

**CITY OF BEECH GROVE  
BOARD OF PUBLIC WORKS MEETING  
TUESDAY, FEBRUARY 21st, 2017**

Mayor Buckley called the meeting to order at 6:07pm.

**ROLL CALL:** Board of Works Members Sandy Seward, Dave Harrison and Mayor Buckley were present. Also in attendance, was Clerk Treasurer Dan McMillan, and City Attorney Craig Wiley.

**MEETING MINUTES:** Clerk-Treasurer Dan McMillan presented minutes from the February 6th, 2017 meeting to the Board for approval. Sandy Seward moved to approve the minutes as presented, Dave Harrison seconded the Motion; which was approved by unanimous voice vote

**APPROVAL OF CLAIMS:** Corporate Claims in the amount of \$717,774.19 were presented to the Board for approval. Sandy Seward moved to approve the claims. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**2017 Street Sweeping Quotes:**

DPW Director, Brad Meriwether, presented two bids, Envirosweep and Terrapro. Terrapro presented a bid that was approximately \$3,000.00 lower but after discussion the Board decided they preferred to stay with Envirosweep; which is a local Beech Grove area business, the city is satisfied with the service they have been providing and the bid is more detailed as to what services the City will receive. Sandy Seward moved to approve the bid from Envirosweep. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**2017 Landscaping Bids:** DPW Director, Brad Meriwether, presented three bids, Borgmann, Restoration Landscape, and Pro Cut Landscape. Brad recommended Borgmann. The city has used their services for several years and has been satisfied with the services provided. Borgmann also presented the lowest bid. Sandy Seward moved to approve the bid from Borgmann for \$23,625.00. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**Recommendation to Hire, Compliance Division** – DPW Director, Brad Meriwether requested permission to hire Ed Bell for the open compliance position at an hourly rate not to exceed \$15.00 per hour and no more than 29 hours per week. Sandy Seward moved to approve the hiring of Ed Bell for the open compliance position. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**Compliance Division, Pay Increase** - DPW Director, Brad Meriwether requested approval for a pay increase for Mark Rihm to \$15.50 per hour. Sandy Seward moved to approve the pay increase. Dave Harrison seconded the Motion; which was approved by unanimous voice vote

**Permission to Hold the 5th Annual Beautify Beech Grove Walk**- Sandy Seward moved to approve the walk on June 17th, 2017 provided proof of insurance is provided to the City. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**2017 Phase 2 Paving Award- United Consulting Engineers**: Gary Pierson, United Consulting presented their recommendation for the awarding of the paving project. Nine bids in total were presented. After review of all the bids United Consulting recommended awarding the bid to Smith Projects as they have satisfied all the requirements for the project. The bid amount was \$645,019.60 City Attorney, Craig Wiley, stated that the Board can approve up to an additional 20% without having to bid it back out. Dave Harrison asked questions regarding Smith Projects as he was not familiar with the company. Mayor Buckley commented that Smith Projects paved the BGLL parking lot and Brian Pierson, vouched for Smith Projects as well. The Board is going to approve the additional 20% so that it does not have to be brought before the Board again.

Clerk-Treasurer McMillan read a petition from citizens living on St. John's Court requesting that their streets, and sidewalks be replaced. St. John Court is included in the paving project. This is the largest paving project being done since this administration took office and it includes paving in every district.

CCMG Grant is a 50/50 matching grant up to one million dollars. Brian Pierson, stated that any paving done that meets the requirements will be submitted for approval of the CCMG grant. The City recently received approximately \$392,000.00 from the grant,

Sandy Seward moved to approve the paving project to Smith Projects not to exceed \$770,000.00. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**Churchman Avenue Sidewalk Project Update** – Brian Pierson, United Consulting gave A Brief Update on the project. The bid opening is scheduled for March 1, 2017. INDOT handles the bids. This project is an 80/20 split.

**Sewage Lining Bid Openings-** Bids were opened by Board member, Sandy Seward

Miller Pipeline -\$58,729.80 Alternate Quote 27,272.70

Layne- \$82, 355.00 Alternate Quote \$41,158.00

Insutuform- \$62,315.10 Alternate Quote \$30,141.80

Bids were given to Brent Siebenthal, Wessler Engineering. After review, Wessler will return at the March 6, 2017 Board of Works meeting and present a recommendation.

**Handicapped Parking Application Renewal - Bell:** Sandy Seward moved to approve the renewal. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**Handicapped Parking Application Renewal – Thomas:** Sandy Seward moved to approve the renewal. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**Handicapped Parking Application Renewal – Turner:** Sandy Seward moved to approve the renewal. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**BGFD Retirement Letter – Dave Ansel:** Dave Ansel served the City for 33 years and was an excellent employee. The city will pay him for any unused sick time and vacation time per ordinance. Clerk - Treasurer McMillan stated that Dave has been excellent to work with and very pro-active in planning for his retirement and making sure everything is in order. Sandy Seward moved to approve the retirement letter from Dave Ansel. Dave Harrison seconded the Motion; which was approved by unanimous voice vote.

**Fire Department/Chief Cheshire** -Chief updated the Board on the engines, ambulances, hose, turn out gear, maintenance, education and activities of the fire department. He also reported on a program in which BGFD is partnering with Community Hospital that will include following up with a citizen upon their release from the hospital to their home that can assist with facilitating a ride to their doctor, or a prescription that is needed, evaluating fall risks, and providing resources and information.

The department is also partnering with the American Red Cross on Saturday, March 25<sup>th</sup> they will be conducting a smoke detector blitz. They will be walking the community providing education and smoke detectors.

Chief Swartz reported that the prosecutor has declined to file any charges in the double homicide; it was determined to be justified which is what was expected.

One officer that was in the FTO process and she has been released and will start on late shift Wednesday. Another officer graduated last Thursday and he started Monday with his field training; which will last approximately 12 weeks and then will be released to the road. They are currently in the process of hiring two new police officers and hope to add a third by the end of the year.

The company they ordered their vest from was not able to get the material, so they had to create the material. The window coverings have been installed. IDACS is in service with one full-time person and a couple of part-time people, as well as officers that are trained in IDACS. IMPD is squared away and worked out.

**COMMENTS FROM BOARD MEMBERS:**

Dave Harrison congratulated Dave Ansel on his retirement and wished Ed Bell good luck.

Clerk-Treasurer McMillan reported that Peggy Fitzgerald, a Clerk in the Sewage office is leaving. Peggy was a former employee of the City and had retired, but returned on January 3, 2012, the first day Mayor Buckley and Clerk Treasurer McMillan took office. She volunteered for several weeks and eventually took a permanent part-time position in the sewage office, where she remained for the past 5 years. We wish her well and she will be missed.

**ADJOURNMENT:** Sandy Seward moved to adjourn. Dave Harrison seconded the Motion. The meeting was adjourned at 7:12pm. The next meeting will be Monday March 6<sup>th</sup>, 2017 at 6:00 pm at City Hall Council Chambers.

Dennis Buckley, Mayor

Dan McMillan, Clerk Treasurer

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