



App. Number _____

**BEECH GROVE POLICE DEPARTMENT
EMPLOYMENT APPLICATION
An Equal Opportunity Employer**

Revised 10/08

DATE: _____

POLICE OFFICER CIVILIAN DISPATCHER

BASIC MINIMUM REQUIREMENTS: If you do not meet these requirements, please do not apply.

1. **AGE:** (Police Officer) A person may not be appointed as a member of the police department after the person has reached thirty-six (36) years of age (IC 36-8-4-7). YOU MUST BE 21 YEARS OLD TO BE A POLICE OFFICER IN THE STATE OF INDIANA.
2. **RESIDENCY REQUIREMENTS:** (Police Officer) (a) Members of the police departments must reside in Indiana in one (1) of the following areas:
 - (1) Within the county in which the city is located; or
 - (2) In a county that is contiguous to the county in which the city is located. (IC 36-8-4-2).
 - (3) To qualify for assignment of a police vehicle, police officers must reside within 15 miles of the Beech Grove city limits.
3. **Education:** Must be a high school graduate.
4. **No felony or serious misdemeanor arrest record.**
5. **Must possess a valid Indiana driver's license.**

Instructions: All applications must be complete and accompanied by a copy of your birth certificate and High School Diploma. Incomplete applications will not be considered. Also include copies of all other Diplomas and/or certificates of schools attended with grade and/or credit transcripts. Include Military Discharge papers and a copy of your driver's license.

If additional space is needed for any item, use additional space provided, or include additional sheets. Neatness of this application is evaluated. This application will be kept on file for one year; after one year it will become inactive and will be destroyed if not updated.

NAME OF APPLICANT _____
(last) (first) (middle)

Office use:	AGILITY
SPELLING SCORE: _____ I.Q.: _____ MATH: _____	TIME: _____ VERTICAL JUMP: _____
1-MINUTE SIT-UPS _____	MAX.PUSH-UPS: _____ 300 OR 400 METER RUN: _____
1.5 MILE RUN: _____	OBSERVATION TEST: _____
<u>Achievements Points</u>	
POLICE	
OFFICER: _____	ILEA: _____ MILITARY: _____ COLLEGE _____ OTHER _____

EDUCATION

HIGH SCHOOL: _____ ADDRESS: _____

OTHER PRE-COLLEGE INFO: _____

ARE YOU A HIGH SCHOOL GRAD?: _____ ATTENDED FROM/TO: _____

COLLEGE: _____ FROM/TO: _____ MAJOR: _____

DIPLOMA RECEIVED: _____ DATE GRADUATING: _____

TYPE OF DEGREE: _____ ALL DIPLOMAS AND TRANSCRIPTS ATTACHED? _____

OTHER EDUCATION OR SPECIAL SKILLS: _____

MILITARY

MILITARY BRANCH: _____ HONORABLE DISCHARGE? YES NO LENGTH OF SERVICE: _____ DATES FROM / TO _____

DUTIES: _____

ARE YOU PRESENTLY A MEMBER OF THE GUARD OR RESERVE? YES NO

EMPLOYMENT **Include last 10 yrs**

START WITH PRESENT EMPLOYER, WORK BACKWARDS (For additional past employers use reverse side)

1. PRESENT

EMPLOYER: _____ PHONE: _____

ADDRESS: _____ DUTIES: _____

FROM: _____ TO: _____ SUPERVISOR: _____

YEARLY SALARY: _____ MAY WE CONTACT THIS EMPLOYER?: _____

REASON FOR LEAVING: _____

2. PAST

EMPLOYER: _____ PHONE: _____

ADDRESS: _____ DUTIES: _____

FROM: _____ TO: _____ SUPERVISOR: _____

YEARLY SALARY: _____ MAY WE CONTACT THIS EMPLOYER?: _____

REASON FOR LEAVING: _____

(For additional past employers use reverse side, or include additional sheets)

LAW ENFORCEMENT EXPERIENCE

AGENCY	CITY/COUNTY	POSITION	FROM/TO

LIST ANY SPECIAL SKILLS OR ABILITIES THAT PERTAIN TO THIS JOB APPLICATION:

COURT RECORD

HAVE YOU EVER BEEN CHARGED WITH VIOLATIONS? YES NO

IF YES LIST

ALL CHARGES: _____

_____(Include traffic).

Give disposition and details

HAS YOUR DRIVER'S LICENSE EVER BEEN SUSPENDED OR REVOKED? YES NO

FINANCIAL BACKGROUND

DO YOU CARRY LIFE INSURANCE? YES NO

DO YOU CARRY AUTO INSURANCE? YES NO

HAVE YOU EVER BEEN REFUSED ANY TYPE INSURANCE? YES NO

IF YES GIVE DETAILS: _____

ARE YOU BUYING
YOUR HOME? YES NO

RENTING?
 YES NO

DO YOU LIVE WITH
RELATIVES? YES NO

WHERE DO YOU BANK? _____ TYPE OF ACCOUNT _____

HAVE YOU EVER FILED BANKRUPTCY? _____ IF YES, WHEN? _____

HAVE YOU EVER BEEN REFUSED CREDIT? _____ IF YES, EXPLAIN _____

DO YOU PAY SUPPORT OR ALIMONY? _____ IF YES, HOW MUCH? _____

TOTAL INDEBTEDNESS: _____ TOTAL INCOME _____ INCLUDE SPOUSE

HAVE YOU EVER BEEN SUED? YES NO IF YES EXPLAIN _____

HAVE YOU EVER BEEN BONDED? YES NO

PERSONAL REFERENCES:

LIST FOUR REFERENCES; PERSONS YOU HAVE KNOWN FOR LAST FIVE YEARS. (No relatives)

NAME	ADDRESS	PHONE

(BE SURE TO INCLUDE PHONE NUMBER)

DECLARATION OF STATEMENT AND FACTS

- A. Would you be willing to take a polygraph examination? _____

- B. All statements and facts given in this application must be true and correct. Any falsification of these statements or facts shall terminate further consideration of this application; and, in the event of employment, such falsification could be grounds for immediate dismissal. Do you swear and certify that the statements and facts given in this application are true?

applicant's signature

(Not to be signed unless a Notary present)

STATE OF INDIANA)
 SS:
COUNTY OF MARION)

Subscribed and Sworn to before me this _____ day of _____ 20____

Notary Public

My Commission Expires

Applicant's checklist of required materials. Please do not submit original documents.
Do not submit this application until complete.

- 1. ____ Birth Certificate
- 2. ____ High School Diploma
- 3. ____ Grade Transcripts
- 4. ____ College, University or Vocational Diploma & Certificates
- 5. ____ Grade Transcripts
- 6. ____ Military Discharge
- 7. ____ Driver's License
- 8. ____ Your (2) Signatures
- 9. ____ 2 Notary Certifications

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