

**CITY OF BEECH GROVE  
BOARD OF PUBLIC WORKS AND SAFETY  
MONDAY, JULY 2<sup>nd</sup>, 2018**

Mayor Buckley called the meeting to order at 6:03pm.

**ROLL CALL**

Board of Works Members, Sandy Seward, Dave Harrison, and Mayor Buckley were present. Also, in attendance, were Clerk-Treasurer Dan McMillan and City Attorney Craig Wiley.

**MEETING MINUTES**

Clerk Treasurer McMillan presented minutes from the June 18th, 2018 meeting to the Board for approval. Sandy Seward moved to approve the minutes as presented. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**APPROVAL OF CLAIMS**

Corporate Claims in the amount of **\$1,296,558.76** were presented to the Board for approval. Mayor Buckley commented that the planning for Churchman Avenue/Arlington round-a-bout is moving forward and the costs are being covered. Sandy Seward moved to approve the claims. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**NEW BUSINESS**

None

**Request for Street Closure**

Request to close Byland from 8<sup>th</sup> Avenue to 9<sup>th</sup> Avenue on Tuesday, July 3<sup>rd</sup>, 2018

Both Chiefs stated that they do not recommend approving the closure. Dave commented that it is difficult to move around in that area on July 3<sup>rd</sup> because of the fireworks. Sandy Seward commented that she supports the Chiefs recommendation.

Sandy Seward moved to deny the request. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

### **Resignation -DPW**

DPW Director, Brad Meriwether, read the resignation letter from Joe Ramey into the record.

Sandy Seward moved to approve the resignation. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

### **Request to Hire- DPW**

Sandy Seward moved to approve hiring to fill the vacancy created by the resignation of Joe Ramey. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

### **Request to Surplus 1996 Trailer – Fire Department**

Fire Chief, Rob Cheshire, read a letter requesting to surplus a 1996 trailer. The vin number was provided to the Board.

Sandy Seward moved to approve the surplus. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

### **Permission to Start the Process to Create a Hiring List for a Civilian Medic- Fire Department**

Fire Chief, Rob Cheshire, read a letter requesting permission to start the process of a creating an eligible hiring list to be used in the future for possible hiring.

No one can be hired if the money is not in the budget.

Sandy Seward moved to approve the request to create a list. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

### **Request to Hire PAO-Police Department**

Police Chief, Mark Swartz, read a letter requesting to hire a part-time PAO effective July 3, 2018 with her pay starting at \$13.00 per hour. Money is budgeted for this position.

Sandy Seward moved to approve the request to hire. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**Disclosures**

**21<sup>st</sup> and Southern Project**

Pipes had collapsed, and the project did exceed the minimum of \$10,000.00 for bids

2 bids were received:

English Excavating- \$12,100.00

Globe Asphalt - \$14,700.00

The project has been completed by English Excavating.

**514 Memorial Drive**

The city did not contract or pay for any of the work to be done at this residence.

**108 North 6<sup>th</sup> Avenue**

The city did not contract or pay for the drain repair, steps or sidewalk leading up to the front porch. Mayor Buckley also disclosed that this is his neighbors home.

**112 North 6<sup>th</sup> Avenue- Mayor Buckley's Home**

The city did not contract or pay for any of the work listed below.

A 1 x 2-foot cement base for a downspout drain in the front yard, a 2 x 3 lead walk from the city sidewalk to the steps leading up to the front porch, and an additional lead walk in the easement from the city sidewalk to the curb at the property line with 108 North 6<sup>th</sup> .

Mayor Buckley paid for all the work listed above and provided a copy of his invoice to the Board of Works.

**Master Vendor's License**

Mike O'Mara -Hot Dog Cart- approved, provided it is stationary. Marion County Board of Health, Indianapolis Paperwork, and Insurance will be provided.

Sandy Seward moved to approve the license. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**2018 Paving Project Final Numbers**

The project is completed, maybe \$5,000.00 more in invoices to come in. The agreement was to not exceed \$590,000.00. The project is about \$30, 000.00 under budget and that money will be used elsewhere.

**Churchman Round-a-Bout Right of Way Purchase**

City Attorney, Craig Wiley, gave a brief update on the project and stated the engineers are ready to move forward with the appraisals that will be coming soon.

**COMMENTS FROM BOARD MEMBERS**

NONE

**ADJOURNMENT**

Sandy Seward moved to adjourn. Dave Harrison seconded the Motion. The meeting was adjourned at 6:31pm. The next meeting will be Monday, July 16th, 2018 following the Board of Sanitation 6:00pm meeting in City Hall Council Chambers.

Dennis Buckley, Mayor

Dan McMillan, Clerk Treasurer

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