

**CITY OF BEECH GROVE, IN
BOARD OF PUBLIC WORKS AND SAFETY MEETING MINUTES
MONDAY, MAY 18th, 2015**

Mayor Dennis Buckley called the meeting to order at 6:p.m.

ROLL CALL: Board of Works Members Ed Bell, Sandy Seward and Mayor Dennis Buckley were present. Also in attendance, were Clerk Treasurer, Dan McMillan and City Attorney, Craig Wiley.

MEETING MINUTES: The meeting minutes from the May 4th, 2015 were presented to the Board for approval. Sandy brought forward a correction on page 3 where her name was used for both the Motion and the Second. Ed Bell moved to accept the minutes as presented with the correction. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

APPROVAL OF CLAIMS:

Corporate Claims – claims in the amount of **\$920,019.86** were presented to the Board for approval. Ed Bell moved to accept the claims as presented. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

OLD BUSINESS:

Senior Citizens Bus- Bid Award- *Clerk Treasurer McMillan read the Letter of Recommendation*

Senior Center Director, Carla Marchbanks recommended accepting the bid submitted by Mid America Coach in the amount of \$64,336.00. The lowest bidder Midwest Transportation withdrew their bid consequently making Mid America Coach the lowest bidder.

Sandy Seward moved to approve the bid award not to exceed \$64,336.00. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Contract for New Fire Engine- *Comments from City Attorney Craig Wiley & Mayor Buckley*

City Attorney, Craig Wiley reviewed the contract and his only recommendation was to make sure the fire engine is insured upon the City taking possession. Mayor Buckley stated that this will be paid for with cash from the increase of local public safety tax.

Ed Bell moved to approve the contract. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

NEW BUSINESS:

South Grove Woods Street Sign Approval- *presented by DPW Director, Brad Meriwether*

Brad presented to the Board a request from South Grove Woods to allow them to install their own street signs. The plans were submitted as well. Their HOA prepared the plans and is paying for the signs and rod iron poles. There is no cost to the City. Brad will store the regular street signs at DPW in the event they decide they would like to use them in the future. The HOA will be responsible for maintaining and replacing the signs and poles in the event they would become damaged or missing. Ed asked if the reflectivity meets the guidelines and Brad said yes, they do. Brad commented that there are only approximately 6 signs in that addition.

Sandy Seward moved to approve the request to allow South Grove Woods to install their own street signs with the provision that they are also responsible for any repairs, damage or replacement of the signs. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Handicap Parking Permit- *presented by Mayor Buckley*

Robin Trump-renewal of permit. Ed Bell moved to approve the permit. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Handicap Parking Permit- *presented by Mayor Buckley*

Lilian Persinger--renewal of permit. Ed Bell moved to approve the permit. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Master Vendor's License Application/Law Publication Refund- *presented by Mayor Buckley*

This license was presented at the last meeting for approval and denied. Clerk Treasurer McMillan explained that typically they do not issue refunds on permits that are denied. Paperwork and man hours are still involved. He also explained that they typically discourage people from applying for peddler's permits because they are usually declined. Sandy Seward stated that it is a risk they take when applying and man hours are involved so she recommends denial.

Sandy Seward moved to deny the refund. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Pay Claim #2 Hartman Park Paving- *presented by Mayor Buckley*

Mayor Buckley explained that the payment is being made from LRS & Stormwater. \$200,466.62

Ed Bell moved to approve the payment. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Promotion in the Beech Grove Fire Department- *presented by Chief Cheshire*

Chief Cheshire read a letter of recommendation to promote Aaron Jeannette to rank of Lieutenant. Aaron will serve as Lieutenant on A-Shift and receive the Merit Rank of Lieutenant.

Sandy Seward moved to approve the promotion. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Lieutenant Jeannette thanked the Board and introduced his family; which was followed with his sons pinning him.

Approval for July 3rd Fireworks - Circle City Pyrotechnics- *presented by Chief Cheshire*

Chief Cheshire stated that the information is included in the packets. Sandy asked the Clerk if their insurance is on file. Clerk Treasurer McMillan, said that a copy of their insurance is included in the packet and in the past they have always followed proper procedures including securing their permits.

Ed Bell moved to approve Circle City request for the fireworks, contingent upon them securing the proper permits. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Tank Removal *–presented by DPW Director, Brad Meriwether*

Brad explained that the City has two underground storage tanks (UST) and four aboveground storage tanks (AST); which two are located in the parks, the third is located at DPW and the fourth is located at the fire department. The underground tanks are not considered environmentally friendly. They plan to dig up the two underground tanks and remove the four aboveground tanks condensing them all down to two tanks installed at DPW. A motorized gate would be installed at DPW to secure the grounds. Brad got three bids and the lowest was ERS and they came in at \$28,790.00 and they were the most responsive. That is who Brad recommends to do it. Sandy questioned what the cost would be if a leak or contamination to the soil was found to exist. Brad said the DPW tank is about 20 years old so there is a possibility that there could be leaks and contamination; which could get expensive, but it does need to be done. The money from the increase in local public safety tax will be used to pay for this project. Clerk Treasurer McMillan explained that last year Mayor Buckley and he met with Jeff Peters to discuss the increase in tax revenue that would be generated from the increase in the public safety tax.

At that time no one was sure what that revenue would be, or even if the Indianapolis City Council would approve the increase, so the revenue was not budgeted. The revenue is coming in, so an additional appropriation will have to be done. Mayor Buckley stated that will have to go before Council.

Sandy Seward moved to approve the bid from ERS for the removal of the tanks. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

Chief Swartz- informed the Board that next month he will be bringing forth quotes to enclose with fencing, the back parking lot behind the Police Station. This too will be paid for with an additional appropriation.

Resignation Letter - Compliance Division- *read by Clerk Treasurer McMillan*

Ed Bell expressed his appreciation for Becki's service to the City and he is very sorry to see her leave and he wishes her well.

Ed Bell moved to accept the resignation. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

Approval to Hire a Replacement for the Compliance Department- *presented by Mayor Buckley*

Ed Bell moved to approve. Sandy Seward seconded the Motion; which was approved by unanimous voice vote.

BGPD Request to Surplus Equipment- *presented by Chief Swartz*

Chief Swartz requested to surplus three Crown Vics, two Chevy Suburban, and one snow blower. All the equipment will be auctioned by Heimel Auction on Saturday, June 20th at approximately 9:00am at Beech Grove Police Station. Chief Swartz stated that none of the items were purchased with CIF money.

Sandy Seward moved to approve the surplus of equipment. Ed Bell seconded the Motion; which was approved by unanimous voice vote

Master Vendors License Approval -Beech Grove United Methodist Church- *presented by Mayor Buckley*

They are going to offer shuttle service from the BGMS to the park during the Beech Grove Fireworks. There will not be a certain fee charged, but it will be done by donation only. The park will only be used for handicap parking, no general public parking will be allowed, so the BGMS will be the alternative for parking.

Sandy Seward moved to approve the license pursuant to approval by the Police Chief. Ed Bell seconded the Motion; which was approved by unanimous voice vote.

COMMENTS FROM MEMBERS:

Sandy Seward –the Hartman Park Little League parking lot looks great and it was a long time coming. Thanks to all who were involved. Another improvement to the City of Beech Grove.

ADJOURNMENT:

Ed Bell moved to adjourn. Sandy Seward seconded the Motion. The meeting was adjourned at 6:43 p.m.

The next meeting will be Monday, June 1st, 2015 at 6:00 pm. at City Hall Council Chambers.

Dennis Buckley, Mayor

Dan McMillan, Clerk Treasurer

Prepared by: Dan McMillan