

**BOARD OF PUBLIC WORKS AND SAFETY MEETING MINUTES
MONDAY, MAY 21st, 2012**

Mayor Dennis Buckley called the meeting to order at 6:15 p.m.

ROLL CALL: Board of Works Members Dave Harrison, Sandra Seward and Mayor Buckley Present. Also, in attendance were Clerk Treasurer Dan McMillan and City Attorney Craig Wiley.

MEETING MINUTES: Mayor Dennis Buckley suspended the reading of the minutes and he stated that everyone has had a chance to review the May 7th, 2012 minutes. Board of Works Member, Sandra Seward moved to accept the minutes as presented. Board of Works Member, Dave Harrison, seconded the Motion, which was approved by unanimous voice vote.

REPORTS: None

BEECH GROVE FIRE DEPARTMENT: None

BEECH GROVE POLICE DEPARTMENT: None

APPROVAL OF CLAIMS: Mayor Buckley gave a brief description of the claims. Manual claims; IPL for \$12,218.00 is the monthly light bill for the street lights. The gasoline bill in the amount of \$9,852.00 is for the Police and Fire Departments. Sandra Seward asked about the appropriation in the amount of \$2,060.00 that is paid to Indiana State Central Child Collections. Clerk McMillan explained that the appropriation is for child support payments that are withheld from employees' paychecks. Sandra Seward then asked about the appropriation for Lord Abbott. Clerk McMillan explained that it is money that employees have requested to be withheld from their paychecks, and then the city sends Lord Abbott a check. Mayor Buckley commented that the \$186,122.58 to Accupay is for the city's payroll.

Regular Claims; Sandra Seward asked about the appropriation for Lindsay Hipp in the amount of \$250.00, and Clerk McMillan stated that it was a damage deposit refund, from a room rental, at the Community Center. Sandra Seward then asked about Global Emergency Products, in the amount of \$5,674.98, and Mayor Buckley stated that is for maintenance on the fire trucks. Dave Harrison asked about the ERS Wireless Communications and Mayor Buckley commented that is for the removal of the communication equipment from the Medic accident and will be reimbursed. There were no further questions.

- **Manual Claims in the amount of \$240,649.95** - were presented to the Board for approval. Board of Works Member, Dave Harrison moved to accept the claims as read. Board of Works Member, Sandra Seward seconded the Motion, which was approved by unanimous voice vote.

- **Regular Claims in the amount of \$ 44,026.94** - were presented to the Board for approval. Board of Works Member, Sandra Seward moved to accept the claims as read. Board of Works Member, Dave Harrison seconded the Motion, which was approved by unanimous voice vote.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Police Department Surplus: Chief Mark Swartz asked the Board to surplus several items from the Police Department. Included are two 2006 Crown Vic Police Cars, one 2003 Crown Vic Police Car, one 1999 Jeep Cherokee, one 1999 Ford Pickup Truck, one 1999 Dodge Ram Van, 16 “in car” shotgun holders, 4 Siren boxes, and one light bar. These are all outdated and need to be replaced or disposed. The Police Department plans to have an auction in June to sell these items. There are also four laptops that will be disposed of by the City IT person. Sandra Seward asked if the laptops would be replaced and Chief Swartz said no. Sandra Seward moved to approve the surplus of the items. Dave Harrison seconded the Motion, which was approved by unanimous voice vote.

Park Department Surplus: Mayor Dennis Buckley read the request from Tom Hannan, Parks Director that was requesting to surplus Kawasaki Mule 2510, Type-KAF620A. It has a blown motor and is of no use to the City. The hour meter reads 1588.7 hours of usage. This has been stored for several years at the Parks Department and it would not be cost effective to have the engine repaired. Sandra Seward asked if this was going to be added to the auction and Mayor Buckley said yes it would be. Dave Harrison move to accept the surplus of the Kawasaki Mule. Sandra Seward seconded the Motion. The Motion carried by unanimous voice vote.

Street Closing for Employee Luncheon: The Mayor’s office is respectfully requesting that 8th Street be closed from Main Street to the alley north from 11:00am to 1:00pm on May 25, 2012, for an employee appreciation luncheon. Mayor Dennis Buckley abstained from vote. Sandra Seward moved to approve the request from the Mayor’s office. Dave Harrison seconded the Motion. The Motion was approved by voice vote.

Street Closing for Filming: Aspiring film maker Eric Hamilton would like to request the closing of Bethel Street Bridge in Beech Grove on May 27th from 5am to 1pm for film shooting. Police Chief Mark Swartz has some concerns about the closing. Chief Swartz said there would need to be some type of plan like flashing security lights to warn vehicles of the road closure and to redirect traffic. Sandra Seward said this is a young kid and she would like to give him help. Chief Swartz said he would have no problem helping him work to get a correct plan in order before this is approved. City Attorney Craig Wiley says there may need to be a bond in place and we need to make sure the City is covered by insurance in case someone does not see the warning lights. Dave Harrison said he did not see how this would be solved by May 27th. Sandra Seward said she had no problem approving the closure as long as all details were corrected first. Eric Hamilton is willing to move to a different day of filming to give the time to work out the safety issue. Mayor Buckley would like to postpone this matter instead of recommending to the Board not to approve. He would like to give all parties time to sit down and work out a solution and then come back to the Board. Mayor Buckley suggested that this be tabled to give Eric Hamilton time to work out the

details of safety with the Chief of Police.

