

**CITY OF BEECH GROVE
BOARD OF PUBLIC WORKS AND SAFETY MEETING MINUTES
TUESDAY, JANUARY 21st, 2014**

Mayor Dennis Buckley called the meeting to order at 6:27pm

ROLL CALL: Board of Works Members Sandy Seward, Ed Bell, and Mayor Dennis Buckley were present. Also in attendance, were Clerk Treasurer Dan McMillan and City Attorney Craig Wiley.

MEETING MINUTES: The meeting minutes from the December 16th, 2014 were presented to the Board. Ed Bell moved to accept the minutes as presented. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

APPROVAL OF CLAIMS:

Corporate Claims –

January 6th, 2014- claims in the amount of **\$2,251,546.52** were presented to the Board for approval.

Sandy commented that she had already spoken to the clerk during the weather emergency and got her questions answered.

Page 20- Mayor Buckley commented on the 2013 TAW principal payment that was paid in full in the amount of \$1,236,607.00 and Clerk McMillan commented on the interest; which was \$9,635.23

Sandy Seward made a Motion to approve the claims as presented; Ed Bell seconded the Motion; which was approved by unanimous voice vote.

January 21st, 2014- claims in the amount of **\$761,933.56** were presented to the Board for approval.

Ed questioned a claim to Kipp toys for the Police Department in the amount of \$157.00. The clerk believes it's for toy handcuffs that the police pass out to the children.

Page 18- Sandy Seward questioned a claim to Indianapolis Planning in the amount of \$4,642.00. Neither Clerk McMillan, nor Brad is sure of what it is for. Clerk McMillan will check on it.

Ed Bell made a Motion to accept the claims as presented; Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

OLD BUSINESS: None

NEW BUSINESS:

Bid Opening- Skid Steer:

Sandy Seward opened the one bid that the City of Beech Grove received. It was presented by M H Equipment Company 5859 Raymond Street, Indianapolis, IN. The total amount of their bid was \$73,998.23. The Board of Works will take this information under advisement and make a decision at their next Board of Sanitation meeting as to whether they accept this bid or not.

Compliance Position Hiring Request:

Clerk Treasurer McMillan presented to the Board, a Letter of Request to Hire, from Brad Meriwether, DPW Director. This position will fall under the supervision of the Fire Chief and Department of Public Works Director. This position can consist of more than one person. The pay cannot exceed \$15.00 per hour and \$25,000 per year for one or more individuals combined. This part time position offers no benefits and a maximum of \$25,000 per year for 2014. Both Chief Cheshire and DPW Director Brad Meriwether have written job descriptions for their particular areas. Sandra Seward made a Motion to accept the hiring of a compliance officer or officers; Ed Bell seconded the Motion; which was approved by unanimous voice vote.

LPA - Consultant Contract - Sign Inventory and Replacement- presented by Brad Meriwether, DPW Director and Brian Pierson, United Consulting

DPW Director Brad Meriwether reported that the City of Beech Grove received a Federal Sign Grant to replace the signs in the city such as stop signs, speed limit signs, street signs that don't meet the correct reflective standard. This will allow the city to do a sweep and replace most of the city signs. The city will be receiving approximately \$680,000.00; which is huge. Ed asked if they will create an inventory of the signs so the city has the information going forward and Brad said they will do that. United Consulting scored the best on the bid process and proposals and there were 7 proposals. A team of people scored the company's and the team included Brad, Phil Gurganus and Tom Hannon. United also won the proposal back in the 1970's.

This project is to replace street signage throughout the city that does not meet reflectivity guidelines this is a 90/10 grant that was awarded to the city.

Brian Pierson, United Consulting, stated that the City of Beech Grove was awarded \$685,000.00 on the Grant. United Consulting's fees will be \$94,000.00. The local cost is \$9,400.00; which will include the inventory of the existing signs that will ultimately be used in determining what signs need replaced. Ed asked about the weight of the signs. Brian explained that the weight of the sign is really not a determining factor it is more about the visual condition of the sign. Clerk McMillan commented that they budgeted \$60,000.00 and he felt like this would be a comfortable number. He asked Brian what the projected costs are and the percentage of signage that will be replaced. Brian commented that they estimated replacing 900 signs, with a construction budget of approximately \$525,000.00. Brian also said that after they complete the inventory they will have a better idea of the total costs of the project. Clerk McMillan's concern is just making sure they have the appropriate funding to complete the project.

Ed Bell made a Motion to approve the contract with United Consulting; which is not to exceed \$94,000.00; Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Amendment No. 4 - 2014 Storm Water Professional Services Agreement- presented by Wessler Engineering

This is an on call contract for 2014 services primarily related to storm water for the MS-4 permit; which is the regulatory requirement for pollution prevention. There are a lot of taxes and activities that go along with this permit such as annual reporting, sight inspections, education and illicit discharge detection. Wessler also conducts follow up on drainage complaints and writes reports. This has been a reoccurring agreement for many years.

Ed made a Motion to approve the Professional Services Agreement with Wessler, not to exceed \$15,000.00; Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

COMMENTS FROM BOARD MEMBERS:

Ed Bell thanked everyone for coming, especially with the snow and cold out there and encouraged everyone to stay safe.

ADJOURNMENT: Ed Bell made a Motion to adjourn; Sandy Seward seconded the Motion. The meeting was adjourned at 6:54 pm.

The next meeting will be held on Monday, February 3rd, 2014 immediately following the Board of Sanitation Meeting in Council Chambers.

Dennis Buckley, Mayor

Dan McMillan, Clerk Treasurer

Minutes prepared by: Dan McMillan