partin (Meyer Najem Construction, LLC)			Open	Old
Description Next Meeting will be August 4th, 2022 at 10:30 AM (VIRTUAL ONLY)							
Official Documented Meeting Minutes Next Meeting will be August 4th, 2022 at 10:30 AM (VIRTUAL ONLY)							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
10.2	3	OAC Meetings	Greg Martz (GM Development)		High	Closed	Old
Description <ul style="list-style-type: none">Evaluate OAC recurring meeting times and locations							

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting. Please contact Meyer Najem Construction, LLC if there are any discrepancies or questions with the content of these minutes.