Fireworks Display July 3, 2012: Fire Chief Rob Chesire commented that the application process was received and there would be no changes from previous year's fireworks displays. The Fire Department will provide coverage in the Park. Mayor Buckley stated that Circle City Pyrotechnics has filed all permits with the State of Indiana and they have given the City an adequate Certificate of Insurance. After approval they will then apply for a local permit from the City of Beech Grove. Dave Harrison moved to approve the Fireworks Display. Sandra Seward seconded the Motion, which was approved by unanimous voice vote.

Noise Waiver for Drum Corps International: Per a conversation with BGHS Band Director Cory Wynn, Patricia Creech has requested that Drum Corps International's Corps, the Cavaliers, be allowed to practice for the DCI World Championships by playing their musical instruments at their Beech Grove High School housing and practice site August 8-11, 2012. They are requesting a waiver of the noise nuisance for the practices. Sandra Seward moved to approve the waiver. Dave Harrison seconded the Motion, which was approved by unanimous voice vote.

American Cancer Relay for Life: "Relay for Life" would like to ask permission to paint Beech Grove Purple. The committee would like to paint 3' purple "Relay Feet" down Main Street beginning at Emerson Avenue and continuing west until 10th Avenue. The committee is also asking:

- For assistance from the street department to barricade Main Street from 6-9:30 pm on Thursday, May 31st, in order to have our volunteers paint the road.
- For permission to stake American Cancer Society mission signs along both sides of Main Street in city planters.
- The City of Beech Grove Street Department to hang two large "Relay for Life" banners over Main Street.
- For permission to tie purple ribbons around light posts and poles along Main Street.

The committee hopes by "Painting Beech Grove Purple" to generate community interest about the "Relay for Life". Sandra Seward moved to approve the waiver. Dave Harrison seconded the Motion, which was approved by unanimous voice vote.

Eagles Ride: Vince Kinman, from The Fraternal Order of Eagles, #4167, requested the closure of Main Street between 7th and 8th Avenues for parking of motorcycles during Rupert's Ride Sunday June 10th, 8am-11am then again at 3pm-5pm. The Eagles will provide the City with a certificate of insurance. Sandra Seward moved to approve the closure. Dave Harrison seconded the Motion, which was approved by unanimous voice vote.

Surplus Fire Equipment: Chief Rob Chesire stated the fire department requested to surplus two Medtronic Lifepak Battery Chargers, Batteries and Cases which are of no value, and were replaced with new equipment from the Lifepak 15 Grant. He would also like to surplus one lawnmower and one 46" TV with no picture. Serial numbers will be given to the Clerk Treasurer to be removed from

the City's inventory. Dave Harrison moved to accept the surplus of the equipment. Sandra Seward seconded the Motion, which was approved by unanimous voice vote.

Request to Hire 3 Civilian EMTs: Fire Department Chief, Rob Cheshire, requested permission to hire three Civilian EMTs. Chief Cheshire stated that he has spoken with Clerk McMillan and the Chief stated that he himself has reviewed the 2012 budget for the fire department. The Chief also commented that currently we have zero Civilian EMT's; however, we do currently employ three Civilian Paramedics. Clerk McMillan commented that he is concerned about the affordability of hiring three EMT's and that in addition to the salaries, there is the cost of health insurance, life insurance, liability insurance, and Workman's Comp. Clerk McMillan said he does realize that we need additional help, and he is in support of the city operating two ambulances, but he is concerned that the city can't afford them. He also stated that he would hate to hire the EMT's; and then find out that the City cannot afford them. Mayor Buckley stated that at the beginning of the year these positions were available, but we held off because we did not know where we were financially. Chief Cheshire commented that the ambulance revenue has increased this year \$31,000.00 and he would like to keep providing this service to the citizens of Beech Grove. Clerk McMillan did comment that the hiring would help cut down on overtime, so he feels the City needs to look at all the possibilities. Sandra Seward asked if it was a possibility to hire only one or two part time Civilian EMTs. The Mayor, Clerk, and Chief all said yes, that is a possibility. Chief Cheshire reminded everyone that he is available for any questions. Mayor Buckley asked for a recommendation to approve the hiring of three Civilian EMTs, based on the consensus, from the Clerk Treasurer, that we can afford the hiring. Sandra Seward moved to approve the hire. Dave Harrison seconded the Motion, which was approved by unanimous voice vote.

Update on the Two Firemen Going through the Process: Chief Cheshire reported one of the candidates was approved for the PERF application and one has declined the offer of employment; he has decided to stay where he is currently employed.

COMMENTS FROM BOARD: None

MISCELLANEOUS: Next Board of Works Meeting is Monday, June 4th, 2012 at 6:00pm.

ADJOURNMENT: Board of Works Member, Sandra Seward moved to adjourn. Board of Works Member, Dave Harrison seconded the Motion. The meeting was adjourned at 6:58 pm.

Dennis Buckley, Mayor

Dan McMillan, Clerk Treasurer

Prepared by: Jo Ann Brewington